

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 22, 2018
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Oath of Office

Dan York to take Oath of Office as General Manager.

Election of District Officers

1. Election of District Officer – Vice President

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Action Items.

2. Minutes of the December 15, 2017 Special Board Meeting
Recommendation: Approve subject minutes.
3. Minutes of the December 18, 2017 Regular Board Meeting
Recommendation: Approve subject minutes.
4. Employee Standards of Conduct and Discipline Policy (PL - HR 011)
Recommendation: Adopt subject policy.

Items for Discussion and/or Action

5. Committee and Liaison Appointments for 2018
The Board President will consider committee and liaison appointments for 2018.
6. Resolution No. 18-01 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories
Recommendation: Approve subject Resolution.
7. Robert Roscoe Retirement Event
Recommendation: Approve budget request.

Information Items

8. Antelope Transmission Pipeline Leak
9. 2017 Annual Environmental Compliance Activity Report
10. Garden on Eden Update
11. Preventive Maintenance Annual Report
12. Financial Markets Quarterly Report
13. Year-to-Date Interest Expense Quarterly Report
14. 2017 Budget Reallocations
15. Human Resources Quarterly Report

16. Legislative and Regulatory Update
17. RWA and ACWA Comment Letters to SWRCB
18. ACWA Committee Appointments for the 2018-19 Term
19. Upcoming Water Industry Events
20. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report
21. Engineering Report
 - a. Major Capital Improvement Projects
 - b. Other
22. General Manager's Report
 - a. Long Term Warren Act Contract Update
 - b. Chromium 6 Court Complaint Update
 - c. McClellan Business Park Successor Agreement Update
 - d. Assistant General Manager Recruitment
23. Financial Report
 - a. Draft Financial Statements – December 2017
 - b. Investments Outstanding and Activity Quarterly Report
 - c. Draft Cash Expenditures – December 2017
 - d. Draft Credit Card Expenditures – December 2017

- e. Directors Compensation and Expense Accounting Quarterly Report
 - f. Market Report Yields
 - g. Draft District Reserve Balances – December 2017
 - h. Information Required by Bond Agreement
24. Upcoming Policy Review
- a. Reasonable Accommodations and Interactive Process Policy (PL – HR 014)

Committee Reports

25. a. Facilities and Operations Committee (Director Schild)
No report.
- b. Finance and Audit Committee (Director Thomas)
No report.
- c. Water Quality Committee (Director Wichert)
Draft Minutes of the December 18, 2017 Meeting.
- d. Government Affairs Committee (Director Locke)
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)
No report.
- f. Ad Hoc Selection Committee (Director Wichert)
No report.
- g. Ad Hoc Process Committee (Director Wichert)
No report.
- h. Ad Hoc Compensation Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

26. a. Regional Water Authority (Director Wichert)
Agenda for the January 11, 2018 Meeting.

Regional Water Authority Executive Committee (General Manager Dan York)
No report.

- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Caucus Meeting (General Manager Dan York)
Agenda for the January 10, 2018 Meeting.
- d. Water Forum Successor Effort (General Manager Dan York)
No report.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 27. Correspondence received by the District
None.

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 28. Conference with Legal Counsel – Anticipated Litigation, Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving discrimination complaint filed by Brenda Davis, DFEH No. 964520-318001; EEOC No. 37A-2018-00815-C.
- 29. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property, Assessor's Parcel Numbers 203-1940-121-0000 (7868 Golden Ring Way). Dan York, District negotiator, will negotiate with California American Water Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
- 30. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property, Assessor's Parcel Numbers 203-0120-018-0000 (proposed Barret Ranch East Subdivision – 4855 Don Julio Boulevard). Dan York, District negotiator, will negotiate with Winn Communities Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

- 31. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property, Assessor’s Parcel Numbers 279-0110-070-0000 (3233 Cottage Way). Dan York, District negotiator, will negotiate with Realty ONE Group Complete Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
- 32. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

Adjournment

Upcoming Meetings

Monday, February 26, 2018 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 22, 2018 meeting of the Sacramento Suburban Water District Board of Directors was posted by January 18, 2018 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District