

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 22, 2018
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Oath of Office

Dan York to take Oath of Office as General Manager.

Election of District Officers

1. Election of District Officer – Vice President

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Action Items.

2. Minutes of the December 15, 2017 Special Board Meeting
Recommendation: Approve subject minutes.
3. Minutes of the December 18, 2017 Regular Board Meeting
Recommendation: Approve subject minutes.
4. Employee Standards of Conduct and Discipline Policy (PL - HR 011)
Recommendation: Adopt subject policy.

Items for Discussion and/or Action

5. Committee and Liaison Appointments for 2018
The Board President will consider committee and liaison appointments for 2018.
6. Resolution No. 18-01 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories
Recommendation: Approve subject Resolution.
7. Robert Roscoe Retirement Event
Recommendation: Approve budget request.

Information Items

8. Antelope Transmission Pipeline Leak
9. 2017 Annual Environmental Compliance Activity Report
10. Garden on Eden Update
11. Preventive Maintenance Annual Report
12. Financial Markets Quarterly Report
13. Year-to-Date Interest Expense Quarterly Report
14. 2017 Budget Reallocations
15. Human Resources Quarterly Report

16. Legislative and Regulatory Update
17. RWA and ACWA Comment Letters to SWRCB
18. ACWA Committee Appointments for the 2018-19 Term
19. Upcoming Water Industry Events
20. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report
21. Engineering Report
 - a. Major Capital Improvement Projects
 - b. Other
22. General Manager's Report
 - a. Long Term Warren Act Contract Update
 - b. Chromium 6 Court Complaint Update
 - c. McClellan Business Park Successor Agreement Update
 - d. Assistant General Manager Recruitment
23. Financial Report
 - a. Draft Financial Statements – December 2017
 - b. Investments Outstanding and Activity Quarterly Report
 - c. Draft Cash Expenditures – December 2017
 - d. Draft Credit Card Expenditures – December 2017

- e. Directors Compensation and Expense Accounting Quarterly Report
- f. Market Report Yields
- g. Draft District Reserve Balances – December 2017
- h. Information Required by Bond Agreement

24. Upcoming Policy Review

- a. Reasonable Accommodations and Interactive Process Policy (PL – HR 014)

Committee Reports

- 25. a. Facilities and Operations Committee (Director Schild)
No report.
- b. Finance and Audit Committee (Director Thomas)
No report.
- c. Water Quality Committee (Director Wichert)
Draft Minutes of the December 18, 2017 Meeting.
- d. Government Affairs Committee (Director Locke)
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)
No report.
- f. Ad Hoc Selection Committee (Director Wichert)
No report.
- g. Ad Hoc Process Committee (Director Wichert)
No report.
- h. Ad Hoc Compensation Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 26. a. Regional Water Authority (Director Wichert)
Agenda for the January 11, 2018 Meeting.

Regional Water Authority Executive Committee (General Manager Dan York)
No report.

- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Caucus Meeting (General Manager Dan York)
Agenda for the January 10, 2018 Meeting.
- d. Water Forum Successor Effort (General Manager Dan York)
No report.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 27. Correspondence received by the District
None.

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 28. Conference with Legal Counsel – Anticipated Litigation, Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving discrimination complaint filed by Brenda Davis, DFEH No. 964520-318001; EEOC No. 37A-2018-00815-C.
- 29. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property, Assessor's Parcel Numbers 203-1940-121-0000 (7868 Golden Ring Way). Dan York, District negotiator, will negotiate with California American Water Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
- 30. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property, Assessor's Parcel Numbers 203-0120-018-0000 (proposed Barret Ranch East Subdivision – 4855 Don Julio Boulevard). Dan York, District negotiator, will negotiate with Winn Communities Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

- 31. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property, Assessor’s Parcel Numbers 279-0110-070-0000 (3233 Cottage Way). Dan York, District negotiator, will negotiate with Realty ONE Group Complete Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
- 32. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

Adjournment

Upcoming Meetings

Monday, February 26, 2018 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 22, 2018 meeting of the Sacramento Suburban Water District Board of Directors was posted by January 18, 2018 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District



Agenda Item: 18

Date: January 11, 2018

Subject: ACWA Committee Appointments for the 2018-19 Term

Staff Contact: Dan York, General Manager

Discussion:

At the September 26, 2017 Special Board meeting, the Board unanimously voted to appoint the following to be considered for the 2018/19 ACWA Committee Appointments:

Director Locke: Water Management Committee, Local Government Committee and Groundwater Committee.

Director Wichert: Water Quality Committee.

Director Schild: Federal Affairs Committee and Groundwater Committee.

Director Thomas: Energy Committee, Communications Committee, and Groundwater Committee.

Director Jones: Groundwater Committee, Water Management Committee and Water Quality Committee.

Ryan Bezerra: Legal Affairs Committee.

Adam Robin: Legislative Committee.

John Woodling: Groundwater Committee.

The results of those appointments are back. Unfortunately, due to the composition of limited committees not everyone could be placed as requested. Those who were not placed on a limited committee have been added to the waiting list which will be used to fill vacancies as they occur throughout the term. Unlimited committees will be filled continuously. The appointments are as follows:

Craig Locke: Groundwater Committee.

Robert Wichert: Water Quality Committee.

Neil Schild: Groundwater Committee.

Kevin Thomas: Communication Committee, Energy Committee, and Groundwater Committee.

Dave Jones: Groundwater Committee and Water Quality Committee

Ryan Bezerra: Legal Affairs Committee

John Woodling: Groundwater Committee

Dan York: Groundwater Committee

Robert Roscoe: Groundwater Committee

The ACWA list of committees with purposes and responsibilities is attached as Exhibit 1.

ACWA COMMITTEE COMPOSITION

COMMITTEE

STAFF LIAISONS

Business Development Committee – Standing/Unlimited

Meetings: 2 times a year

The Business Development Committee develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members.

Paula Currie

Director of Member Services and Events

paulac@acwa.com

Communications Committee – Standing/Limited (40 maximum)

Meetings: 4 times a year

The Communications Committee develops and recommends to the Board of Directors and staff best practices regarding communications and public affairs programs. The committee promotes sound public information and education programs and practices among member agencies. It also prepares and distributes materials for use by member agencies in their local outreach efforts and provides guidance to ACWA's Communications Department.

Lisa Lien-Mager

Director of Communications

lialm@acwa.com

Energy Committee – Standing/Unlimited

Meetings: 2 times a year

The Energy Committee develops and recommends to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee policies and programs regarding the water-energy nexus.

Rebecca Franklin

Senior Regulatory Advocate

Rebeccaf@acwa.com

Federal Affairs Committee – Standing/Limited (5 Per Region)

Meetings: 2 times a year

The Federal Affairs Committee coordinates with other ACWA committees regarding input and recommendations on federal legislation and other issues before both Congress and the federal administrative branches.

David Reynolds

Director of Federal Affairs

dreyns@sso.org

Finance Committee – Standing/Limited (2 Per Region – 1 Region Chair or Vice Chair; 1 with financial experience)

Meetings: 4-5 times a year

The Finance Committee develops and recommends to the Board of Directors policies and procedures related to annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters.

Fili Gonzales

Director of Finance & Business Services

filig@acwa.com

Groundwater Committee – Standing/Unlimited

Meetings: 4 times a year

The Groundwater Committee develops and recommends to the Board of Directors policies and programs regarding groundwater issues. The committee monitors state and federal regulations and legislation affecting the quality and management of groundwater, conducts studies and gathers data on groundwater issues, develops policies regarding groundwater management and coordinates with other committees on groundwater issues.

Dave Bolland

Director of State Regulatory Relations

daveb@acwa.com



Legal Affairs Committee – Standing/Limited (45 Maximum)

Meetings: 11 times a year

The Legal Affairs Committee acts on requests for assistance on legal matters of significance to ACWA member agencies. The committee reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws. The committee also files amicus curiae filings on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights waters of interest to member agencies.

**The committee shall be composed of attorneys, each of whom shall be, or act as, counsel for a member of the Association.*

Whitnie Wiley

*Senior Legislative
Advocate*

whitniew@acwa.com

Local Government Committee – Standing/Limited (3 Per Region)

Meetings: 4 times a year

The Local Government Committee develops and recommends to the Board of Directors and the State Legislative Committee policies regarding local government matters affecting water agencies, including planning issues, local government organization, and finance. The committee also gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery.

Wendy Ridderbusch

*Director of State
Legislative Relations*

wendyr@acwa.com

Membership Committee – Standing/unlimited

Meetings: 2 times a year

The Membership Committee develops and recommends to the Board of Directors policies regarding membership, eligibility and applications for membership. The committee also assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure.

Tiffany Giammona

*Member Services
Group Manager*

tiffanyg@acwa.com

State Legislative Committee – Standing/Limited (4 Per Region)

Meetings: 10-12 times a year

The State Legislative Committee sets official state legislative policy positions on behalf of the association. The committee reviews relevant legislation, develops advocacy strategies and makes recommendations to the Board of Directors on ballot measures and other major statewide policy issues. The committee also works with staff on legislative amendments and provides direction on legislative matters.

Wendy Ridderbusch

*Director of State
Legislative Relations*

wendyr@acwa.com

Water Management Committee – Standing/Limited (4 Per Region)

Meetings: 4 times a year

The Water Management Committee develops and recommends to the Board of Directors policies and programs regarding water management. The committee reviews and recommends positions on legislation and regulations as requested by other committees. The committee also assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse.

Dave Bolland

*Director of State
Regulatory Relations*

daveb@acwa.com

Water Quality Committee – Standing/Unlimited

Meetings: 4 times a year

The Water Quality Committee develops and recommends to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee policies and programs regarding water quality issues. The committee promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations. The committee also develops and recommends positions and testimony on water quality regulatory issues.

Rebecca Franklin

*Senior Regulatory
Advocate*

Rebeccafr@acwa.com



Agenda Item: 19

Date: January 11, 2018

Subject: Upcoming Water Industry Events

Staff Contact: Heather Hernandez-Fort, Executive Assistant to the General Manager

Note that the Board adopted Policy governing Director compensation and expense reimbursement section 200.20(g) states that Directors may receive a meeting stipend (currently \$100.00) for “meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President...” Just because information is presented on upcoming water industry events or regularly scheduled meetings of other water districts does not necessarily imply that approval for a compensable meeting or reimbursement of expenses are triggered.

Below is a list of upcoming water industry events:

Upcoming Events

1. California Special District Association – Special District Leadership Academy Cnfc
February 4-7, 2017
La Quinta, CA
<http://www.csda.net/conferences/>
2. Water Education Foundation – Water 101 Workshop: The Basics and Beyond
February 22, 2018
Sacramento, CA
<https://www.eventbrite.com/e/water-101-workshop-the-basics-and-beyond-tickets-39661131512?ref=ebtn>
3. RWA Board Meeting
March 8, 2018
RWA Office, Sacramento
<http://rwah2o.org/>
4. ACWA Legislative Symposium
March 14, 2018
Sacramento, CA
<https://www.acwa.com/events/>

5. RWA Making Safe, Clean, Affordable and Accessible Water a Reality
March 15, 2018
Capitol Events Center, Sacramento CA
<https://www.eventbrite.com/e/state-of-the-american-river-event-registration-39631042515>
6. Sacramento Metro Chamber Cap-to-Cap 2018
April 14-18, 2018
Washington DC
<https://metrochamber.org/>
7. RWA Board Meeting
May 3, 2018
RWA Office, Sacramento
<http://rwah2o.org/>
8. ACWA 2018 Spring Conference
May 8 – May 11, 2018
Sacramento, CA
<https://www.acwa.com/events/2018-acwa-spring-conference-exhibition/>
9. American Water Works Association Annual Conference & Exposition
June 11-14, 2018
Las Vegas, NV
<https://www.awwa.org/conferences-education/conferences/annual-conference.aspx>

Below is a partial list of local Water Purveyors Regular Board Meeting information and websites:

- Carmichael Water District: <http://carmichaelwd.org/> - Every 3rd Monday of the month
- Citrus Heights Water District: <http://chwd.org/> - Every 2nd Tuesday of the month
- Del Paso Manor Water District: (916)487-0419 - Every 1st Monday of the month
- El Dorado County Water Agency - <http://www.edlafco.us/> - Every 2nd Wednesday of the month
- El Dorado Irrigation District - <http://www.eid.org/> - Every 2nd and 4th Monday's of the month
- Fair Oaks Water District: <http://www.fowd.com/> - Every 2nd Monday of the month
- Natomas Mutual Water Company - <http://natomaswater.com/> - Every 2nd Tuesday of the month
- Orangevale Water Company - <https://orangevalewater.com/> - Every 1st Tuesday of the month
- Placer County Water Agency: <https://pcwa.net/> - Every 1st and 3rd Thursdays of the month
- Rio Linda/Elverta Community WD: <http://www.rlcwd.com/> - Every 3rd Monday of the month
- San Juan Water District: <http://www.sjwd.org/> - Every 4th Wednesday of the month



Agenda Item: 20

Date: January 8, 2018

Subject: District Activity Report

Staff Contact: Dan York, General Manager

Described below are significant District Activities and milestones over the past month. The report is separated into the following sections: Water Operations and Exception Report, Customer Service Report, and Community Outreach Report.

a. Water Operations and Exceptions Report

i. Monthly Water Production – Exhibit WO-1

This indicates the amount of water produced, both ground and surface water, in the District’s North Service Area (McClellan Business Park, The Arbors at Antelope, and portions of North Highlands, Antelope, Carmichael, and Citrus Heights) and South Service Area (Portions of Arden Arcade, Carmichael, and City of Sacramento) for Calendar Years 2016 and 2017. The District continued to receive surface water supplies as the primary water source for the North Service Area until the ATP was isolated due to a leak on December 10, 2017. The District is now utilizing groundwater as the primary water source for the North Service Area. The District continues to utilize groundwater as the primary water source for the South Service Area.

ii. Water Wheeled to Other Purveyors – Exhibit WO-2

This indicates the amount of water the District served to other water purveyors in Calendar Year 2017. The amount is indicated in Million Gallons (MG) and Acre Feet (AF). California American Water continued to take surface water deliveries from the North Service Area until the ATP was isolated due to a leak on December 10, 2017.

iii. Water Operations Activity – Exhibit WO-3

This shows the types and number of activities that are conducted daily in the Production, Distribution, and Field Services Departments.

iv. Claims Update – Exhibit WO-4

This is a summary report of claims received by the District that are less than \$10,000, and approved or rejected by the General Manager.

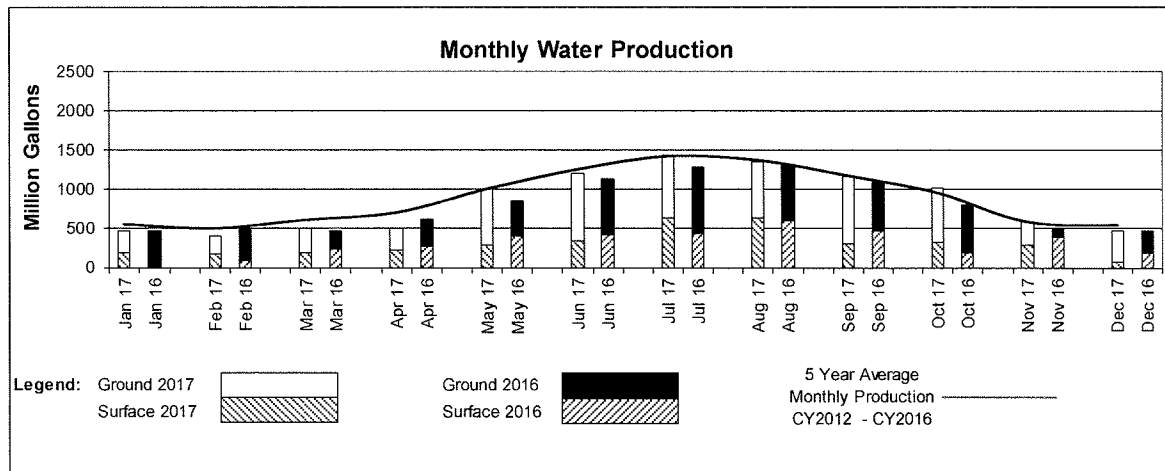
v. Exception Reports for December

Antelope Transmission Pipeline Leak (see Information Item 8).

Monthly Water Production 2017

Exhibit WO-1

North Service Area *			South Service Area **			Total North & South Service Areas (MG)	Average MG/Day	% Of Total Year to Date Production	
Month	Surface (MG)**	Ground (MG)	Sub Total (MG)	Surface (MG)	Ground (MG)				Sub Total (MG)
Jan	187.518	93.149	280.667	0.000	191.805	191.805	472.472	15.241	4.639
Feb	174.222	74.344	248.566	0.000	165.299	165.299	413.865	14.781	4.064
Mar	191.993	99.806	291.799	0.000	210.246	210.246	502.045	16.195	4.930
Apr	231.705	66.983	298.688	0.000	201.879	201.879	500.567	16.686	4.915
May	299.000	254.180	553.180	0.000	452.839	452.839	1,006.019	32.452	9.878
Jun	343.160	326.951	670.111	0.000	540.501	540.501	1,210.612	40.354	11.887
July	416.913	376.335	793.248	228.121	426.447	654.568	1,447.816	46.704	14.216
Aug	451.051	314.514	765.565	195.788	400.963	596.751	1,362.316	43.946	13.377
Sep	314.565	322.750	637.315	0.000	537.550	537.550	1,174.865	39.162	11.536
Oct	324.859	249.856	574.715	0.000	454.687	454.687	1,029.402	33.207	10.108
Nov	293.807	41.032	334.839	0.000	254.066	254.066	588.905	19.630	5.783
Dec	82.322	179.788	262.110	0.000	213.171	213.171	475.281	15.332	4.667
MG	3311.115	2399.688	5,710.803	423.909	4049.453	4,473.362	10184.165	27.902	
AF	10,161.439	7,364.372	17,525.811	1,300.929	12,427.315	13,728.244	31,254.055		



* North Service Area (North Highlands, Northridge, McClellan Park and The Arbors)
 ** South Service Area (Town and Country)
 ***The surface water delivery quantities are reported from SJWD's monthly records.
 Note: Reported production values do not include water wheeled/sold to other purveyors.

