

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 17, 2017
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the March 27, 2017 Special Board Meeting
Recommendation: Approve subject minutes.

2. Minutes of the March 27, 2017 Regular Board Meeting
Recommendation: Approve subject minutes.
3. Employee Compensation Policy (PL – HR 002)
Recommendation: Adopt subject policy
4. Reserve Policy (PL – Fin 004)
Recommendation: Adopt subject policy
5. Facilities and Operations Committee Mission Statement and Charter
Recommendation: Approve the Facilities and Operations Committee Mission Statement and Charter.
6. Water Quality Committee Mission Statement and Charter
Recommendation: Approve the Water Quality Committee Mission Statement and Charter.
7. Finance and Audit Committee Mission Statement and Charter
Recommendation: Approve the Finance and Audit Committee Mission Statement and Charter.

Items for Discussion and Action

8. 2016 Comprehensive Annual Financial Report and Annual Audit
Receive written staff report and direct staff as appropriate.
9. Resolution No. 17-04 Honoring David E. Bruns on His Retirement
Recommendation: Adopt subject resolution.
10. Water Service Charges
Recommendation: Approve Revision to Regulation 3.
11. Select Candidates for the Executive Committee Election at the 2017 ACWA/JPIA Spring Conference
Receive written staff report and direct staff as appropriate.
12. Claim for Damages - Sacramento Area Sewer District (Perspective Way, Accord Ct., and Event Way)
Receive written staff report and direct staff as appropriate.

Information Items

13. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report
14. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Planning Studies
 - g. Other
15. Financial Report
 - b. DRAFT - Financial Statements – March 2017
 - c. Investments Outstanding and Activity – First Quarter 2017
 - d. Cash Expenditures – March 2017
 - e. Credit Card Expenditures – March 2017
 - f. Directors Compensation and Expense Accounting – First Quarter 2017
 - g. Market Report Yields – January 2011 through March 2017
 - h. DRAFT - District Reserve Balances – March 2017

- i. DRAFT - Information Required by Bond Agreement
- 16. Financial Markets Quarterly Report
- 17. Year-to-Date Interest Expense Quarterly Report
- 18. Human Resources Quarterly Report
- 19. CIP Projects Quarterly Report
- 20. Executive Order B-40-17
- 21. Update on District Actions to Address Chromium 6 Contamination of Groundwater Wells
- 22. Legislative and Regulatory Update
- 23. General Manager's Report
 - a. Long Term Warren Act Contract Update
 - b. McClellan Business Park and Operations Agreement Update
 - c. Failed Network Switch
 - d. Municipal Derivatives Antitrust Update
- 24. Upcoming Policy Review
 - a. Engagement of Auditor Policy (PL – Fin 001)
 - b. Unclaimed Check Policy (PL – Fin 007)
 - c. Legislative Response Policy (PL – Adm 004)
- 25. Upcoming Water Industry Events

Committee Reports

- 26. a. Facilities and Operations Committee (Director Schild)
No report.
- b. Finance and Audit Committee (Director Thomas)
Notes from the April 7, 2017 meeting.

- c. Water Quality Committee (Director Wichert)
Notes from the March 27, 2017 meeting.
- d. Government Affairs Committee (Director Locke)
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)
No report.
- f. Ad Hoc Selection Committee (Director Wichert)
Notes from the March 31, 2017 meeting.
- g. Ad Hoc Process Committee (Director Wichert)
Notes from the March 31, 2017 meeting.
- h. Ad Hoc Compensation Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 27. a. Regional Water Authority (Director Thomas)
No report.

Regional Water Authority Executive Committee (General Manager Roscoe)
No report.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda for the April 13, 2017 meeting.
- c. Water Caucus Meeting
Meeting on April 12, 2017, no Agenda.
- d. Water Forum Successor Effort (General Manager Roscoe)
Agenda for the April 13, 2017 meeting.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 28. Correspondence received by the District
- 29. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Monday, April 24, 2017 at 6:30 p.m., Special Board Workshop

Thursday, April 27, 2017 at 4:00 p.m., Facilities and Operations Committee Meeting

Monday, May 15, 2017 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the April 17, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by April 13, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District