

Minutes

Sacramento Suburban Water District Special Board Workshop Monday, April 24, 2017

Call to Order

President Wichert called the meeting to order at 6:30 p.m.

Roll Call

Directors Present: Dave Jones, Craig Locke, Neil Schild, Kevin Thomas and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Robert Roscoe, Assistant General Manager Dan York, Heather Hernandez-Fort, James Arenz, Mitch Dion and Lynne Yost.

Public Present: William Eubanks, Avery Wiseman and Shelley Anderson.

Pledge of Allegiance

President Wichert led the Pledge of Allegiance.

Announcements

General Manager Robert Roscoe (GM Roscoe) announced:

- The new updated GM Recruitment schedule that was passed out at the dais, and;
- That Director's Schild and Thomas would be attending the Bureau of Reclamation meeting at the ACWA Spring Conference in May 2017, and;
- That Creek Week did not have a clean-up group formed. President Wichert expressed that he would still be attending.

Public Comment

None.

Items for Discussion and Action

1. General Manager Recruitment

GM Roscoe presented the staff report and introduced Shelley Anderson (Ms. Anderson) with Bryce Consulting.

President Wichert agreed with the schedule as presented. Director Thomas expressed that it was a little aggressive.

Director Jones expressed concerns with the budget stating that he believed the new General Manager should have input on the 2018 budget.

The Board discussed the General Manager Recruitment brochure and suggested some edits including the following:

- Remove the division map on page 2 and use the map on the back of the brochure.
- Remove the McClellan Elevated Tank photo.
- Under the Qualifications, be sure that a Bachelor's Degree in Civil Engineering was listed first.
- Make the image of the Enterprise facility a little larger.
- Change the District Priorities to the following:
 - Partnering with neighboring agencies to optimize conjunctive use opportunities.
 - Continued strong leadership on regional water issues.
 - Management of District operations in a changing regulatory landscape.
 - Infrastructure maintenance and modernization.
 - Ensuring the efficient use of energy resources.
 - Continued sustainable groundwater management.
 - Maintaining superior customer service.
 - Successful implementation of succession planning for key positions.
 - Effectively addressing rate payer concerns.
- Update the Ideal Candidate to the following:
 - A strong working knowledge of water system operations.
 - A strong working knowledge of principles and practices of public administration, including administrative analysis, fiscal planning and control, and policy and program development.
 - Knowledge of laws, rules, ordinances, and legislative processes controlling District functions, programs and operations including California water rights, the Sustainable Groundwater Management Act and State regulations impacting District operations.
 - An ability to plan, organize, coordinate and direct the work of staff to achieve efficient operations and meet program goals.
 - An ability to exercise leadership, authority and supervision tactfully and effectively.
 - An ability to provide advice and consultation to the Board of Directors on the development of ordinances, regulations, programs and policies.
 - Strong communication and conflict resolution skills.

The Board agreed that the closing date of the job recruitment would be July 17, 2017.

The Board agreed to allow President Wichert to have the final review and approval of the brochure.

The Board agreed to the updated General Manager's Classification Specification.

GM Roscoe expressed that there was a potential for an overlap of two General Managers which was not permitted in the Water Code.

President Wichert expressed that GM Roscoe would remain the General Manager position and the new hire would be in a learning position.

William Eubanks suggested that the new General Manager could be appointed and that GM Roscoe would then be allowed to stay on under a separate contract.

Adjournment

President Wichert adjourned the meeting at 7:49 p.m.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District