Mo/Yr	Surface	Ground	Total	Difference
Jan 17	187.518	284.954	472.472	6.173
Jan 16	0.000	466.299	466.299	
Feb 17	174.222	239.643	413.865	-78.704
Feb 16	97.179	395.390	492.569	
Mar 17	191.993	310.052	502.045	22.472
Mar 16	244.176	235.397	479.573	
Apr 17	231.705	268.862	500.567	-118.368
Apr 16	278.717	340.218	618.935	
May 17	299.000	707.019	1,006.019	152.464
May 16	406.766	446.789	853.555	
Jun 17	343.160	867.452	1,210.612	78.501
Jun 16	429.012	703.099	1,132.111	
Jul 17	645.034	802.782	1,447.816	153.099
Jul 16	432.815	861.902	1,294.717	
Aug 17	646.839	715.477	1,362.316	38.124
Aug 16	610.979	715.213	1,326.192	
Sep 17	314.565	860.300	1,174.865	81.445
Sep 16	470.076	623.344	1,093.420	
Oct 17	324.859	704.543	1,029.402	227.206
Oct 16	184.916	617.280	802.196	
Nov 17	293.807	295.098	588.905	74.342
Nov 16	385.163	129.400	514.563	
Dec 17	82.322	392.959	475.281	-1.815
Dec 16	190.646	286.450	477.096	

Exhibit WO-2

SACRAMENTO SUBURBAN WATER DISTRICT
Water Wheeled To Other Purveyors
 2017

Month	California American Water Company		Citrus Heights Water District		City of Sacramento		County of Sacramento		Rio Linda / Elverta Water District		San Juan Water District		City of Roseville	
	(AF)	(MG)	(AF)	(MG)	(AF)	(MG)	(AF)	(MG)	(AF)	(MG)	(AF)	(MG)	(AF)	(MG)
January	106.368	34.660	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
February	87.743	28.591	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
March	97.446	31.753	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
April	88.583	28.865	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
May	112.232	36.571	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
June	127.592	41.576	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
July	304.342	99.170	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
August	304.596	99.253	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
September	285.164	92.921	0.000	0.000	0.000	0.000	0.000	0.000	0.384	0.125	0.000	0.000	0.000	0.000
October	275.245	89.689	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
November	145.198	47.313	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
December	49.062	15.987	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
YTD	1983.572	646.349	0.000	0.000	0.000	0.000	0.000	0.000	0.384	0.125	0.000	0.000	0.000	0.000

Note: Water wheeled to other purveyors includes water sold.

Exhibit WO-3

Water Operations Activity

	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Monthly Avg</u>	<u>Total</u>	<u>Total # in</u>	<u>% Completed</u>
	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>CY 2017</u>	<u>CY 2017</u>	<u>System</u>	<u>CY 2017</u>
<u>Production Department</u>									
<u>Service Orders</u>									
Preventive Maintenance: Work Orders Completed	731	922	765	758	1451	774	9286		
Corrective Maintenance: Work Orders Completed	27	16	12	9	8	10	120		
<u>Water Quality</u>									
Complaints	17	5	0	2	18	4	51		
Inquiries	25	12	1	19	5	10	119		
<u>Distribution Department</u>									
<u>Service Orders</u>									
Main Leaks	3	8	1	5	6	4	52		
Service Line Leaks	14	8	7	2	5	9	105		
Locate & Expose (L&E)	15	23	18	6	16	14	172		
Determine Responsibility (DR)	76	54	40	40	32	52	621		
<u>Water Main Shutdown</u>									
-- Emergency	1	4	1	3	4	2	29		
-- Scheduled	1	1	0	1	1	1	6		
<u>Preventive Maintenance Program</u>									
Fire Hydrants Inspected	1	7	0	4	3	2	28	6,486	0.4%
Fire Hydrant Valves Inspected	18	6	0	1	3	4	51	5,759	0.9%
Fire Hydrant Valves Exercised	18	6	0	1	3	4	49	5,759	0.9%
Mainline Valves Inspected	28	98	105	1	17	59	708	11,132	6.4%
Mainline Valves Exercised	28	73	96	1	17	53	641	11,132	5.8%
<u>Underground Service Alert</u>									
Reviewed	2209	1985	2070	1645	1794	1943	23311		
Marked	538	516	644	461	500	495	5944		
<u>After Hours Activity (On-Call Technician)</u>									
Calls Received	90	48	45	25	34	46	553		
Calls Responded	54	29	24	12	18	29	342		
Average Call Time Hours	1.87	2.17	2.4	2.83	2.61	2	2		
Overtime Hours	101	63	58	34	47	58	692		
<u>Field Services Department</u>									
<u>Meters</u>									
PM - Meters Tested (3 - 10 inch)	12	15	5	4	0	11	135	451	29.9%
PM - Meters Replaced (⁵ / ₈ - 1 inch)	0	24	151	91	6	23	279	35,728	0.8%
PM - Meter Re-Builds (1 ¹ / ₂ - 2 inch)	29	10	0	0	0	19	232	2,441	9.5%
<u>Customer Service</u>									
Shut Off (non-payment)	86	181	168	161	97	148	1772		
Restore Service	104	172	151	137	108	148	1772		
Customer Pressure Inquiries	15	11	11	12	10	10	118		
<u>Field Operations Department</u>									
Service Requests Generated	1390	1852	1849	1473	1571	1488	17858		
Work Orders Generated	1725	1123	1293	1345	1216	1188	14257		

Exhibit WO-4

Date: January 8, 2018

Subject: Claims Update

Staff Contact: Matt Underwood, Operations Manager

On December 21, 2009, the District adopted a Claims Processing Policy. The Policy requires any claim in excess of \$10,000 be brought before the Board for approval or rejection of said claim. The General Manager has the authority to approve or reject claims up to \$10,000. The Policy further requires that all claims less than \$10,000 be reported to the Board as an information item.

The following information provides an overview of the claims that are less than \$10,000 that have been submitted to the District:

CLAIMS APPROVED/REJECTED BY GENERAL MANAGER

There were no claims approved/rejected by the General Manager.

CLAIMS UNDER REVIEW/INVESTIGATION

Customer – Personal Injury/Property Damage

Claim – On December 29, 2017, staff received a District Claim Form from Mr. Ramirez alleging bodily injury and property damage due to an incident involving a District vehicle on December 22, 2017.

Claim Amount – \$10,000

Date of loss – December 22, 2017

b. Water Conservation and Regional Water Efficiency Program Report

i. Program Overview for December 2017

The District continues to message water conservation and use efficiency to its customers. The District's website reflects the current water use restrictions and the current update to Regulation No. 15. Staff will continue to engage customers in an effort ensure they are aware of the most up to date water use efficiency practices and water conservation programs being offered by the District. The following is a list of District water conservation activities for December 2017.

- a. In May 2017, the District's Board of Directors declared Normal Water Supply conditions, but called on District customers to continue to use water as efficiently as possible. The District set an overall water conservation goal of 10%. The District achieved a 32.2% reduction in December 2017 (when compared to December 2013), which met the District's 10% goal. Since the Emergency Drought Regulations were enacted in June 2015, the District has achieved a 24.2% reduction in water use when compared to 2013.
- b. The Regional Water Authority (RWA) issued the regional water conservation results for November 2017. The Sacramento Region reduced water use by 27.6% in November 2017 (compared to November 2013) and 19.4% reduction for CY2017 (compared to CY2013). Data graphics can be provided upon request.
- c. Customer Leak Notifications – Staff sent out 785 notifications of 72-hour continuous flow events in December 2017. The District sent out a total of 5,784 notifications of 72-hour continuous flow events in CY2017.
- d. Public Outreach – The District utilized various info graphics for public outreach in December 2017. Staff utilized online advertising and the District's website to communicate the District's water use efficiency message. Online advertisements for Facebook have been ceased. Facebook requires purchasers of their advertising space to maintain an active Facebook page. The District has not maintained a Facebook page due to the security concerns that come with maintaining a page. The online advertisements used for Google generated 565 clicks and left 232,823 impressions. The District's primary focus for December 2017 was to request that customers turn off their sprinkler systems during rain events.

ii. Water Conservation Program and Results

District staff continues to promote water conservation. During the month of December 2017, District staff and our contract company performed 6 indoor residential Water-Wise House Calls (WWHC) and 18 outdoor residential WWHC's. Staff received 4 calls and 1 report via the District's website regarding water waste. Staff issued 2 Information Only Water Waste Notices and 5 Notices of Violation (see Exhibit 1).

In CY 2017 District staff and our contract company performed 220 indoor residential Water-Wise House Calls (WWHC) and 335 outdoor residential WWHC's and 44 Commercial Industrial and Institutional (CII) WWHCs. Staff received 183 calls and 103 reports via the District's website regarding water waste. Staff issued 207 Information Only Water Waste Notices, 578 Notices of Violation, 24 Warning Notice of Violation, 4 1st Violations, and 2 2nd Violations.

The District issued rebates for 8 toilets, 6 weather-based irrigation controllers (WBIC), 4 irrigation efficiency upgrades, and 5 clothes washers in December 2017. In addition, as part of the Water Energy Grant Program (operated by the Regional Water Authority) Southwest Environmental (SWE) has scheduled the replacement of high volume toilets in various multi-family residential disadvantaged communities throughout the District. SWE replaced 572 toilets in CY2017. SWE has also replaced 32 high-volume urinals with low-flow urinals.

In CY2017 the District issued \$26,595 in rebates for 1 cash for grass project, 4 pool covers, 46 toilets, 36 weather-based irrigation controllers, 1 rain sensors, 26 irrigation efficiency upgrades, and 15 clothes washers. Staff estimates that a total of 75 acre feet of water will be saved over the lifetime of these projects.

iii. Water Conservation H2O Hero

In December 2017 staff highlighted Mr. and Ms. French as H2O Hero's. Mr. and Ms. French transitioned their front yard from ivy and sod to a beautiful river-friendly landscape. Their project featured a storm water retaining riverbed and a colorful variety of biodiverse plants that will support beneficial birds and insects.

iv. California Water Efficiency Partnership

In December 2017 the California Water Efficiency Partnership (Partnership, formerly the California Urban Water Conservation Council (Council)) issued ballots to the membership to vote for bylaws amendments. The amendments to the bylaws of the Partnership are as follows:

- a. Corporate Name – the Name of the organization will be changed from the California Urban Water Conservation Council to the California Water Efficiency Partnership.
- b. Section 2.1: The Corporation's Purpose – The purpose of the Partnership will comply with all federal tax laws and shall promote water use efficiency and conservation in California and obtain related social, economic and environmental benefits.
- c. Article 3, Sections 3.1-3.3: Membership – Members will be statutory in nature as the organization transitions from a membership voting base to a Board-directed organization. Article 3.3 was also updated to change the quarterly plenary meetings with membership meetings. This is a change away from the voting member base of the Council.

- d. Article 4, Section 3: Number of Directors – The minimum number of Board of Directors (Board) is set to three and the maximum number of Board members will be 25. The Board will have the authority to change the minimum and maximums via resolution but the number cannot be less than 3 or more than 25. This is a change from the Council’s 9-member Board in which Board members were elected regionally from the total membership.
- e. Article 4, Section 4: Terms – Sitting Board members will elect new Board members annually. The term of the Board members will be three years. This is a change from the Council’s Board which had two year terms.
- f. Article 4, Section 5: Qualifications of Directors – This section contains a general aspiration that directors represent a variety of interest. A Board member may be from any area of interest (water utility, NGO, academia, etc.). This is a change from the Council in which the Board was made up from three separate groups, Group 1 (water utilities), Group 2 (NGOs), and Group 3 (other interested parties, i.e. the Regional Water Authority).
- g. Article 5, Sections 1-4: Board Meetings – Maintains that the Board must meet at least once per year, but can schedule as many meetings as it deems appropriate.
- h. Article 5, Section 6: Board Voting – Establishes that a Board member has one vote and that only a majority vote at meeting of at least a quorum of the Board can approve requests.
- i. Article 6, Section 2: Executive Committee Composition, Role and Authority – This section establishes an Executive Committee that may take action between Board meetings. This Committee will likely replace the Council’s Finance and Governance Committee.
- j. Article 7, Section 1: Selection of Officer – The Board will select the principle officers, other than the Executive Director, annually.
- k. Article 9, Section 1: Amendment of the bylaws – This section establishes that a 2/3 majority vote of the Board is required to amend the bylaws in any way.

After review with the General Manager and the Assistant General Manager, a Yes vote on the bylaws changes was submitted to the Partnership. Though there are some changes to the bylaws that staff is concerned about (i.e. the Board make up and the Executive Committee), District staff will continue to support a representative on the Partnership’s Board to ensure that the best interest of the District, the District’s ratepayers, and the Sacramento Region are considered during the Partnership’s decision making process. The District’s Water Conservation Supervisor has been a member of the Partnership’s Board since 2014 and has been an active participant in the transition process from the Council to the Partnership.

Documents regarding the changes to the Partnership's bylaws can be provided upon request.

v. Upcoming Events

There are no upcoming events scheduled.

EXHIBIT 1



2017 Water Conservation Activity Report

<u>Non-Measurable Water Saving Programs</u>		<u>Month</u> <u>December</u>	<u>Year</u> <u>2017</u>
1.1-1	Conservation Coordinator	*	Yes
1.1-2	Water Waste Prevention	*	Yes
1.1-3	Wholesale Agency Assistance	N/A	N/A
1.2	Water Loss Control	N/A	Yes
1.3	Metering/Commodity Rates	2	1,586
1.4	Retail Conservation Pricing	*	N/A
2.1	Public Information	*	N/A
2.2	School Education	*	N/A
<u>Demonstrated Water Saving Programs</u>			
3	Residential Audits - Indoors	6	220
3	Residential Audits - Outdoors	18	335
3	Water Conservation Kits - Indoor	45	581
3	Water Conservation Kits - Outddor	1	15
3	High Bill Investigates	17	170
3	Leak Notifications Sent - All Customers	785	5,784
4	CII Audits	0	44
5	Large Landscape Audits	0	0
<u>Current Rebates</u>		<u>Monthly Spend</u>	<u>To Date Spent</u>
	Rebates - Cash for Grass	0	\$350
	Rebates - Pool Covers	0	\$599
	Rebates - Toilets (District)	8	\$7,813
	Rebates - WBIC	6	\$5,854
	Rebates - Rain Sensors	0	\$72
	Rebates - Irrigation Upgrades	4	\$10,407
	Rebates - Clothes Washers	5	\$1,500
	Rebates - HET Toilets (DAC)	0	\$0
<u>Water Waste Calls and Notifications</u>			
	Water Waste Calls	4	183
	Water Waste via Website	1	103
	Notice - Information Only	2	207
	Notice of Violation	5	578
	Warning Notice of Violation	0	24
	1st Violation - Water Waste	0	4
	2nd Violation - Water Waste	0	2
	3rd Violation - Water waste	0	0

* Not all BMPs are quantifiable. Of those that are not, if the District is implementing them, they're noted as "Yes."
 If the District is not implementing them, they are noted as, "N/A."

c. Customer Service Report

i. Customer Service Monthly Activity - Exhibits CS-1 & CS-2

1. Customer Service Activity Report shows Customer Service activity for the month of December 2017.
2. Call Volume Report shows number of calls received, abandoned calls, and queue times.

ii. Customer Service Exceptions

At the beginning of December one of our Customer Service went out on a medical leave, which have caused the Customer Service hold times to increase.

