

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, December 18, 2017
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

All or portions of this meeting will be conducted by teleconference in accordance with Government Code section 54953(b). The teleconference locations for the meeting are as follows: (1) District boardroom at the above address, and (2) Hotel Hokhara Grand, Pardi Bazarr, Pokhara 33700, Nepal, Skype User Id kevint10000. Each teleconference location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

Call to Order

Pledge of Allegiance

Roll Call

Election of District Officers

1. Election of District Officers

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

2. Minutes of the November 20, 2017 Regular Board Meeting
Recommendation: Approve subject minutes.
3. Minutes of the December 4, 2017 Special Board Meeting
Recommendation: Approve subject minutes.
4. Minutes of the December 11, 2017 Special Board Meeting
Recommendation: Approve subject minutes.
5. Claims Processing Policy (PL - Adm 007)
Recommendation: Adopt subject policy.
6. Capital Asset Policy (PL – Fin 002)
Recommendation: Adopt subject policy.

Public Hearings

7. Public Hearing on Initial Study and Proposed Mitigated Negative Declaration for Well 78 - Butano/Cottage Production Well and Pumping Plant Project
Hold a public hearing on Initial Study and Proposed Mitigated Negative Declaration for Well 78 Butano/Cottage Project. Receive staff presentation, open public hearing, receive public comment on the Initial Study and Proposed Mitigated Negative Declaration for Well 78 Butano/Cottage Project, close public hearing, respond as appropriate to public comments and accept the Initial Study and Proposed Mitigated Negative Declaration for Well 78 Butano/Cottage Project.

Items for Discussion and Action

8. Potential Adoption of an Initial Study/Mitigated Negative Declaration for the Well 78 - Butano/Cottage Production Well and Pumping Station
Recommendation: Accept the report as presented as final.
9. Committee and Liaison Appointments for 2018
The Board President will consider committee and liaison appointments for 2018.
10. New Website Overview
Presentation by Annette O'Leary on the District's new website.

11. A Day in the Life of the IT Department
Presentation by Matt Winans of the IT Department.
12. Debt Management
Presentation by Dan Bills of the Finance Department.
13. General Manager's Out of State Travel Requests
Consider approving out of state travel request.
14. New Other Post Employment Benefit (OPEB) Valuation
Receive written staff report and direct staff as appropriate.

Information Items

15. Chromium 6 Court Complaint Update
16. 2017 Budget Reallocations
17. Final 2018 Budget
18. Regional Water Authority Elections
19. Demonstration Gardens Featured in the Fall 2017 AWWA Source Magazine
20. Legislative and Regulatory Update
21. Upcoming Water Industry Events
22. Upcoming Policy Review
 - a. Employee Standards of Conduct and Discipline Policy (PL – HR 011)
23. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report

24. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. Development Projects
 - d. Planning Studies
 - e. Other
25. General Manager's Report
 - a. McClellan Business Park Successor Agreement Update
 - b. Long Term Warren Act Contract Update
 - c. Cal WaterFix Update
 - d. Grant of Easement and Right of Way at 3521 Arden Way
 - e. Grant of Variance to Public Utility Easement
26. Financial Report
 - a. Financial Statements – November 2017
 - b. Cash Expenditures – November 2017
 - c. Credit Card Expenditures – November 2017
 - d. District Reserve Balances – November 2017
 - e. Information Required by Bond Agreement

Committee Reports

27. a. Facilities and Operations Committee (Director Schild)
No report.
- b. Finance and Audit Committee (Director Thomas)
Draft Minutes from the December 5, 2017 Meeting.

- c. Water Quality Committee (Director Wichert)
Agenda for the December 18, 2017 Meeting.
- d. Government Affairs Committee (Director Locke)
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)
No report.
- f. Ad Hoc Selection Committee (Director Wichert)
No report.
- g. Ad Hoc Process Committee (Director Wichert)
No report.
- h. Ad Hoc Compensation Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 28. a. Regional Water Authority (Director Thomas)
No report.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda for the December 6, 2017 Meeting.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda for the December 14, 2017 Meeting.
- c. Water Caucus Meeting
No report.
- d. Water Forum Successor Effort (General Manager Roscoe)
Agenda for the December 14, 2017 Meeting.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 29. Correspondence received by the District

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 30. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9 (d)(1); *In re Municipal Bond Insurance Litigation*, San Francisco Superior Court Case No. JCCP 4555 (Sacramento Suburban Water District, et al.) – proposed settlement with MBIA and Jason Kissane.
- 31. Conference to provide District’s labor negotiator, Robert Wichert, with direction concerning changes to existing General Manager’s compensation and benefits and proposed compensation and benefits for new General Manager; Government Code sections 54954.5(f) and 54957.6.
- 32. Public employee appointment involving the position of General Manager; Government Code sections 54954.5(e) and 54957(b)(1).

Open Session

- 33. General Manager Employment Agreement – Robert Roscoe
Consider approving revisions to the current General Manager’s Employment Agreement.
- 34. General Manager Employment Agreement – Dan York
Consider approving a new General Manager’s Employment Agreement with Mr. Dan York

Adjournment

Upcoming Meetings

Monday, January 22, 2018 at 6:00 p.m., Regular Board Meeting

SSWD Regular Board Meeting Agenda

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I certify that the foregoing agenda for the December 18, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by December 14, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District