Exhibit CS-1

	<u>December 2017</u>		<u>Calendar Year 2017</u>	
<u>Customer Service Department</u>				
<u>Billing</u>				
Water Connections - Total Active	46,318		n/a	
Active Flat w/o Meter	6,563		n/a	
Active Flat w/Meters	1,438		n/a	
Active Meter Non-Residential	7,043		n/a	
Active Meter Residential	31,274		n/a	
Water Connections - Suspended	468		n/a	
Owner/Tenant Billing Agreement	1,323		n/a	
E-billing	3,359		n/a	
Water Statements Mailed	39,862		477,758	
Monthly Calls	2,819		38,782	
Customer Changes	215		2,835	
<u>Collections</u>				
15-Day Notices	1,563		17,287	
48-hour Door Tags Generated	940		9,014	
Lock-off Door Tags Generated	180		2,271	
Bankruptcy Processed	1		8	
<u>Payments</u>				
Cash/Check Payments (Front Office)	1,118	2.8%	14,924	3.2%
Credit Card Payments (Front Office)	791	2.0%	9,299	2.0%
SSWD Customer Web Payments	5,317	13.3%	52,637	11.4%
Direct Payment Service (Auto Pay-Checking)	4,535	11.4%	54,320	11.7%
Direct Payment Service (Auto Pay-Credit Card)	3,634	9.1%	39,429	8.5%
IVR (Automated Phone System)	1,497	3.8%	17,375	3.7%
Electronic Payments (Online Banking)*	10,922	27.4%	131,267	28.3%
LockBox (Checks)	12,027	30.2%	144,490	31.2%
Total Payments	39,841	100.0%	463,741	100.0%

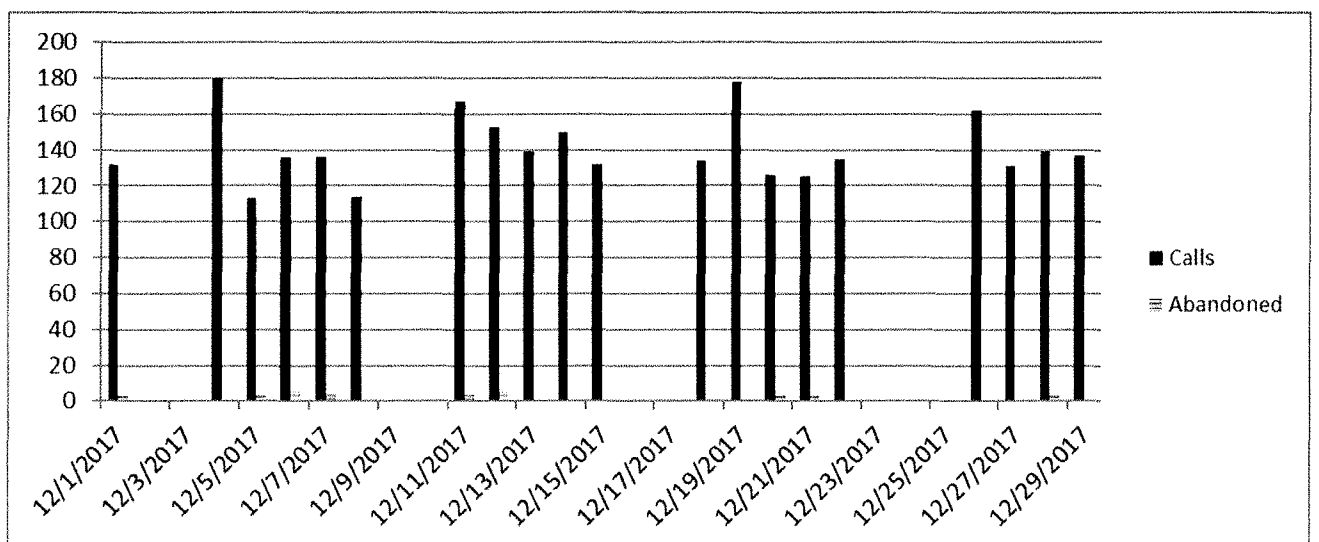
*Electronic payments have been combined into one category

Exhibit CS-2

Date Ranges : 12/01/2017 - 12/31/2017

Time Ranges : 08:00 a.m. - 04:30 p.m.

Date	Total Calls	Calls Abandoned	% of Calls Abandoned	Avg Wait On Queue	Max Wait on Queue	Avg Talk Time
12/1/2017	132	3	2.27%	31s	4m, 47s	3m, 48s
12/4/2017	180	2	1.11%	25s	4m, 57s	2m, 41s
12/5/2017	113	3	2.65%	39s	5m, 31s	3m, 17s
12/6/2017	136	5	3.68%	17s	5m, 54s	2m, 48s
12/7/2017	136	4	2.94%	36s	5m, 8s	2m, 37s
12/8/2017	114	1	0.88%	47s	6m, 31s	2m, 52s
12/11/2017	167	4	2.40%	1m, 2s	9m, 9s	2m, 40s
12/12/2017	153	5	3.27%	41s	5m, 32s	2m, 33s
12/13/2017	139	2	1.44%	43s	5m, 53s	3m, 4s
12/14/2017	150	2	1.33%	1m, 5s	8m, 59s	2m, 52s
12/15/2017	132	0	0.00%	33s	4m, 9s	2m, 45s
12/18/2017	134	2	1.49%	14s	3m, 53s	3m, 19s
12/19/2017	178	2	1.12%	28s	6m, 23s	3m, 26s
12/20/2017	126	3	2.38%	44s	6m, 21s	3m, 13s
12/21/2017	125	3	2.40%	28s	3m, 41s	2m, 46s
12/22/2017	135	2	1.48%	22s	5m, 8s	3m, 3s
12/26/2017	162	2	1.23%	29s	4m, 13s	2m, 40s
12/27/2017	131	2	1.53%	22s	6m, 46s	2m, 48s
12/28/2017	139	3	2.16%	1m, 3s	10m, 40s	3m, 16s
12/29/2017	137	2	1.46%	35s	5m, 33s	2m, 42s
Group Total	2819	52	1.84%	42s	5m, 13s	3m, 14s



d. Community Outreach Report

i. February Bill Insert

The February bill insert will begin on January 29, 2018 and continue until February 18, 2018. The bill insert includes the following articles:

- We're Connected; Where Our Water Comes From
- H₂O Hero; Lawn Conversion Turns Out to be Rewarding
- SSWD Website Has a Brand New Look
- You've Got Mail
- Love Saving Water? Rebates Can Show You How
- What is Groundwater?
- New Time for SSWD Board Meetings
- Keep Your Sprinklers Off This Winter

A sample of the bill insert has been included with this report.

ii. February Envelope Message

The February envelope announces a new look for the SSWD website. The envelope will begin on January 29, 2018 and continue until February 18, 2018.

iii. Community Meetings/Events

Staff, representing SSWD, attended the following agency meetings, conference calls, community meetings, and events in December 2017:

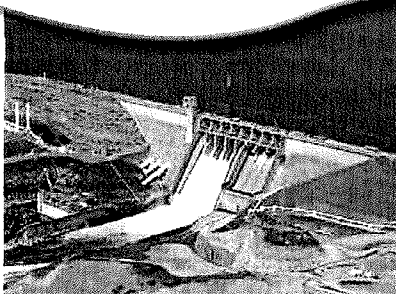
<u>Date:</u>	<u>Meeting:</u>	<u>Staff:</u>
12/1	ACWA Fall Conference	Rob Roscoe
12/4	Bay-Delta Task Force	Rob Roscoe
12/6	RWA Executive Committee	Rob Roscoe
12/6	EWRI Meeting	Rob Roscoe
12/12	Kennedy/Jenks Water Quality Breakfast	Rob Roscoe
12/14	SGA Meeting	York/Roscoe
12/14	Water Forum Plenary Meeting	Dan York
12/20	RWA Lobbyist Subscription Program Meeting	York/Roscoe
12/21	SAWWA Meeting	York/Roscoe
12/27	RWA Executive Committee Meeting	York/Roscoe

00200792



H₂O on the Go

February 2018



We're Connected | Where Our Water Comes From

Did you know.... Most of the water SSWD serves to homes and businesses is groundwater?

The Sacramento region is blessed with abundant water resources. Most visible are the Folsom Reservoir and the Sacramento and American rivers. Our community also has a productive and sustainable groundwater aquifer.

The District has 73 active wells and pumping stations that draw groundwater and deliver it to our customers. During drought years, 100 percent of our water is pumped from underground sources. During rainy or normal water years, that amount is reduced to about 65 percent as the District utilizes

We're Connected | page 2

sswd.org

Phone: 916.972.7171

Fax: 916.972.7639

3701 Marconi Avenue, Suite 100

Sacramento, CA 95821-5346

Hours: M-F, 8:00 a.m. to 4:30 p.m.



H₂O Hero | Lawn Conversion Turns Out to be Rewarding

Our February H₂O Hero Vivian Reed wanted to reduce the amount of water and maintenance her half-acre yard required and to create a beautiful low-water landscape. Vivian knew the work couldn't be done all at once and so began by having her gardener remove the lawn from the front section of her yard, around 1,300 square feet.

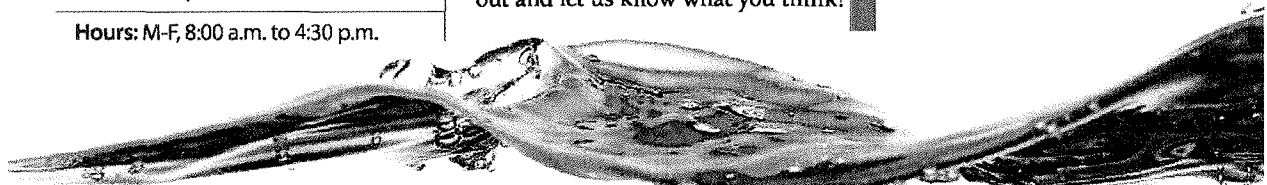
Vivian had worked designing landscapes in the past and had a vision for what she wished to create. She added a mix of succulents, ornamental grasses, oleanders, palms, as well as a free shade tree from SMUD. She also used plenty of mulch, 50 bags worth, and plans on adding a drip irrigation system in the near future. She qualified for a rebate from SSWD to help pay for the conversion and plans on applying for the irrigation efficiency upgrade rebate to help pay for the drip system.

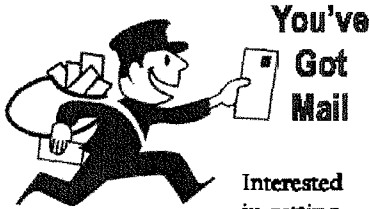
Vivian added metal sculptures collected over the years among the plants to enliven the visual character of her new low-water landscape. She loves the look of the front yard and is excited to begin the next phase, converting a 2,000 square foot section of lawn on the side of the house.

Are you a H₂O Hero? Let us know and you could be featured in an upcoming bill insert.

SSWD Website Has a Brand New Look

SSWD.org has a new look! The website has been redesigned to help you find information faster and features a streamlined navigation and an easier way to access forms for rebates and to report water waste. Check it out and let us know what you think!





Interested in getting the latest news about rebates, water use guidelines, upcoming events and other SSWD updates? You can sign up online at <http://sswd.org/e-notification>.

We're Connected | from page 1

surface water through agreements with Placer County Water Agency for water from Folsom Reservoir and with the City of Sacramento for water from the American River.

This method of managing our water supplies – called conjunctive use – leaves more water in our rivers for fish and wildlife during dry years and allows the groundwater aquifer to recharge during wet years. The result is a diverse, stable and sustainable supply for our customers now and for generations to come.

What is Groundwater?

Groundwater is water that falls to the earth as rain or snow and seeps beneath the soil surface to occupy the cracks, spaces and pores of underground rock formations, known as aquifers. This water supply can be brought to the surface naturally through springs or, as is the case with SSWD, it is pumped from the ground through potable water wells for use by District customers.

Groundwater makes up about a third of all freshwater on the planet and more than 50 percent of people in the United States rely on it for their drinking water.

REBATE

Love Saving Water? | Rebates Can Show You How

SSWD can help you continue to show how much you care about your water use. Check out our rebates for:

- ♥ **High-Efficiency Toilets:** If you have a toilet that was manufactured prior to 1992 and uses 3.5 gallons or more per flush you may be eligible for a \$150 rebate for a new toilet.
- ♥ **Clothes Washers:** Rebates up to \$75 are available for approved Tier III most-efficient clothes washers. A Tier III clothes washer meets the highest standards for energy efficiency set by the Consortium for Energy Efficiency. There is a complete list available on the SSWD website.
- ♥ **Irrigation Efficiency Upgrades:** Receive up to \$500 for improving your sprinkler system with high-efficiency rotator sprinkler heads and drip irrigation.
- ♥ **WaterSense-labeled Weather-Based Irrigation Controllers:** Rebates up to \$150 are available for a new weather-based controller and up to \$50 of the rebate can be used for labor and installation costs.
- ♥ **Rain Sensors:** Rebates up to \$100 are available for rain sensors, which turn off your irrigation system when they detect precipitation.
- ♥ **Pool Covers:** Rebates up to \$100 are available for pool covers, which not only reduce evaporation, but also lower your heating costs.

Download an application and find out more details at sswd.org.

Cash For Grass

You can also apply for rebates from the state for removing your lawn and replacing it with a low-water use landscape. Find out more at <http://www.saveourwaterrebates.com/turf-replacement-rebates.html>.


New Time for SSWD Board Meetings

SSWD Board meetings now take place at 6:00 p.m. instead of 6:30 p.m. in the Board Room at the District Administration Office at 3701 Marconi Avenue, Suite 100. The public is welcome to attend and participate.


Keep Your Sprinklers **OFF** This Winter

Keep reducing your water usage this winter by continually giving your sprinklers a break. With possible ongoing winter storms, your yard should not need any supplemental watering.





SSWD Website Has a Brand New Look
SSWD.org has a new look!
Find and access information faster!
Check it out and let us know what you think!





Agenda Item: 21

Date: January 10, 2018
Subject: Engineering Report
Staff Contact: Dana Dean, P.E., Engineering Manager

Described below are significant Engineering Department activities and milestones over the past month. The report is separated into the following sections: Major Capital Improvement Projects and Other.

a. Major Capital Improvement Projects

The District continues to deliver Capital Improvement Projects (CIP) projects at a steady rate, supporting operations and ensuring the readiness of District supply and facilities consistent with the funding program as approved by the Board of Directors.

1) Supply

Well N6A – Palm (Replacement Well)

This project is planned to be put out to bid in January 2018 with a contract award in February 2018 and construction starting in the spring.

Well 78 – Butano/Cottage (New Well Site)

The well design was completed in November 2017 and construction is expected to begin in the first quarter of 2018. Completion of the pumping plant design is anticipated in June 2018 with construction beginning in the third quarter of 2018.

The Initial Study/Mitigated Negative Declaration was adopted by the Board in December 2017 and has been submitted to the State Clearinghouse for review. The environmental review process is anticipated to be completed by January 29, 2018.

Various Well Investigation and/or Rehabilitation Projects

Some of the ongoing projects are discussed in more detail below:

- Well 4B – Bell/Marconi: This well is off-line for pump repair and is anticipated to be back in service in February 2018.

After the well stopped producing water in fall 2017 the pump was pulled for inspection. Inspection found catastrophic damage to the impellers and bowls; the specific cause of the failure has yet to be determined. A new pump has been ordered

and a minor well rehabilitation effort to remove encrustation from the well casing has been completed.

- Well 12 – Hernando/Santa Anita Park: This well is off-line.

This well is included on a list of wells being considered for abandonment. Staff is considering a possible land-swap with the Fulton – El Camino Parks & Recreation District if the well is placed on the abandonment list.

- Well 32A – Root/Eden: This well is off-line for repair of the manganese removal filters and is anticipated to be back in service in March 2018.

In November 2017 the filter vessels were inspected following operator confirmation of recent nearby customer complaints about filter media in their water. An inspection indicated compromised underdrain piping as the cause. New underdrain piping and media will be installed.

- Well 65 – Merrily/Annadale: This well is off-line for rehabilitation and is anticipated to be back in service in February 2018.

The well pump motor was found to have failing bearings requiring repair or replacement. As part of the District's preventive maintenance program the old oil-lubed pump was also pulled from the well and will be replaced with a new similarly-sized water-lubed pump. In addition, a minor rehabilitation effort to remove encrustation from the well casing as well as fill material from the bottom of the well is underway.

2) Distribution

Parkland Estates Phase 2 Main Replacement Project

Last month Doug Veerkamp General Engineering (Veerkamp) completed installation of all distribution main including fire hydrants. Remaining significant work for their contract consists of tie-ins and abandonments in concert with progress by the service line contractor, Flowline Contractors, Inc., (Flowline), and paving at the end of the project. Flowline began work on installation of service lines and meters in October and to date has installed 175 services. This project is expected to be completed in fall 2018.

Edison Meadows Main Replacement Project

This project consists of about 23,000 feet of 12- and 8-inch diameter distribution main replacing primarily steel and asbestos-cement backyard main, and about 340 new metered services.

The design is complete and construction work on the mainline portion of the project by Veerkamp began in December. Staff placed the service lines portion of the project out to public bid in December for the next 3- to 5-year Master Service Agreement. Bids are due

January 23 with an anticipated construction start in February 2018. This project is expected to be completed in late-2018 to early-2019.

District staff and Sacramento County Department of Transportation staff are in discussions regarding a possible Pavement Partnership for the project.

Meter Retrofit Program

- 2017 Meter Retrofit Project
This project is complete.

- 2018 Meter Retrofit Project
This project is anticipated to be put out to bid in the first quarter of 2018 and consists of about 1300 meter retrofits.

b. Other

New Engine Generator for Administration Building

- Work is progressing on the new generator structure and is expected to be completed in the first quarter of 2018.
- Work related to the installation of the new transformer and electrical panels is expected to be completed in the last quarter of 2018.



Agenda Item: 22

Date: January 12, 2018

Subject: General Manager's Report

Staff Contact: Dan York, General Manager

a. Long Term Warren Act Contract Update

As mentioned in previous staff reports, the District has been attempting to obtain a 25-year Long-Term Warren Act Contract (LTWAC) from the Bureau of Reclamation (Reclamation) since 2004. The District was unsuccessful in obtaining a LTWAC, however, it has been able to enter into "wet-year only" Temporary 1-year contracts, and, currently, a temporary 5-year Warren Act Contract (5-year WAC). The District's current Temporary 5-year WAC expires on February 28, 2018.

On January 11, 2018, Reclamation informed staff that they will be submitting the required press release the week of January 15th and providing the draft 5-year WAC to the District the week of January 29th. Upon receipt of the draft 5-year WAC, the District will prepare a resolution to present at the February 26, 2018 regular Board meeting in order to have Reclamation sign the 5-year WAC by February 28, 2018.

b. Chromium 6 Court Complaint Update

As previously reported, Sher Edling filed the District's opposition to the United States' motion to dismiss in the Court of Federal Claims back at the end of October 2017. Since that time, Sher Edling anticipated that the Court would set the motion for oral argument. They have been calling the Clerk of the Court regularly for status updates, but the Court has yet to intimate whether it will actually set the matter for a hearing, and if so when, or whether it will simply decide the matter on the briefs. Sher Edling will continue contacting the Court, and may move for a scheduling hearing if they do not have movement within the month.

In the meantime, the District's action in the Eastern District of California remains stayed. Sher Edling is using this time to develop the case against the hexavalent chromium manufacturers and suppliers that are named in the District's complaint. To that end, Sher Edling is working with a consultant familiar with both local and national military archives. Unfortunately, the federal government has a policy of destroying procurement records after seven years, which complicates the archival research. On the other hand, they understand that there have been only five or so chromate refining facilities active in the United States since World War II, each of which they believe has been tied to the named defendants at one time or another. Sher Edling is confident that they will more strongly connect the manufacturers to McClellan in the near future.

Sher Edling is scheduled to meet with Sacramento Groundwater Authority (SGA) on March 1, 2018 to discuss the expert declarations included with the District's opposition to the motion to dismiss. As previously reported, Sher Edling's experts opined that the Cr6 average natural background concentrations in the aquifer are significantly lower than Air Force's determination. Sher Edling will be seeking SGA's support for the District's scientific case, and generally update them on the progress of the case.

c. McClellan Business Park Successor Agreement Update

McClellan Business Park (MBP) and District staff are continuing coordination of efforts to ensure the District's infrastructure and parcel maps functionally equivalent are identical to the MBP's infrastructure and parcel maps as that will identify the number of water services/fire services at the inception of the 1999 Agreement and current.

Note: The 1999 Agreement between the District and County is a legal binding document and will not be terminated until the Successor Agreement between the District and MBP is approved and signed by both parties.

d. Assistant General Manager Recruitment

Staff has developed a brochure to announce the Assistant General Manager vacancy and expects to actively recruit for this position starting this month and continuing through Monday, February 26, 2018. Consultant Shellie Anderson will assist staff with advertising the vacancy and reviewing the applications received. Staff has also developed a recruitment and hiring schedule which anticipates the new Assistant General Manager may begin working with the District as early as May 2018 depending on the amount of notice given to his/her employer following successful completion of the required background check and physical examination.



Agenda Item: 23

Date: January 16, 2018
Subject: Financial Report
Staff Contact: Daniel A. Bills, Finance Director

Eight reports are attached for your information. They are:

- DRAFT - Financial Statements – December 2017
- Investments Outstanding and Activity – Fourth Quarter 2017
- Cash Expenditures – December 2017
- Credit Card Expenditures – December 2017
- Directors Compensation and Expense Accounting – Fourth Quarter 2017
- Market Report Yields – January 2011 through December 2017
- DRAFT - District Reserve Balances – December 2017
- DRAFT - Information Required by Bond Agreement

DRAFT - Financial Statements

These Financial Statements and certain other reports noted above and below are presented in Draft form and should not be relied upon for investment or other decision making purposes. As December 31 is the District’s year-end for financial reporting purposes, amounts presented in this report will remain “Draft” until the external auditor’s financial audit is complete and the Board accepts the audited 2017 annual report (CAFR). The results of the audit and the CAFR are expected to be complete and brought to the Board for approval at the April Board meeting.

DRAFT - Balance Sheet:

District cash and cash equivalents increased to \$6.1 million as of December 31, 2017, up from \$2.7 million at December 31, 2016. Cash held in the District’s bank accounts (\$3.5 million as of December 31) is held in accordance with state and federal regulations, which state that cash held in the District’s bank accounts above the FDIC insured limits must be fully collateralized with government securities that are equal to or greater than 110% of the District’s cash balance in the bank at any time.

Investments increased since December 31, 2016 by \$1.3 million to a total of \$35.9 million, reflecting 1) \$2.0 million transfer from operating cash, 2) the net liquidation of \$0.5 million of investments, 3) unrealized market value losses and, 4) the reinvestment of interest received. At the request of the Board, Investment portfolio and activity is now reported quarterly.

Capital assets grew \$15.1 million to \$453.9 million as of December 31, 2017, reflecting expenditures on distribution main replacement projects, well improvement projects and meter retrofits. Capital assets are primarily funded by monthly remuneration from customers through “capital facilities charges,” developer contributions, as well as grant funds, when available, and District reserves when necessary.

Net position stands at \$245.7 million as of December 31, 2017, compared to \$233.9 million at December 31, 2016 for an increase of \$11.8 million.

DRAFT - Income Statement:

The net position increase of \$11.8 million in 2017, when compared to \$8.5 million for 2016, shows:

1. Water Consumption Sales increased by \$1.4 million (13.5 percent) compared to 2016 due primarily to increased water deliveries as 31,254 acre-feet of water was delivered in 2017 compared to 29,312 acre-feet in 2016 or an increase of 6.6 percent (due to increased surface water availability in 2017.) In addition to the increased volume of water consumption, there was a 4.0 percent rate increase that occurred on January 1, 2017.
2. Operating revenues also increased due to Capital Facility Charges and Water Service Charges that increased by \$1.0 million in line with the 4.0 percent rate increase referred to above.
3. Wheeling Water Charges increased by \$0.5 million compared to 2016 due primarily to wholesale water deliveries to California American Water as 1,984 acre-feet of water was sold in 2017 compared to 251 acre-feet of water in 2016
4. Operating expenses decreased by \$0.5 million due primarily to - 1) surface water cost increases of \$0.6 million as surface water was available for all of 2017 but only for part of the year in 2016; 2) offsetting the increased cost from purchasing surface water was a decrease of \$0.7 million in groundwater pumping costs; also, 3) transmission and distribution costs decreased \$0.3 million compared to the same period a year ago; and 4) Water conservation cost also decreased \$0.1 million compared to 2016.
5. Other non-operating revenues increased \$0.2 million compared to the same period a year ago primarily due to the finalized legal settlements in a case that began in 2008.
6. Facility Development Charges and Developer Contributions decreased by \$0.1 million and \$0.8 million, respectively, compared to the same period a year ago.
7. Capital grant revenue increased \$0.7 million compared to the same period a year ago, due to funding received on the Coyle and Rutland well projects.

DRAFT - Budgets:

The District's operating and maintenance expenditures for 2017 came in less than the amended budget by \$2.0 million. Most of this positive variance is due to water cost savings that stem primarily from savings on surface water purchased from the City.

Operating capital project expenditures in December were \$0.4 million, bringing expenditures for the year to \$1.17 million. The total amended budget for the year was \$1.20 million.

The District's 2017 capital improvement project (CIP) budget was \$17.0 million. For 2017, \$13.55 million was spent, leaving \$3.4 million unspent. The unspent amount is primarily due to delays in the Palm Well (\$1.4 million) and the Parkland Estates Phase 2 Distribution Main projects (\$2.2 million), which have been added to the 2018 budget.

Debt – December 2017

This report shows District activity in repaying its long-term debt obligations. Scheduled 2017 principal payments of \$4.1 million were made in November. Total principal outstanding as of December 31, 2017 is \$81.6 million.

Investments Outstanding and Activity – Fourth Quarter 2017

Reserve funds are invested in diverse investments that consist of corporate notes, Federal Agency bonds and discount notes, U.S. Treasury bonds, notes and bills, Supra-National Agency notes, commercial paper, municipal bonds, negotiable certificates of deposit and LAIF (Local Agency Investment Fund). The District's investments are under the day-to-day management of PFM Asset Management, LLC (PFM). PFM manages the portfolio in compliance with the District's Investment Policy and provides monthly and quarterly reporting, analysis and proposes strategies for the District. The market portfolio is currently earning a rate of 1.81% per annum, while LAIF is earning 1.24% per annum. District staff monitors investment assets quarterly and reviews/approves the effective duration of the District's portfolio against its benchmark index on a quarterly basis as well.

During the fourth quarter, the District purchased three US Treasury Notes for \$2.6 million (par), seven Corporate Notes for \$1.9 million (par), one Supra-National Agency Note for \$0.7 million, one Commercial Paper for \$0.7 million, and one Certificates of Deposit for \$0.7 million. The District sold six US Treasury Notes for \$0.9 million (par), two Federal Agency Notes for \$0.6 million (par), and four Corporate Notes for \$1.1 million. The District received principal paydowns on eighteen Federal Agency Collateralized Mortgage Obligations of \$211,296 (par) and nineteen Asset-Backed Security Obligations of \$277,197 (par). One Commercial Paper matured for \$0.7million and one Certificate of Deposit matured for \$0.8 million. See "Investment Activity" section in the attached report for further details.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code.

Cash Expenditures – December 2017

During the month of December, the District made cash payments totaling \$5.4 million. The primary expenditures were – \$3.5 million for capital improvement projects, \$0.2 million for maintenance operating construction and contract services, \$0.1 million for debt service, \$0.3 million for water costs including pumping and chemical costs, \$0.3 million for annual licenses and fees, and \$0.6 million for payroll, pension and health benefits.

Purchasing Card Expenditures – December 2017

Per the District's Purchasing Card Policy (PL – FIN 006), a monthly report detailing each purchasing card transaction by cardholder is provided.

During the month, the District spent \$8,143 for various purchases on the six District purchasing cards. Details by vendor and purpose are included in this report.

Directors Compensation and Expense Accounting – Fourth Quarter 2017

Director meetings attended during the 4th quarter of 2017 and expense reimbursements are attached in accordance with the District's Directors' Compensation and Expense Reimbursement Policy (PL – BOD 003) and Government Code Section 53065.5. Directors who have not reported their meeting attendance to District staff are not included in this report and are expected to make an oral report at the Board meeting.

Market Report Yields – January 2011 through December 2017

The first page in this report shows current market rate data. The overall yield curve slightly increased compared to the prior month. The yield on 30-year Treasury Bonds increase 14 basis points compared to the prior month to 2.83% and short-term rate increased by 10 bps to 1.42%. The slope of the curve continues to remain steep in the 2 to 5 year range. Compared to one year ago, the 30-year Treasury bond yield was 2.99% while the short-term rate was at 0.52%. The Federal Reserve Target Rate increased by 75 basis points to 1.50% compared to 0.75 basis points one year ago.

The second page in this section shows the holdings of the District's investment portfolio by maturity as a percentage of the total portfolio. The District's portfolio is compared to the Bank of America/Merrill Lynch UST Zero-to-5 year index (the District's benchmark index) for purposes of broadly illustrating the District's investment strategy in terms of its duration.

The final page shows the monthly (unannualized) returns of the District's portfolio relative to its benchmark index, as well as the annualized returns of the portfolio at month-end. This final page is an attempt to evaluate the District's portfolio strategy on a rate-return basis (as opposed to a total return or a risk basis) relative to the market.

District Reserve Fund Balances

The District's Reserve Policy, PL – Fin 004, requires the District to maintain a certain level of cash and investments on hand at any one time, as determined by the Board annually. Balances as of December 31, 2017 are \$45,691,327 compared to \$40,988,408 at December 31, 2016.

Information Required by Bond Agreement

Per Article 5.2 (b) of the 2009A COP Reimbursement Agreement with Sumitomo Mitsui Banking Corporation, year-to-date net revenues available for the payment of debt service costs and an estimate of debt service payments for the upcoming six months are provided.

**DRAFT - Financial Statements
December 31, 2017**

Sacramento Suburban Water District
Balance Sheet

As Of

	Month End 12/31/2017	Year End 12/31/16
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$6,099,213.41	\$2,694,456.00
Restricted Cash and cash equivalents	11,618.56	263.28
Accounts receivable, net of allowance for uncollectible accounts	3,240,641.80	2,277,678.14
Interest receivable	175,549.61	134,041.26
Restricted Interest receivable	7,981.08	8,714.06
Grants receivables	135,446.55	285,928.89
Other receivables	139,430.53	130,550.13
Inventory	686,205.42	463,850.02
Prepaid expenses and other assets	488,352.79	1,949,109.81
TOTAL CURRENT ASSETS	10,984,439.75	7,944,591.59
NONCURRENT ASSETS		
Investments	35,869,281.13	34,619,873.12
Restricted Investments	3,527,683.79	3,531,060.83
Fair value of interest rate swaps	14,266.00	14,266.00
TOTAL NONCURRENT ASSETS	39,411,230.92	38,165,199.95
Property, plant and equipment	460,760,943.17	445,666,713.19
Accumulated depreciation	(171,142,138.52)	(158,959,856.15)
TOTAL CAPITAL ASSETS	289,618,804.65	286,706,857.04
TOTAL ASSETS	340,014,475.32	332,816,648.58
DEFERRED OUTFLOWS OF RESOURCES		
Deferred amount on long-term debt refunding	6,678,090.23	7,321,214.15
Pension contribution subsequent to measurement date	1,926,537.00	2,078,534.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	348,619,102.55	342,216,396.73
LIABILITIES		
CURRENT LIABILITIES		
Current portion of long-term debt and capital leases	4,240,000.00	4,060,000.00
Accounts payable	1,795,470.19	2,339,210.63
Accrued interest	426,439.43	465,592.15
Deferred revenue and other liabilities	901,095.35	701,139.54
Accrued expenses	737,590.93	1,048,093.02
TOTAL CURRENT LIABILITIES	8,100,595.90	8,614,035.34
NONCURRENT LIABILITIES		
Long-term debt	85,548,384.48	90,441,926.68
Compensated absences	1,064,818.51	1,087,883.47
Net pension liability	7,654,038.00	7,654,038.00
TOTAL NONCURRENT LIABILITIES	94,267,240.99	99,183,848.15
TOTAL LIABILITIES	102,367,836.89	107,797,883.49
DEFERRED INFLOWS OF RESOURCES		
Deferred intflow of effective swaps	14,266.00	14,266.00
Employee pensions	543,791.00	543,791.00
NET POSITION		
Invested in capital assets, net of related debt	199,526,144.51	199,526,144.51
Restricted	3,540,038.17	3,540,038.17
Unrestricted	42,627,025.98	30,794,273.56
TOTAL NET POSITION	245,693,208.66	233,860,456.24
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	348,619,102.55	342,216,396.73

**Sacramento Suburban Water District
Income Statement
Period Ended**

	Month 12/31/2017	Year-To-Date 12/31/2017	Month 12/31/2016	Year-To-Date 12/31/2016
OPERATING REVENUES				
Water consumption sales	\$688,802.45	\$12,543,002.73	\$614,928.10	\$11,053,442.75
Water service charge	576,529.67	6,386,388.22	572,073.09	6,348,507.01
Capital facilities charge	2,250,753.74	23,498,930.70	2,163,412.31	22,574,500.03
Wheeling water charge	508,167.06	675,829.72	304.48	167,336.90
Other charges for services	102,082.75	1,075,724.07	53,355.15	939,241.77
TOTAL OPERATING REVENUES	4,126,335.67	44,179,875.44	3,404,073.13	41,083,028.46
OPERATING EXPENSES				
Source of supply	99,145.10	3,036,622.75	292,350.03	2,470,806.38
Pumping	613,983.11	4,157,723.18	1,413,034.66	4,852,232.10
Transmission and distribution	327,747.13	3,704,501.84	965,025.19	3,972,951.41
Water conservation	29,610.02	424,750.17	94,330.42	587,394.42
Customer accounts	115,470.35	1,239,376.64	147,699.69	1,144,521.42
Administrative and general	724,060.53	6,755,991.39	1,204,051.13	6,818,370.56
TOTAL OPERATING EXPENSES	1,910,016.24	19,318,965.97	4,116,491.12	19,846,276.29
Operating income before depreciation	2,216,319.43	24,860,909.47	(712,417.99)	21,236,752.17
Depreciation and amortization	(1,011,499.00)	(12,182,282.37)	(947,132.05)	(11,807,579.85)
OPERATING INCOME	1,204,820.43	12,678,627.10	(1,659,550.04)	9,429,172.32
NON-OPERATING REV. (EXP.)				
Rental income	20,932.66	258,327.38	24,262.38	260,921.57
Interest and investment income	25,114.67	507,898.45	42,972.32	557,770.54
Interest expense	(279,940.73)	(3,449,549.65)	(291,250.22)	(3,560,697.25)
Other non-operating revenues	4,974.98	192,932.38	6,360.75	18,309.22
Grant revenue pass-through to sub recipients	18,069.24	407,169.79		763,754.28
Other non-operating expenses	(23,477.00)	(19,824.01)	(105.20)	(3,682.27)
Sub recipient grant expenses	(18,069.24)	(407,169.79)		(763,754.28)
Gain(loss) on disposal of capital assets		27,545.00	(12,687.95)	(12,687.95)
NON-OPERATING REV. (EXP.)	(252,395.42)	(2,482,670.45)	(230,447.92)	(2,740,066.14)
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	952,425.01	10,195,956.65	(1,889,997.96)	6,689,106.18
CAPITAL CONTRIBUTIONS				
Facility development charges	4,817.00	135,073.00		264,209.00
Developer contributions		413,977.00	442,829.00	1,216,369.00
Federal, state and local capital grants	2,618.73	1,087,745.77	149,278.25	398,603.25
TOTAL CAPITAL CONTRIBUTIONS	7,435.73	1,636,795.77	592,107.25	1,879,181.25
CHANGE IN NET POSITION	959,860.74	11,832,752.42	(1,297,890.71)	8,568,287.43
Net position at beginning of period	244,733,347.92	233,860,456.24	235,602,369.11	225,292,168.81
NET POSITION AT END OF PERIOD	245,693,208.66	245,693,208.66	234,304,478.40	233,860,456.24

Sacramento Suburban Water District
Operations and Maintenance Budget
Period Ended

	Month Of December			2017 YTD		
	Actual	Budget	Variance	Actual	Budget	Variance
BUDGETED OPERATING EXPENSES						
Board of Directors	\$3,527.94	\$12,804.88	\$9,276.94	\$41,240.95	\$52,658.56	\$11,417.61
Administrative	155,926.58	198,361.48	42,434.90	1,968,211.51	2,059,063.76	90,852.25
Finance	78,187.73	86,472.88	8,285.15	960,652.72	1,153,174.56	192,521.84
Customer Services	115,470.35	107,256.55	(8,213.80)	1,239,376.64	1,291,001.60	51,624.96
Field Operations	127,140.58	37,788.47	(89,352.11)	608,684.43	618,505.64	9,821.21
Production	713,128.21	737,173.06	24,044.85	7,194,345.93	8,229,129.84	1,034,783.91
4 Distribution	226,506.75	197,650.37	(28,856.38)	2,299,704.09	2,358,808.44	59,104.35
Field Services	101,240.38	116,216.66	14,976.28	1,404,146.81	1,413,635.92	9,489.11
Maintenance	125,470.73	59,827.71	(65,643.02)	685,403.61	718,422.24	33,018.63
Water Conservation	29,610.02	37,804.27	8,194.25	424,750.17	559,626.24	134,876.07
Engineering	106,500.93	127,066.02	20,565.09	1,186,916.71	1,492,288.24	305,371.53
GIS/CAD	26,206.44	29,586.82	3,380.38	340,473.14	362,461.84	21,988.70
Human Resources	11,839.42	11,512.96	(326.46)	204,272.00	209,510.52	5,238.52
MIS	89,260.18	65,514.81	(23,745.37)	760,787.26	793,177.72	32,390.46
TOTAL OPERATING EXPENSES	1,910,016.24	1,825,036.94	(84,979.30)	19,318,965.97	21,311,465.12	1,992,499.15

SACRAMENTO SUBURBAN WATER DISTRICT
OPERATING CAPITAL AMENDED BUDGET
12/31/2017

Project Number	Project Name	Original Budget	Budget Amendments	Amended Budget	Current Month Expenditures	Expenditures Year-To-Date	Committed Year-To-Date	Remaining Balance
SF17-396	VEH REPL - RIGHT SIZE/TRUCK#41	33,000.00	(\$3,335.00) ²	\$29,665.00		\$ 29,638.26		\$ 26.74
SF17-397	VEH REPL-RIGHT SIZE TRUCK#25	70,000.00		\$70,000.00		68,805.40		1,194.60
SF17-398	VEH REPL-RIGHT SIZE/TRUCK#27	130,000.00	(\$11,800.00) ⁷	\$118,200.00 ⁷	118,110.16	118,110.16		89.84
SF17-399	NEW VEH-PROD DEPT/CCCS	34,500.00	\$1,669.00 ²	\$36,169.00 ²		34,744.18		1,424.82
SF17-400	FACILITY SIGN HOLDER REPL	7,200.00		\$7,200.00		4,040.63		3,159.37
SF17-401	PROD MAG METER REPL	23,000.00		\$23,000.00		20,000.00		3,000.00
SF17-402	CHEMICAL TRAILER REFURB/REPL	10,000.00	\$1,700.00 ⁶	\$11,700.00 ⁶	11,696.58	11,696.58		3.42
SF17-403	SECURITY CAMERAS	30,000.00	(\$30,000.00) ¹⁶	\$0.00 ^{5,6,7}		-		-
SF17-404	SCADA CONTRL SYS INTEGRATION	75,000.00		\$75,000.00	45,225.00	72,666.07		2,333.93
SF17-405	VAN AIR UNDERDECK-AIR SUPPLY-T30	25,000.00		\$25,000.00		21,501.72		3,498.28
SF17-406	METER FAULT LID RETROFIT	10,500.00		\$10,500.00		10,025.00		475.00
SF17-407	GPS/GIS INTEGRATION-PH 1	70,000.00	(\$20,000.00) ⁷	\$50,000.00 ⁷	4,896.00	49,409.52		590.48
SF17-408	BUILDING/STRUCTURE MAINT	95,000.00	(\$5,000.00) ⁷	\$90,000.00 ⁷	27,490.00	86,880.00		3,120.00
SF17-409	HVAC/ROOF/BUILDING REPAIRS	30,000.00	(\$11,700.00) ⁷	\$18,300.00 ⁷	7,278.00	18,220.00		80.00
SF17-410	WALNUT FACILITY LIGHT UPGRADE	40,000.00	(\$16,259.00) ²	\$23,741.00 ²		23,740.65		0.35
SF17-411	DRIVEWAY/PARKING/IRRIGA-WALNUT	10,000.00		\$10,000.00		7,180.00		2,820.00
SF17-412	WALNUT - INTERIOR PAINTING	25,000.00	\$16,700.00 ^{1,2}	\$41,700.00 ^{1,2}		41,700.00		-
SF17-413	EXTERIOR PAINT-WALNUT	40,000.00	(\$40,000.00) ¹	\$0.00 ¹		-		-
SF17-414	WALNUT - NEW OFFICES	15,000.00	\$26,716.00 ^{1,2}	\$41,716.00 ^{1,2}		41,716.00		-
SF17-415	WALNUT - NEW FOYER FURNITURE	6,000.00	\$7,000.00 ¹	\$13,000.00 ¹	12,098.00	12,098.00		902.00
SF17-416	ANTELOPLE GARDEN - MULCH	20,000.00		\$20,000.00		16,305.00		3,695.00
SF17-417	MARCONI - SECURITY UPGRADE	15,000.00	(\$4,321.00) ²	\$10,679.00 ²		11,224.08		(545.08)
SF17-418	TRAILER REFURBISH - VEHICLE 33A	10,000.00		\$10,000.00		9,592.19		407.81
SF17-419	WALNUT - NEW OFFICE FURNITURE	10,000.00	\$16,830.00 ^{1,2}	\$26,830.00 ^{1,2}		27,181.51		(351.51)
SF17-420	HARDWARE REFRESH PROGRAM	82,800.00	\$13,500.00 ^{4,5}	\$96,300.00 ^{4,5}		95,990.68		309.32
SF17-421	SOFTWARE ENHANCEMENTS/MODULES	85,000.00	\$21,000.00 ³	\$106,000.00 ³		102,744.66		3,255.34
SF17-422	GPS/GIS INTEGRATION - HARDWARE	75,000.00	(\$55,000.00) ^{3,4,7}	\$20,000.00 ^{3,4,7}	18,800.00	20,000.00		-
SF17-423	WEBSITE UPGRADE	58,000.00	(\$9,900.00) ⁷	\$48,100.00 ⁷	12,017.50	48,070.00		30.00
SF17-424	NEW STAFF - 2 DESK TOPS/2 LAPTOPS	6,000.00		\$6,000.00		6,479.15		(479.15)
SF17-425	MARCONI GARAGE SECURITY		\$25,000.00	\$25,000.00		23,696.00		1,304.00
SF17-426	DIT WITCH FX65 VAC EXCAVATION		\$102,200.00 ⁷	\$102,200.00	101,820.52	101,820.52		379.48
		1,141,000.00	\$25,000.00	\$1,166,000.00	\$ 359,431.76	\$ 1,135,275.96	\$ -	\$ 30,724.04

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**Sacramento Suburban Water District
Capital Improvement Project Amended Budget
12/31/2017**

Project No.	Project Name	Original Budget	Changes	Amended Budget	Current Month Expenditures	Expenditures Year-To-Date	Committed Year-To-Date	Remaining Balance
SC17-009	WELL REHAB/PUMP ST IMPROVEMENT	700,000.00	\$600,000.00 ^{1,3}	\$1,300,000.00 ^{1,3}	\$ 170,228.70	\$ 981,438.01	\$ -	\$ 318,561.99
SC17-010	SCADA RTU/COMMUN IMPROVEMENT	75,000.00	\$19,000.00 ^{5,7}	\$94,000.00 ^{6,7}	54,740.00	85,495.00	-	8,505.00
SC17-011	WELLHEAD TREATMENT/CHEM FEED	250,000.00		\$250,000.00	75,663.71	79,365.66	-	170,634.34
SC17-012	WELL REPLACEMENTS	2,000,000.00	(\$300,000.00) ¹	\$1,700,000.00 ¹	295,845.19	460,815.64	-	1,239,184.36
SC17-013	ELECTRICAL IMPROV @WELL SITES	25,000.00	\$13,000.00 ⁷	\$38,000.00 ⁷	12,103.75	37,698.75	-	301.25
SC17-018	DISTRIBUTION MAIN REPLACEMENTS	9,250,000.00	(\$697,000.00) ^{3,2,4,7}	\$8,553,000.00 ²	2,506,906.64	8,552,223.30	-	776.70
SC17-019	DIST MAIN IMPRV/EXT/INTERTIES	600,000.00		\$600,000.00	469,912.60	503,262.90	-	96,737.10
SC17-020	MCCLELLAN LINE REPL	50,000.00		\$50,000.00	1,930.00	1,930.00	-	48,070.00
SC17-022	WTR RELATED STREET IMPRV	200,000.00	\$150,000.00 ⁵	\$350,000.00 ⁵	7,610.59	120,196.78	-	229,803.22
SC17-024	METER RETROFIT PROGRAM	2,540,000.00		\$2,540,000.00	473,559.13	2,398,657.07	-	141,342.93
SC17-034	RESERVIOR/TANK IMPROVMENT	100,000.00	\$8,000.00 ⁷	\$108,000.00 ⁷	22,277.00	107,523.10	-	476.90
SC17-034A	CORROSION CONTROL-TRAN MAINS	450,000.00	(\$293,000.00) ⁶	\$157,000.00 ⁶		3,750.45	-	153,249.55
SC17-038	LARGE WTR METER >3" REPL	100,000.00		\$100,000.00		82,283.48	-	17,716.52
SC17-040	ENGINE GENERATOR COMPLIANCE	35,000.00	\$350,000.00 ⁴	\$385,000.00 ⁴	55,600.00	68,935.43	-	316,064.57
SC17-042	METER REPLACE/REPAIR - WMP	50,000.00	\$300,000.00 ²	\$350,000.00 ²	1,899.87	8,535.96	-	341,464.04
SC17-046	TANK INSPECTION & REPAIRS	200,000.00		\$200,000.00	43,240.00	49,220.00	-	150,780.00
SC17-047	NSA TRANSMISSION LINES	300,000.00	(\$150,000.00) ⁵	\$150,000.00 ⁵		-	-	150,000.00
SC17-048	RIGHT OF WAY/EASEMENT ACQUISTI	50,000.00		\$50,000.00		-	-	50,000.00
Totals SSWD		\$ 16,975,000.00	\$ -	\$ 16,975,000.00	\$ 4,191,517.18	\$ 13,541,331.53	\$ -	\$ 3,433,668.47

**Sacramento Suburban Water District
Debt
12/31/2017**

Current Month

	Series 2009A COP	Series 2009B COP	Series 2012A	Total
Beginning Balance	\$ 42,000,000	\$ 22,065,000	\$ 17,490,000	\$ 81,555,000
Additions:				-
Reductions: Payment	-	-	-	-
Ending Balance	<u>\$ 42,000,000</u>	<u>\$ 22,065,000</u>	<u>\$ 17,490,000</u>	<u>\$ 81,555,000</u>

Year-To-Date

	Series 2009A COP	Series 2009B COP	Series 2012A	Total
Beginning Balance	\$ 42,000,000	\$ 24,095,000	\$ 19,520,000	\$ 85,615,000
Additions:				-
Reductions: Payment	-	(2,030,000)	(2,030,000)	(4,060,000)
Ending Balance	<u>\$ 42,000,000</u>	<u>\$ 22,065,000</u>	<u>\$ 17,490,000</u>	<u>\$ 81,555,000</u>

**Investments Outstanding and Activity
December 2017**



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2017**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 08/31/2015 1.375% 08/31/2020	912828L32	1,650,000.00	AA+	Aaa	12/11/17	12/13/17	1,627,054.69	1.90	7,708.74	1,627,491.20	1,625,895.15
US TREASURY NOTES DTD 02/28/2014 2.000% 02/28/2021	912828B90	75,000.00	AA+	Aaa	07/06/16	07/08/16	78,667.97	0.92	509.67	77,511.63	74,956.05
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828O78	900,000.00	AA+	Aaa	01/03/17	01/05/17	882,140.63	1.86	2,119.48	886,113.70	880,523.10
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	675,000.00	AA+	Aaa	09/01/16	09/02/16	699,257.81	1.22	1,186.81	692,593.31	673,839.68
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	850,000.00	AA+	Aaa	03/15/17	03/17/17	827,919.92	2.02	1,027.47	831,953.77	830,875.00
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	550,000.00	AA+	Aaa	10/03/16	10/05/16	570,646.48	1.21	3,737.57	565,527.65	548,195.45
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	600,000.00	AA+	Aaa	04/03/17	04/05/17	604,640.63	1.82	4,077.35	603,887.20	598,031.40
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	900,000.00	AA+	Aaa	07/06/17	07/11/17	905,449.22	1.85	6,116.02	904,847.08	897,047.10
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,050,000.00	AA+	Aaa	12/01/16	12/05/16	1,053,117.19	1.93	7,135.36	1,052,443.93	1,046,554.95
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	1,400,000.00	AA+	Aaa	06/27/17	06/29/17	1,415,257.81	1.73	9,513.81	1,413,457.32	1,395,406.60
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	275,000.00	AA+	Aaa	08/01/17	08/03/17	269,725.59	1.72	588.74	270,224.83	266,406.25
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	475,000.00	AA+	Aaa	10/05/17	10/10/17	463,997.07	1.85	1,016.92	464,597.46	460,156.25
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	1,200,000.00	AA+	Aaa	08/30/17	08/31/17	1,181,062.50	1.64	2,569.06	1,182,555.41	1,162,500.00
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	450,000.00	AA+	Aaa	12/04/17	12/06/17	445,324.22	2.12	1,445.10	445,397.93	444,621.15



Managed Account Detail of Securities Held

For the Month Ending December 31, 2017

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Security Type Sub-Total		11,050,000.00					11,024,261.73	1.77	48,752.10	11,018,602.42	10,905,008.13
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	525,000.00	AAA	Aaa	04/05/16	04/12/16	523,425.00	1.10	700.00	524,295.62	518,350.35
INTER-AMERICAN DEVEL BK NOTE DTD 04/12/2017 1.625% 05/12/2020	4581X0CX4	525,000.00	AAA	Aaa	04/05/17	04/12/17	523,755.75	1.70	1,161.20	524,043.14	520,067.63
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	900,000.00	AAA	Aaa	09/12/17	09/19/17	897,840.00	1.64	3,980.55	898,040.62	883,953.00
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	700,000.00	AAA	Aaa	10/02/17	10/10/17	706,488.37	1.81	2,148.61	706,029.86	700,591.50
Security Type Sub-Total		2,650,000.00					2,651,509.12	1.59	7,990.36	2,652,409.24	2,622,962.48
Municipal Bond / Note											
UNIV OF CAL TXBL REV BONDS DTD 10/02/2013 2.054% 05/15/2018	91412GSZ9	695,000.00	AA	Aa2	09/26/13	10/02/13	695,000.00	2.05	1,824.07	695,000.00	696,084.20
CT ST TXBL GO BONDS DTD 03/25/2015 1.974% 03/15/2019	20772JZK1	230,000.00	A+	A1	03/16/15	03/25/15	230,646.30	1.90	1,336.84	230,201.04	229,337.60
Security Type Sub-Total		925,000.00					925,646.30	2.02	3,160.91	925,201.04	925,421.80
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	67,587.91	AA+	Aaa	04/15/15	04/30/15	68,263.54	0.83	87.30	67,587.91	67,500.05
FNMA SERIES 2015-M3 FA DTD 02/01/2015 1.457% 06/01/2018	3136AMMC0	4,810.49	AA+	Aaa	02/12/15	02/27/15	4,809.23	0.39	5.84	4,810.49	4,808.33
FNMA SERIES M4 FA DTD 03/01/2015 0.790% 09/01/2018	3136AMTM1	34,371.42	AA+	Aaa	03/12/15	03/31/15	34,362.61	0.38	29.29	34,371.42	34,346.80
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	61,283.95	AA+	Aaa	11/06/15	11/30/15	61,896.78	1.20	96.93	61,412.21	61,227.42



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2017**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AOD00	176,759.68	AA+	Aaa	10/07/15	10/30/15	178,529.74	1.08	242.46	177,384.26	176,170.96
FNMA SERIES 2015-M12 FA DTD 09/01/2015 1.577% 04/01/2020	3136AP3Z3	213,846.37	AA+	Aaa	09/10/15	09/30/15	213,769.41	0.54	281.07	213,846.37	214,087.37
Security Type Sub-Total		558,659.82					561,631.31	0.81	742.89	559,412.66	558,140.93
Federal Agency Bond / Note											
FHLB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8Q55	975,000.00	AA+	Aaa	07/14/16	07/15/16	969,071.03	1.25	5,088.28	970,766.71	942,607.58
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	130,000.00	AA+	Aaa	08/17/16	08/19/16	129,555.27	1.32	604.86	129,674.08	125,973.38
FNMA NOTES DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	420,000.00	AA+	Aaa	08/17/16	08/19/16	418,299.00	1.33	1,954.17	418,753.32	406,990.92
Security Type Sub-Total		1,525,000.00					1,516,925.30	1.28	7,647.31	1,519,194.11	1,475,571.88
Corporate Note											
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 05/29/2015 1.600% 05/22/2018	06406HDB2	150,000.00	A	A1	05/22/15	05/29/15	149,986.50	1.60	260.00	149,998.17	149,864.10
CHEVRON CORP (CALLABLE) GLOBAL NOTES DTD 06/24/2013 1.718% 06/24/2018	166764AE0	530,000.00	AA-	Aa2	06/17/13	06/24/13	530,000.00	1.72	177.05	530,000.00	529,998.94
CISCO SYSTEMS INC GLOBAL NOTES DTD 03/03/2014 2.125% 03/01/2019	17275RAR3	375,000.00	AA-	A1	08/29/14	09/04/14	378,562.50	1.90	2,656.25	375,954.32	375,421.13
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	50,000.00	BBB+	A3	04/20/16	04/25/16	49,861.00	2.10	183.33	49,937.95	49,849.25
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	325,000.00	BBB+	A3	04/21/16	04/26/16	324,792.00	2.02	1,191.67	324,907.16	324,020.13



Managed Account Detail of Securities Held

For the Month Ending December 31, 2017

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	145,000.00	BBB+	Baa1	06/02/16	06/09/16	144,924.60	2.07	198.17	144,963.30	144,579.36
AMERICAN HONDA FINANCE GLOBAL NOTES DTD 09/09/2014 2.250% 08/15/2019	02665WAH4	800,000.00	A+	A2	09/04/14	09/09/14	798,520.00	2.29	6,800.00	799,493.03	801,196.00
BURLINGTON NRTH CORP DTD 09/24/2009 4.700% 10/01/2019	12189TBC7	200,000.00	A	A3	06/03/16	06/08/16	220,780.00	1.48	2,350.00	211,098.85	208,470.60
CITIGROUP INC (CALLABLE) CORP NOTE DTD 01/10/2017 2.450% 01/10/2020	172967LF6	400,000.00	BBB+	Baa1	01/04/17	01/10/17	399,840.00	2.46	4,655.00	399,890.72	400,184.40
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	500,000.00	A-	A3	10/01/15	10/06/15	496,400.00	2.43	4,937.50	498,231.01	499,665.50
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	400,000.00	A	A2	02/02/15	02/05/15	402,796.00	2.00	3,607.22	401,200.40	399,122.80
AMERICAN EXPRESS CREDIT (CALLABLE) CORP DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	215,000.00	A-	A2	02/28/17	03/03/17	214,776.40	2.24	1,550.39	214,836.66	214,349.20
TOYOTA MOTOR CORP NOTES DTD 03/12/2015 2.150% 03/12/2020	89236TCF0	250,000.00	AA-	Aa3	03/23/15	03/27/15	252,220.00	1.96	1,627.43	251,010.51	249,210.75
TOYOTA MOTOR CREDIT CORP (CALLABLE) DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	275,000.00	AA-	Aa3	04/11/17	04/17/17	274,873.50	1.97	1,102.29	274,902.61	273,892.85
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BO4	175,000.00	A	A2	05/24/17	06/05/17	174,898.50	1.82	227.50	174,917.45	173,608.40
JP MORGAN CHASE & CO CORP NT (CALLABLE) DTD 06/23/2015 2.750% 06/23/2020	46625HLW8	300,000.00	A-	A3	09/01/15	09/04/15	301,491.00	2.64	183.33	300,784.61	302,619.60
WELLS FARGO & COMPANY NOTES DTD 07/22/2015 2.600% 07/22/2020	94974BGM6	375,000.00	A	A2	09/01/15	09/04/15	377,103.75	2.48	4,306.25	376,136.39	377,309.25
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913O2A6	275,000.00	A	A3	09/05/17	09/07/17	274,769.00	1.88	1,611.04	274,792.78	271,789.65



Managed Account Detail of Securities Held

For the Month Ending December 31, 2017

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
APPLE INC DTD 11/13/2017 2.000% 11/13/2020	037833DJ6	400,000.00	AA+	Aa1	11/06/17	11/13/17	399,664.00	2.03	1,066.67	399,678.56	397,472.40
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	375,000.00	AA	Aa2	10/11/17	10/20/17	374,456.25	1.95	1,405.21	374,491.09	372,584.63
US BANCORP CORP NOTES (CALLABLE) DTD 01/29/2016 2.350% 01/29/2021	91159HHL7	350,000.00	A+	A1	12/11/17	12/13/17	350,983.50	2.26	3,472.78	350,969.57	350,060.20
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	75,000.00	A-	A2	10/23/17	10/26/17	74,965.50	2.17	291.15	74,966.67	74,290.50
PEPSICO INC CORP (CALLABLE) NOTE DTD 10/10/2017 2.000% 04/15/2021	713448DX3	225,000.00	A+	A1	10/05/17	10/10/17	224,955.00	2.01	1,012.50	224,957.92	222,440.63
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	05/16/16	05/19/16	383,617.50	2.00	1,979.17	380,822.39	375,844.50
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	125,000.00	A-	A3	11/01/17	11/03/17	125,970.00	2.39	656.25	125,926.65	125,637.75
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	11/01/17	11/03/17	351,134.00	2.40	1,701.39	351,083.65	349,414.10
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	225,000.00	A-	A2	05/25/16	05/31/16	224,478.00	2.30	787.50	224,640.65	223,224.53
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	200,000.00	A-	A2	05/10/16	05/16/16	199,868.00	2.06	580.83	199,909.81	197,144.00
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021	857477AV5	110,000.00	A	A1	05/19/16	05/24/16	109,532.50	2.04	250.25	109,677.79	108,412.26
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	240,000.00	A-	A3	09/13/17	09/18/17	240,000.00	2.33	1,598.56	240,000.00	239,323.44
Security Type Sub-Total		8,790,000.00					8,826,219.00	2.12	52,426.68	8,810,180.67	8,781,000.85



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2017**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Commercial Paper											
CREDIT AGRICOLE CIB NY COMM PAPER DTD 08/02/2017 0.000% 02/07/2018	22533UB77	700,000.00	A-1	P-1	08/11/17	08/14/17	695,216.08	1.40	0.00	698,999.97	698,843.60
BNP PARIBAS NY BRANCH COMM PAPER DTD 05/17/2017 0.000% 02/12/2018	09659CBC1	700,000.00	A-1	P-1	08/11/17	08/11/17	694,891.94	1.43	0.00	698,840.33	698,670.00
BANK OF TOKYO MITS UFJ LTD COMM PAPER DTD 10/24/2017 0.000% 07/20/2018	06538CGL9	700,000.00	A-1	P-1	10/23/17	10/24/17	691,421.89	1.66	0.00	693,622.22	692,792.10
Security Type Sub-Total		2,100,000.00					2,081,529.91	1.50	0.00	2,091,462.52	2,090,305.70
Certificate of Deposit											
ROYAL BANK OF CANADA NY CD DTD 03/15/2016 1.700% 03/09/2018	78009NZZ2	750,000.00	A-1+	P-1	03/11/16	03/15/16	750,000.00	1.69	3,966.67	750,000.00	749,997.00
CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	725,000.00	A-1	P-1	12/01/16	12/05/16	724,434.50	1.78	1,098.78	724,740.26	723,469.53
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	725,000.00	A-1+	P-1	12/01/16	12/05/16	725,000.00	1.74	1,134.22	725,000.00	725,449.50
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	750,000.00	AA-	Aa2	01/10/17	01/12/17	750,000.00	1.91	6,890.63	750,000.00	746,684.25
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	800,000.00	A+	A1	02/08/17	02/09/17	800,000.00	1.90	6,016.00	800,000.00	800,989.60
BANK OF NOVA SCOTIA HOUSTON LT CD DTD 04/06/2017 1.910% 04/05/2019	06417GUE6	750,000.00	A+	A1	04/05/17	04/06/17	750,000.00	1.91	3,501.67	750,000.00	747,285.00
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	700,000.00	A	A1	05/03/17	05/04/17	700,000.00	2.05	2,351.81	700,000.00	699,521.20
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	700,000.00	A+	Aa3	08/03/17	08/04/17	699,727.00	1.85	5,366.67	699,783.25	691,011.69
BANK TOKYO MITSUBISHI UFJ LTD LT CD DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	350,000.00	A+	A1	09/25/17	09/27/17	350,000.00	2.07	1,932.00	350,000.00	348,362.35



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2017**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	625,000.00	AA-	Aa3	08/03/17	08/07/17	625,000.00	2.05	5,125.00	625,000.00	623,962.50
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	700,000.00	AA-	Aa3	11/16/17	11/17/17	700,000.00	2.30	1,986.25	700,000.00	696,218.60
Security Type Sub-Total		7,575,000.00					7,574,161.50	1.92	39,369.70	7,574,523.51	7,552,951.22
Asset-Backed Security / Collateralized Mortgage Obligation											
HONDA ABS 2015-2 A3 DTD 05/20/2015 1.040% 02/21/2019	43813NAC0	49,670.01	AAA	NR	05/13/15	05/20/15	49,662.39	1.05	14.35	49,668.10	49,602.45
TOYOTA ABS 2015-B A3 DTD 06/17/2015 1.270% 05/15/2019	89237CAD3	114,635.61	AAA	Aaa	06/10/15	06/17/15	114,629.41	1.27	64.71	114,633.72	114,496.49
CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	90,459.25	AAA	NR	07/14/16	07/20/16	90,451.86	1.18	47.04	90,455.51	90,351.75
NISSAN ABS 2015-A A3 DTD 04/14/2015 1.050% 10/15/2019	65477UAC4	79,927.58	NR	Aaa	04/07/15	04/14/15	79,910.78	1.06	37.30	79,921.89	79,770.88
FORD ABS 2015-B A3 DTD 05/26/2015 1.160% 11/15/2019	34530VAD1	64,108.14	NR	Aaa	05/19/15	05/26/15	64,102.21	1.16	33.05	64,105.94	63,981.04
NISSAN ABS 2015-B A3 DTD 07/22/2015 1.340% 03/15/2020	65475WAD0	125,186.92	NR	Aaa	07/15/15	07/22/15	125,176.97	1.34	74.56	125,182.81	124,838.94
JOHN DEERE ABS 2016-B A3 DTD 07/27/2016 1.250% 06/15/2020	47788NAC2	80,000.00	NR	Aaa	07/19/16	07/27/16	79,993.63	1.25	44.44	79,996.32	79,503.54
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	122,014.75	AAA	Aaa	05/24/16	05/31/16	122,002.91	1.44	78.09	122,007.62	121,685.81
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	70,000.00	AAA	Aaa	03/22/16	03/30/16	69,986.42	1.57	48.53	69,992.27	69,796.07
BANK OF AMERICA ABS 2015-A2 A DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	280,000.00	AAA	NR	10/28/15	10/29/15	280,404.69	1.30	169.24	280,230.70	279,697.71
FORD ABS 2016-B A3 DTD 04/26/2016 1.330% 10/15/2020	34532EAD7	85,000.00	Aaa	NR	04/19/16	04/26/16	84,991.94	1.33	50.24	84,995.33	84,601.25



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2017**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
CITIBANK ABS 2017-A2 A2 DTD 01/26/2017 1.740% 01/17/2021	17305EGA7	550,000.00	AAA	Aaa	01/19/17	01/26/17	549,894.68	1.75	4,359.67	550,000.00	548,773.01
HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	195,000.00	AAA	Aaa	09/14/16	09/21/16	194,973.75	1.30	111.80	194,981.86	192,928.32
ALLY ABS 2017-1 A3 DTD 01/31/2017 1.700% 06/15/2021	02007PAC7	150,000.00	NR	Aaa	01/24/17	01/31/17	149,986.89	1.70	113.33	149,989.79	149,300.88
FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	475,000.00	NR	Aaa	01/18/17	01/25/17	474,998.24	1.67	352.56	474,998.75	472,028.02
ALLY ABS 2017-2 A3 DTD 03/29/2017 1.780% 08/15/2021	02007HAC5	520,000.00	NR	Aaa	03/21/17	03/29/17	519,938.69	1.79	411.38	519,949.81	518,091.81
Security Type Sub-Total		3,051,002.26					3,051,105.46	1.54	6,010.29	3,051,110.42	3,039,447.97
Managed Account Sub-Total		38,224,662.08					38,212,989.63	1.81	166,100.24	38,202,096.59	37,950,810.96
Securities Sub-Total		\$38,224,662.08					\$38,212,989.63	1.81%	\$166,100.24	\$38,202,096.59	\$37,950,810.96
Accrued Interest											\$166,100.24
Total Investments											\$38,116,911.20

**Investment Activity
December 2017**

**Managed Account Security Transactions & Interest
For the Fourth Quarter Ending December 31, 2017**

CUSIP	TRAN_TYPE	SECURITY	SEC_TYPE	TRADE_DATE	SETTLE_DATE	PAR VALUE	PRINCIPAL	ACCRUED INTEREST	TOTAL_AMOUNT	REALIZED G/L COST
06538CGL9	BUY	BANK OF TOKYO MITS UFJ LTD COMM PAF	COMM PAPER	10/23/2017	10/24/2017	700,000.00	691,421.89	-	691,421.89	-
			COMM PAPER Total			700,000.00	691,421.89	-	691,421.89	-
037833DJ6	BUY	APPLE INC	CORPORATE	11/6/2017	11/13/2017	400,000.00	399,664.00	-	399,664.00	-
05531FAZ6	BUY	BRANCH BANKING & TRUST (CALLABLE) N	CORPORATE	10/23/2017	10/26/2017	75,000.00	74,965.50	-	74,965.50	-
06051GFW4	BUY	BANK OF AMERICA CORP NOTE	CORPORATE	11/1/2017	11/3/2017	125,000.00	125,970.00	127.60	126,097.60	-
61746BEA0	BUY	MORGAN STANLEY CORP NOTES	CORPORATE	11/1/2017	11/3/2017	350,000.00	351,134.00	291.67	351,425.67	-
713448DX3	BUY	PEPSICO INC CORP (CALLABLE) NOTE	CORPORATE	10/5/2017	10/10/2017	225,000.00	224,955.00	-	224,955.00	-
91159HHL7	BUY	US BANCORP CORP NOTES (CALLABLE)	CORPORATE	12/11/2017	12/13/2017	350,000.00	350,983.50	3,061.53	354,045.03	-
931142EA7	BUY	WAL-MART STORES INC CORP NOTE	CORPORATE	10/11/2017	10/20/2017	375,000.00	374,456.25	-	374,456.25	-
			CORPORATE Total			1,900,000.00	1,902,128.25	3,480.80	1,905,609.05	-
912828L32	BUY	US TREASURY NOTES	GOVERNMENT	12/11/2017	12/13/2017	1,650,000.00	1,627,054.69	6,517.96	1,633,572.65	-
912828T67	BUY	US TREASURY NOTES	GOVERNMENT	10/5/2017	10/10/2017	475,000.00	463,997.07	2,629.93	466,627.00	-
912828X47	BUY	US TREASURY NOTES	GOVERNMENT	12/4/2017	12/6/2017	450,000.00	445,324.22	839.09	446,163.31	-
			GOVERNMENT Total			2,575,000.00	2,536,375.98	9,986.98	2,546,362.96	-
87019U6D6	BUY	SWEDBANK (NEW YORK) CERT DEPOS	LT CD	11/16/2017	11/17/2017	700,000.00	700,000.00	-	700,000.00	-
			LT CD Total			700,000.00	700,000.00	-	700,000.00	-
4581X0CD8	BUY	INTER-AMERICAN DEVELOPMENT BANK	SUPRANATL	10/2/2017	10/10/2017	700,000.00	706,488.37	6,239.24	712,727.61	-
			SUPRANATL Total			700,000.00	706,488.37	6,239.24	712,727.61	-
40428AR41	INTEREST		CD_FL RATE		11/17/2017				3,649.66	-
			CD_FL RATE Total			-	-	-	3,649.66	-
3136AMMC0	INTEREST		CMOA		10/25/2017				21.61	-
3136AMMC0	INTEREST		CMOA		11/25/2017				18.31	-
3136AMMC0	INTEREST		CMOA		12/25/2017				5.86	-
3136AMTM1	INTEREST		CMOA		10/25/2017				56.21	-
3136AMTM1	INTEREST		CMOA		11/25/2017				52.16	-
3136AMTM1	INTEREST		CMOA		12/25/2017				49.87	-
3136ANJY4	INTEREST		CMOA		10/25/2017				106.59	-
3136ANJY4	INTEREST		CMOA		11/25/2017				102.28	-
3136ANJY4	INTEREST		CMOA		12/25/2017				92.65	-
3136AP3Z3	INTEREST		CMOA		10/25/2017				323.26	-
3136AP3Z3	INTEREST		CMOA		11/25/2017				328.68	-
3136AP3Z3	INTEREST		CMOA		12/25/2017				299.91	-
3136AQDQ0	INTEREST		CMOA		10/25/2017				461.16	-
3136AQDQ0	INTEREST		CMOA		11/25/2017				384.62	-
3136AQDQ0	INTEREST		CMOA		12/25/2017				482.43	-
3136AQSW1	INTEREST		CMOA		10/25/2017				177.26	-
3136AQSW1	INTEREST		CMOA		11/25/2017				185.03	-
3136AQSW1	INTEREST		CMOA		12/25/2017				116.30	-
			CMOA Total			-	-	-	3,264.19	-
0258M0EB1	INTEREST		CORPORATE		11/5/2017				2,531.25	-
05531FAV5	INTEREST		CORPORATE		11/10/2017				2,050.00	-
06406FAA1	INTEREST		CORPORATE		10/15/2017				4,687.50	-
06406HDB2	INTEREST		CORPORATE		11/22/2017				1,200.00	-
12189TBC7	INTEREST		CORPORATE		10/1/2017				4,700.00	-
166764AE0	INTEREST		CORPORATE		12/24/2017				4,552.70	-
172967KS9	INTEREST		CORPORATE		12/7/2017				1,486.25	-
36962G6W9	INTEREST		CORPORATE		10/2/2017				1,625.00	-
38141GVT8	INTEREST		CORPORATE		10/25/2017				500.00	-
38141GVT8	INTEREST		CORPORATE		10/25/2017				3,250.00	-
437076BQ4	INTEREST		CORPORATE		12/5/2017				1,575.00	-

**Managed Account Security Transactions & Interest
For the Fourth Quarter Ending December 31, 2017**

CUSIP	TRAN_TYPE	SECURITY	SEC_TYPE	TRADE_DATE	SETTLE_DATE	PAR VALUE	PRINCIPAL	ACCRUED INTEREST	TOTAL_AMOUNT	REALIZED G/L COST
46625HLW8	INTEREST		CORPORATE		12/23/2017				4,125.00	
857477AV5	INTEREST		CORPORATE		11/19/2017				1,072.50	
89236TDU6	INTEREST		CORPORATE		10/17/2017				2,681.25	
			CORPORATE Total			-	-	-	36,036.45	-
912828Q78	INTEREST		GOVERNMENT		10/31/2017				6,187.50	
912828R77	INTEREST		GOVERNMENT		11/30/2017				5,843.75	
912828T67	INTEREST		GOVERNMENT		10/31/2017				1,718.75	
912828T67	INTEREST		GOVERNMENT		10/31/2017				2,968.75	
912828T67	INTEREST		GOVERNMENT		10/31/2017				7,500.00	
912828WN6	INTEREST		GOVERNMENT		11/30/2017				6,750.00	
			GOVERNMENT Total			-	-	-	30,968.75	-
06417GUE6	INTEREST		LT CD		10/5/2017				7,242.08	
13606A5Z7	INTEREST		LT CD		11/30/2017				6,380.00	
65558LWA6	INTEREST		LT CD		11/30/2017				6,521.78	
86563YVN0	INTEREST		LT CD		11/3/2017				7,294.58	
			LT CD Total			-	-	-	27,438.44	-
91412GSZ9	INTEREST		MUNICIPAL		11/15/2017				7,137.65	
			MUNICIPAL Total			-	-	-	7,137.65	-
02007HAC5	INTEREST		OTHER ABS		10/15/2017				771.33	
02007HAC5	INTEREST		OTHER ABS		11/15/2017				771.33	
02007HAC5	INTEREST		OTHER ABS		12/15/2017				771.33	
02007LAC6	INTEREST		OTHER ABS		10/15/2017				156.00	
02007LAC6	INTEREST		OTHER ABS		11/15/2017				156.00	
02007LAC6	INTEREST		OTHER ABS		12/15/2017				156.00	
02007PAC7	INTEREST		OTHER ABS		10/15/2017				212.50	
02007PAC7	INTEREST		OTHER ABS		11/15/2017				212.50	
02007PAC7	INTEREST		OTHER ABS		12/15/2017				212.50	
05522RCU0	INTEREST		OTHER ABS		10/15/2017				317.33	
05522RCU0	INTEREST		OTHER ABS		11/15/2017				317.33	
05522RCU0	INTEREST		OTHER ABS		12/15/2017				317.33	
14314EAB7	INTEREST		OTHER ABS		10/15/2017				150.77	
14314EAB7	INTEREST		OTHER ABS		11/15/2017				129.84	
14314EAB7	INTEREST		OTHER ABS		12/15/2017				108.17	
34530VAD1	INTEREST		OTHER ABS		10/15/2017				89.75	
34530VAD1	INTEREST		OTHER ABS		11/15/2017				80.42	
34530VAD1	INTEREST		OTHER ABS		12/15/2017				70.86	
34531EAD8	INTEREST		OTHER ABS		10/15/2017				661.04	
34531EAD8	INTEREST		OTHER ABS		11/15/2017				661.04	
34531EAD8	INTEREST		OTHER ABS		12/15/2017				661.04	
34532EAD7	INTEREST		OTHER ABS		10/15/2017				94.21	
34532EAD7	INTEREST		OTHER ABS		11/15/2017				94.21	
34532EAD7	INTEREST		OTHER ABS		12/15/2017				94.21	
43813NAC0	INTEREST		OTHER ABS		10/21/2017				79.83	
43813NAC0	INTEREST		OTHER ABS		11/21/2017				66.79	
43813NAC0	INTEREST		OTHER ABS		12/21/2017				54.60	
44891EAC3	INTEREST		OTHER ABS		10/15/2017				209.63	
44891EAC3	INTEREST		OTHER ABS		11/15/2017				209.63	
44891EAC3	INTEREST		OTHER ABS		12/15/2017				209.63	
44930UAD8	INTEREST		OTHER ABS		10/15/2017				91.00	
44930UAD8	INTEREST		OTHER ABS		11/15/2017				91.00	

**Managed Account Security Transactions & Interest
For the Fourth Quarter Ending December 31, 2017**

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CUSIP	TRAN_TYPE	SECURITY	SEC_TYPE	TRADE_DATE	SETTLE_DATE	PAR VALUE	PRINCIPAL	ACCRUED INTEREST	TOTAL_AMOUNT	REALIZED G/L COST
44930UAD8	INTEREST		OTHER ABS		12/15/2017				91.00	
47788NAC2	INTEREST		OTHER ABS		10/15/2017				83.33	
47788NAC2	INTEREST		OTHER ABS		11/15/2017				83.33	
47788NAC2	INTEREST		OTHER ABS		12/15/2017				83.33	
65475WAD0	INTEREST		OTHER ABS		10/15/2017				177.76	
65475WAD0	INTEREST		OTHER ABS		11/15/2017				164.85	
65475WAD0	INTEREST		OTHER ABS		12/15/2017				151.85	
65477UAC4	INTEREST		OTHER ABS		10/15/2017				101.52	
65477UAC4	INTEREST		OTHER ABS		11/15/2017				91.05	
65477UAC4	INTEREST		OTHER ABS		12/15/2017				80.04	
89237CAD3	INTEREST		OTHER ABS		10/15/2017				188.81	
89237CAD3	INTEREST		OTHER ABS		11/15/2017				165.51	
89237CAD3	INTEREST		OTHER ABS		12/15/2017				141.98	
			OTHER ABS Total						9,883.51	
458182DX7	INTEREST		SUPRANATL		11/13/2017				2,625.00	
4581X0CD8	INTEREST		SUPRANATL		11/9/2017				7,437.50	
4581X0CX4	INTEREST		SUPRANATL		11/12/2017				4,977.00	
			SUPRANATL Total						15,039.50	
40428AR41	MATURITY	HSBC BANK USA NA FLOATING CERT DEPOSIT	CD_FL RATE	11/17/2017	11/17/2017	750,000.00	750,000.00	-	750,000.00	-
			CD_FL RATE Total			750,000.00	750,000.00	-	750,000.00	-
06538BXP3	MATURITY	BANK OF TOKYO MITSUBISHI UFJ LTD COF	COMM PAPER	10/23/2017	10/23/2017	700,000.00	700,000.00	-	700,000.00	4,892.22
			COMM PAPER Total			700,000.00	700,000.00	-	700,000.00	4,892.22
3136AMMC0	MBS PMT	FNMA SERIES 2015-M3 FA	CMOA	10/1/2017	10/1/2017	3,287.75	3,287.75	-	3,287.75	0.86
3136AMMC0	MBS PMT	FNMA SERIES 2015-M3 FA	CMOA	11/1/2017	11/1/2017	9,767.17	9,767.17	-	9,767.17	2.55
3136AMMC0	MBS PMT	FNMA SERIES 2015-M3 FA	CMOA	12/1/2017	12/1/2017	13.20	13.20	-	13.20	-
3136AMTM1	MBS PMT	FNMA SERIES M4 FA	CMOA	10/1/2017	10/1/2017	4,964.02	4,964.02	-	4,964.02	1.27
3136AMTM1	MBS PMT	FNMA SERIES M4 FA	CMOA	11/1/2017	11/1/2017	519.74	519.74	-	519.74	0.13
3136AMTM1	MBS PMT	FNMA SERIES M4 FA	CMOA	12/1/2017	12/1/2017	6,965.98	6,965.98	-	6,965.98	1.78
3136ANJY4	MBS PMT	FNMA SERIES 2015-M7 ASQ2	CMOA	10/1/2017	10/1/2017	3,340.46	3,340.46	-	3,340.46	(33.39)
3136ANJY4	MBS PMT	FNMA SERIES 2015-M7 ASQ2	CMOA	11/1/2017	11/1/2017	7,455.28	7,455.28	-	7,455.28	(74.53)
3136ANJY4	MBS PMT	FNMA SERIES 2015-M7 ASQ2	CMOA	12/1/2017	12/1/2017	4,137.64	4,137.64	-	4,137.64	(41.36)
3136AP3Z3	MBS PMT	FNMA SERIES 2015-M12 FA	CMOA	10/1/2017	10/1/2017	4,978.87	4,978.87	-	4,978.87	1.79
3136AP3Z3	MBS PMT	FNMA SERIES 2015-M12 FA	CMOA	11/1/2017	11/1/2017	13,907.81	13,907.81	-	13,907.81	5.01
3136AP3Z3	MBS PMT	FNMA SERIES 2015-M12 FA	CMOA	12/1/2017	12/1/2017	14,253.53	14,253.53	-	14,253.53	5.13
3136AQDQ0	MBS PMT	FANNIE MAE SERIES 2015-M13 ASQ2	CMOA	10/1/2017	10/1/2017	17,869.92	17,869.92	-	17,869.92	(178.95)
3136AQDQ0	MBS PMT	FANNIE MAE SERIES 2015-M13 ASQ2	CMOA	11/1/2017	11/1/2017	41,640.42	41,640.42	-	41,640.42	(416.98)
3136AQDQ0	MBS PMT	FANNIE MAE SERIES 2015-M13 ASQ2	CMOA	12/1/2017	12/1/2017	27,409.06	27,409.06	-	27,409.06	(274.47)
3136AQSW1	MBS PMT	FNMA SERIES 2015-M15 ASQ2	CMOA	10/1/2017	10/1/2017	5,211.31	5,211.31	-	5,211.31	(52.11)
3136AQSW1	MBS PMT	FNMA SERIES 2015-M15 ASQ2	CMOA	11/1/2017	11/1/2017	33,329.64	33,329.64	-	33,329.64	(333.29)
3136AQSW1	MBS PMT	FNMA SERIES 2015-M15 ASQ2	CMOA	12/1/2017	12/1/2017	12,244.59	12,244.59	-	12,244.59	(122.45)
			CMOA Total			211,296.39	211,296.39	-	211,296.39	(1,509.01)
02007LAC6	MBS PMT	ALLY ABS 2016-3 A3	OTHER ABS	12/15/2017	12/15/2017	7,985.25	7,985.25	-	7,985.25	0.78
14314EAB7	MBS PMT	CARMAX ABS 2016-3 A2	OTHER ABS	10/15/2017	10/15/2017	21,464.71	21,464.71	-	21,464.71	1.75
14314EAB7	MBS PMT	CARMAX ABS 2016-3 A2	OTHER ABS	11/15/2017	11/15/2017	22,221.62	22,221.62	-	22,221.62	1.81
14314EAB7	MBS PMT	CARMAX ABS 2016-3 A2	OTHER ABS	12/15/2017	12/15/2017	20,489.20	20,489.20	-	20,489.20	1.67
34530VAD1	MBS PMT	FORD ABS 2015-B A3	OTHER ABS	10/15/2017	10/15/2017	9,656.49	9,656.49	-	9,656.49	0.89
34530VAD1	MBS PMT	FORD ABS 2015-B A3	OTHER ABS	11/15/2017	11/15/2017	9,887.33	9,887.33	-	9,887.33	0.92
34530VAD1	MBS PMT	FORD ABS 2015-B A3	OTHER ABS	12/15/2017	12/15/2017	9,195.97	9,195.97	-	9,195.97	0.85
43813NAC0	MBS PMT	HONDA ABS 2015-2 A3	OTHER ABS	10/21/2017	10/21/2017	15,042.83	15,042.83	-	15,042.83	2.31
43813NAC0	MBS PMT	HONDA ABS 2015-2 A3	OTHER ABS	11/21/2017	11/21/2017	14,073.10	14,073.10	-	14,073.10	2.16

**Managed Account Security Transactions & Interest
For the Fourth Quarter Ending December 31, 2017**

CUSIP	TRAN_TYPE	SECURITY	SEC_TYPE	TRADE_DATE	SETTLE_DATE	PAR VALUE	PRINCIPAL	ACCRUED INTEREST	TOTAL_AMOUNT	REALIZED G/L COST
43813NAC0	MBS PMT	HONDA ABS 2015-2 A3	OTHER ABS	12/21/2017	12/21/2017	13,325.13	13,325.13	-	13,325.13	2.05
65475WAD0	MBS PMT	NISSAN ABS 2015-B A3	OTHER ABS	10/15/2017	10/15/2017	11,558.10	11,558.10	-	11,558.10	0.92
65475WAD0	MBS PMT	NISSAN ABS 2015-B A3	OTHER ABS	11/15/2017	11/15/2017	11,644.84	11,644.84	-	11,644.84	0.93
65475WAD0	MBS PMT	NISSAN ABS 2015-B A3	OTHER ABS	12/15/2017	12/15/2017	10,795.42	10,795.42	-	10,795.42	0.86
65477UAC4	MBS PMT	NISSAN ABS 2015-A A3	OTHER ABS	10/15/2017	10/15/2017	11,965.68	11,965.68	-	11,965.68	2.52
65477UAC4	MBS PMT	NISSAN ABS 2015-A A3	OTHER ABS	11/15/2017	11/15/2017	12,574.52	12,574.52	-	12,574.52	2.64
65477UAC4	MBS PMT	NISSAN ABS 2015-A A3	OTHER ABS	12/15/2017	12/15/2017	11,549.99	11,549.99	-	11,549.99	2.43
89237CAD3	MBS PMT	TOYOTA ABS 2015-B A3	OTHER ABS	10/15/2017	10/15/2017	22,017.84	22,017.84	-	22,017.84	1.19
89237CAD3	MBS PMT	TOYOTA ABS 2015-B A3	OTHER ABS	11/15/2017	11/15/2017	22,235.17	22,235.17	-	22,235.17	1.20
89237CAD3	MBS PMT	TOYOTA ABS 2015-B A3	OTHER ABS	12/15/2017	12/15/2017	19,514.64	19,514.64	-	19,514.64	1.06
			OTHER ABS Total			277,197.83	277,197.83	-	277,197.83	28.94
3130ACE26	SELL	FHLB NOTES	AGENCY	10/2/2017	10/10/2017	365,000.00	361,521.55	167.29	361,688.84	(2,306.80)
3135G0T29	SELL	FNMA NOTES	AGENCY	10/2/2017	10/10/2017	250,000.00	249,325.00	437.50	249,762.50	(515.00)
			AGENCY Total			615,000.00	610,846.55	604.79	611,451.34	(2,821.80)
037833AJ9	SELL	APPLE INC GLOBAL NOTES	CORPORATE	10/5/2017	10/10/2017	475,000.00	473,917.00	2,071.53	475,988.53	669.75
06406HDB2	SELL	BANK OF NEW YORK MELLON CORP (CALI CORPORATE	CORPORATE	11/1/2017	11/3/2017	250,000.00	249,752.50	1,788.89	251,541.39	(225.00)
166764AE0	SELL	CHEVRON CORP (CALLABLE) GLOBAL NO1 CORPORATE	CORPORATE	12/4/2017	12/6/2017	150,000.00	150,006.00	1,159.65	151,165.65	6.00
36962G6W9	SELL	GENERAL ELEC CAP CORP GLOBAL NOTE CORPORATE	CORPORATE	11/1/2017	11/3/2017	200,000.00	200,016.00	279.86	200,295.86	(498.00)
			CORPORATE Total			1,075,000.00	1,073,691.50	5,299.93	1,078,991.43	(47.25)
912828A83	SELL	US TREASURY NOTES	GOVERNMENT	10/2/2017	10/10/2017	50,000.00	51,060.55	329.14	51,389.69	(1,451.17)
912828A83	SELL	US TREASURY NOTES	GOVERNMENT	10/5/2017	10/10/2017	225,000.00	229,781.25	1,481.15	231,262.40	(6,521.48)
912828A83	SELL	US TREASURY NOTES	GOVERNMENT	10/11/2017	10/20/2017	110,000.00	112,242.97	795.11	113,038.08	(3,282.81)
912828B90	SELL	US TREASURY NOTES	GOVERNMENT	10/11/2017	10/20/2017	150,000.00	151,277.34	414.36	151,691.70	(6,058.60)
912828B90	SELL	US TREASURY NOTES	GOVERNMENT	10/23/2017	10/26/2017	25,000.00	25,182.62	77.35	25,259.97	(1,040.04)
912828B90	SELL	US TREASURY NOTES	GOVERNMENT	11/6/2017	11/13/2017	375,000.00	377,475.59	1,533.15	379,008.74	(15,864.25)
			GOVERNMENT Total			935,000.00	947,020.32	4,630.26	951,650.58	(34,218.35)
			Grand Total			11,138,494.22	11,106,467.08	30,242.00	11,270,127.23	(33,675.25)

**Cash Expenditures
December 2017**

AP Warrant List from 12/1/2017 to 12/31/2017

Group	Vendor Name	Date	Amount	Description
	ACWA JPIA INSURANCE/EAP - Invoices:1	12/7/2017	\$155.10	EAP Program
	ADP Payroll	12/22/2017	\$461,097.18	Payroll
	AFLAC - Invoices:2	12/1/2017	\$1,702.50	Supplemental Insurance
	AMERITAS (VISION) - Invoices:1	12/1/2017	\$1,877.76	Employee Benefit - Vision
	BASIC - Invoices:1	12/28/2017	\$34.00	Miscellaneous Employee Benefits
	CIGNA GROUP INS LIFE/LTD - Invoices:1	12/7/2017	\$3,911.29	Employee Benefit - LTD Insurance
	CIGNA-DENTAL INS - Invoices:1	12/1/2017	\$11,930.08	Employee Benefit - Dental
	PERS HEALTH	12/10/2017	\$96,521.62	Employee Benefit - Health
	PERS PENSION - Invoices:6	12/20/2017	\$66,234.82	Employee Benefit - PERS
	AFFINITY ENGINEERING INC - Invoices:6	12/29/2017	\$34,563.00	Construction In Progress
	AQUA TECH COMPANY - Invoices:3	12/7/2017	\$26,000.00	Construction In Progress
	AREA WEST ENGINEERS - Invoices:12	12/7/2017	\$64,492.97	Construction In Progress
	ARMORCAST PRODUCTS COMPANY -	12/28/2017	\$37,221.48	Construction In Progress
	ATLAS FENCE - Invoices:12	12/1/2017	\$4,970.00	Construction In Progress
	BACKFLOW TECHNOLOGIES - Invoices:2	12/7/2017	\$16,359.63	Construction In Progress
	BROWN & CALDWELL - Invoices:3	12/1/2017	\$6,669.71	Construction In Progress
	CALIFORNIA CUSTOM TRAILERS -	12/29/2017	\$11,696.58	Construction In Progress
	CDWG - Invoices:9	12/1/2017	\$20,965.76	Construction In Progress
	CONEXWEST STORAGE CONTAINERS -	12/29/2017	\$5,700.00	Construction In Progress
	CORE & MAIN - Invoices:1	12/29/2017	\$181,753.24	Construction In Progress
	CORIX WATER PRODUCTS US INC. -	12/1/2017	\$227,690.85	Construction In Progress
	COUNTY OF SAC CLERK RECORDER -	12/19/2017	\$2,216.25	Construction In Progress
	COUNTY OF SAC PUBLIC WORKS -	12/20/2017	\$4,520.00	Construction In Progress
	COVERALL PROTECTIVE STRUCTURES LLC -	12/20/2017	\$6,768.86	Construction In Progress
	CRUSADER FENCE CO INC - Invoices:2	12/1/2017	\$6,264.00	Construction In Progress
	DITCH WITCH EQUIPMENT CO - Invoices:1	12/20/2017	\$101,820.52	Construction In Progress
	DOMENCHELLI & ASSOCIATES - Invoices:1	12/1/2017	\$16,651.83	Construction In Progress
	DOUG VEERKAMP GENERAL ENGR -	12/28/2017	\$377,063.07	Construction In Progress
	ERC CONTRACTING - Invoices:3	12/7/2017	\$20,950.00	Construction In Progress
	FERGUSON WATERWORKS - Invoices:26	12/7/2017	\$89,715.96	Construction In Progress
	FLOWLINE CONTRACTORS INC - Invoices:4	12/13/2017	\$509,202.78	Construction In Progress
	FOX LOOMIS INC - Invoices:1	12/1/2017	\$14,580.16	Construction In Progress
	GEOCON CONSULTANTS INC - Invoices:3	12/1/2017	\$8,190.00	Construction In Progress
	H2O URBAN SOLUTIONS - Invoices:3	12/13/2017	\$2,865.00	Construction In Progress
	KIRBY PUMP AND MECHANICAL - Invoices:5	12/1/2017	\$48,668.69	Construction In Progress
	LEICA GEOSYSTEMS INC - Invoices:1	12/7/2017	\$4,896.00	Construction In Progress
	LODI TRUCK AND EQUIPMENT - Invoices:1	12/29/2017	\$118,110.16	Construction In Progress
	LOEWEN PUMP MAINTENANCE - Invoices:8	12/7/2017	\$45,990.00	Construction In Progress
	LOPREST WATER TREATMENT CO -	12/1/2017	\$56,405.90	Construction In Progress
	LUHDORFF & SCALMANINI - Invoices:10	12/1/2017	\$109,559.98	Construction In Progress
	MID AMERICA METER INC - Invoices:1	12/29/2017	\$1,899.87	Construction In Progress

NATIONAL METER AND AUTOMATION INC -	12/20/2017	\$277,160.30	Construction In Progress
PACIFIC STATE PIPE - Invoices:2	12/29/2017	\$156,843.38	Construction In Progress
PRODIGY ELECTRIC - Invoices:1	12/13/2017	\$8,900.00	Construction In Progress
R & B COMPANY - Invoices:1	12/13/2017	\$7,244.84	Construction In Progress
RAWLES ENGINEERING - Invoices:3	12/29/2017	\$407,925.87	Construction In Progress
RIVER CITY MILLWORK INC - Invoices:1	12/29/2017	\$12,098.00	Construction In Progress
RIVER CITY PAINTING - Invoices:9	12/20/2017	\$59,180.00	Building Maintenance - Office &
ROADRUNNER DRILLING & PUMP CO -	12/13/2017	\$62,862.00	Construction In Progress
S E AHLSTROM INSPECTION - Invoices:3	12/7/2017	\$16,000.00	Construction In Progress
SAN JOAQUIN ELECTRIC INC - Invoices:1	12/29/2017	\$55,600.00	Construction In Progress
SMUD NEW SERVICES DIVISION -	12/1/2017	\$27,241.00	Construction In Progress
TESCO - Invoices:6	12/1/2017	\$127,154.13	Construction In Progress
WOOD RODGERS ENGINEERING -	12/7/2017	\$56,586.50	Construction In Progress
CITIGROUP GLOBAL MARKETS INC -	12/29/2017	\$13,232.88	2009A COP Interest Expense
SUMITOMO MITSUI BANKING	12/6/2017	\$37,060.41	2009A COP Interest Expense
WELLS FARGO SWAP - Invoices:1	12/1/2017	\$75,426.31	2009A COP Interest Expense
ADP, INC - Invoices:3	12/14/2017	\$1,630.68	Financial Services
BRINKS - Invoices:2	12/7/2017	\$571.86	Financial Services
PFM ASSET MANAGEMENT LLC - Invoices:3	12/1/2017	\$11,252.10	Financial Services
STANDARD AND POORS - Invoices:1	12/20/2017	\$2,000.00	Financial Services
WESTAMERICA BANK ANALYSIS FEES -	12/14/2017	\$5,569.15	Financial Services
WESTAMERICA CARD PROCESSING STMT -	12/12/2017	\$4,732.50	Financial Services
A & A STEPPING STONE MFG., INC -	12/13/2017	\$284.73	Operating Supplies
AARON KING - Invoices:1	12/1/2017	\$26.87	Uniforms
ABA DABA RENTAL - Invoices:1	12/7/2017	\$64.28	Operating Supplies
ABOUBCAR S DIARE - Invoices:1	12/28/2017	\$150.00	BMP Rebates
AIRGAS USA LLC - Invoices:1	12/13/2017	\$121.80	Operating Supplies
ALL PRO BACKFLOW - Invoices:1	12/13/2017	\$3,270.00	Backflow Services
ALLAN MOUNTS - Invoices:1	12/20/2017	\$150.00	BMP Rebates
ALWEST FIRE PROTECTION - Invoices:1	12/20/2017	\$7,000.00	Release of Bond Deposit
ANSWERNET - Invoices:1	12/20/2017	\$392.33	Communication
ARMANINO - Invoices:1	12/7/2017	\$49.05	Consulting Services
ASCE - Invoices:1	12/29/2017	\$1,995.00	Other Training
ASTRAL COMMUNICATIONS INC -	12/13/2017	\$1,219.00	Operating Supplies
AT&T CALNET 3 - Invoices:8	12/7/2017	\$7,118.63	Communication
ATLAS DISPOSAL - Invoices:2	12/13/2017	\$352.44	Building Service Expense - Office &
BACKFLOW DISTRIBUTORS INC - Invoices:1	12/7/2017	\$3,189.05	Operating Supplies
BADGER METER INC - Invoices:1	12/28/2017	\$72.00	Communication
BARTKIEWICZ KRONICK & SHANAHAN -	12/1/2017	\$16,746.09	Legal Services
BAY ALARM COMPANY - Invoices:1	12/7/2017	\$116.55	Building Service Expense - Office &
BAY CITY ELECTRIC WORKS - Invoices:8	12/7/2017	\$5,509.09	Contract Services

BRIAN HENSON - Invoices:3	12/13/2017	\$2,743.00 Backflow Services
BROADRIDGE MAIL LLC - Invoices:20	12/20/2017	\$56,900.01 Consulting Services
BROWER MECHANICAL - Invoices:2	12/7/2017	\$1,925.00 Building Maintenance - Office &
BSK ASSOCIATES - Invoices:6	12/1/2017	\$2,358.00 Inspection & Testing
BUD'S TRI COUNTY TREE SERVICE -	12/28/2017	\$2,385.00 Contract Services
BURTON ROB /BURT'S LAWN & GARDEN	12/7/2017	\$18,655.00 Contract Services
CALIFORNIA CHAMBER OF COMMERCE -	12/1/2017	\$829.00 Membership & Dues
CAPITAL RUBBER CO LTD - Invoices:1	12/28/2017	\$73.61 Operating Supplies
CAPITOL ELEVATOR COMPANY - Invoices:2	12/7/2017	\$225.00 Building Service Expense - Office &
CELL ENERGY INC - Invoices:2	12/7/2017	\$692.85 Equipment Maintenance Services
CHAD JIVIDEN - Invoices:2	12/7/2017	\$272.37 Required Training
CHANCE WICK - Invoices:1	12/7/2017	\$250.00 Uniforms
CINTAS - Invoices:16	12/7/2017	\$2,819.96 Building Maintenance - Office &
CITY OF SACRAMENTO DEPT OF UTILITIES	12/7/2017	\$33.09 Utilities
CLEAR VISION WINDOW CLEANING -	12/13/2017	\$225.00 Building Service Expense - Office &
CODY SCOTT - Invoices:1	12/13/2017	\$225.95 Uniforms
COMCAST - Invoices:1	12/20/2017	\$27.44 Communication
CONSOLIDATED COMMUNICATIONS -	12/13/2017	\$412.26 Communication
COSTCO - Invoices:1	12/27/2017	\$3,331.59 Operating Supplies
COUNTY OF SAC ENVIRO MGT DEPT -	12/7/2017	\$4,207.00 Licenses, Permits & Fees
COUNTY OF SAC UTILITIES - Invoices:2	12/7/2017	\$395.43 Utilities
CRAIG LOCKE - Invoices:1	12/7/2017	\$2,099.17 Travel Conferences
CULLIGAN - Invoices:1	12/13/2017	\$69.00 Building Maintenance - Office &
Customer Refunds: 285	12/7/2017	\$11,798.04 Miscellaneous
DAN BILLS - Invoices:1	12/14/2017	\$150.29 Local Travel Cost
DAN YORK - Invoices:2	12/13/2017	\$369.24 Local Travel Cost
DANA DEAN - Invoices:1	12/14/2017	\$219.00 Employee Retention/Morale
DATABANK IMX - Invoices:1	12/1/2017	\$62,023.52 Licenses, Permits & Fees
DAVID ARMAND - Invoices:1	12/13/2017	\$196.19 Uniforms
DAVID ESPINOZA - Invoices:2	12/20/2017	\$1,394.34 Travel Conferences
DAWSON OIL CO - Invoices:1	12/7/2017	\$4,792.73 Operating Supplies
DIANE R WILSON - Invoices:1	12/7/2017	\$150.00 BMP Rebates
DIRECT TV - Invoices:1	12/20/2017	\$5.00 Communication
DOMCO PLUMBING - Invoices:2	12/7/2017	\$750.00 Misc. Repairs
DONALD B HUFFORD - Invoices:1	12/1/2017	\$150.00 BMP Rebates
DONNA POHLMAN - Invoices:1	12/7/2017	\$75.00 BMP Rebates
DOUG CATER - Invoices:2	12/7/2017	\$461.61 Employee Retention/Morale
ELEVATOR TECHNOLOGY INC - Invoices:2	12/13/2017	\$190.00 Building Service Expense - Office &
EMIGH ACE HARDWARE - Invoices:8	12/7/2017	\$286.12 Building Maintenance - Office &
ERIK FLAA - Invoices:1	12/7/2017	\$225.95 Uniforms
ESRI - Invoices:1	12/28/2017	\$25,000.00 Licenses, Permits & Fees
EUROFINS EATON ANALYTICAL - Invoices:2	12/13/2017	\$1,560.00 Inspection & Testing
FASTENAL COMPANY - Invoices:4	12/13/2017	\$3,575.14 Operating Supplies
FIELDMAN ROLAPP & ASSOCIATES -	12/28/2017	\$3,722.50 Audit Services
FREDRIC HAYWARD - Invoices:1	12/1/2017	\$500.00 BMP Rebates

FRESH LOOK MOBILE WASH LLC -	12/7/2017	\$1,890.00 Vehicle Maintenance Services
GEI CONSULTANTS - Invoices:2	12/1/2017	\$3,070.50 Consulting Services
GEREMY MOODY - Invoices:1	12/7/2017	\$225.95 Uniforms
GM CONSTRUCTION & DEVELOPERS -	12/1/2017	\$122,793.44 Construction Services
GOVERNMENT FINANCE OFFICERS	12/1/2017	\$150.00 Membership & Dues
GRAYBAR ELECTRIC CO - Invoices:1	12/29/2017	\$129.68 Operating Supplies
GREG BUNDESEN - Invoices:3	12/1/2017	\$287.38 Required Training
H2H PROPERTIES - Invoices:2	12/1/2017	\$2,442.00 H&D WALNUT PARKING LOT
HACH COMPANY - Invoices:2	12/14/2017	\$3,386.40 Operating Supplies
HANNAH DUNRUD - Invoices:2	12/7/2017	\$376.34 Travel Conferences
HARRINGTON PLASTICS - Invoices:3	12/7/2017	\$3,196.90 Operating Supplies
HARROLD FORD - Invoices:9	12/7/2017	\$1,551.98 Vehicle Maintenance Services
HARVEY KROESE - Invoices:1	12/7/2017	\$75.00 BMP Rebates
HD Supply/WHITE CAP - Invoices:3	12/7/2017	\$5,806.56 Operating Supplies
HEATHER HERNANDEZ-FORT - Invoices:2	12/1/2017	\$604.62 Employee Retention/Morale
HERBURGER PUBLICATIONS INC -	12/7/2017	\$400.00 Public Relations
IN COMMUNICATIONS - Invoices:2	12/13/2017	\$8,085.75 Public Relations
IRON MOUNTAIN OFF SITE DATA	12/13/2017	\$436.41 Equipment Maintenance Services
JAMES BROOKING - Invoices:1	12/7/2017	\$75.00 BMP Rebates
JANELLE MEFFORD - Invoices:1	12/1/2017	\$318.00 BMP Rebates
JASON MARRONE - Invoices:1	12/13/2017	\$446.00 BMP Rebates
JEOVANI BENAVIDEZ - Invoices:2	12/7/2017	\$375.00 Required Training
JOAN HURLOCK - Invoices:1	12/28/2017	\$404.00 BMP Rebates
JOE CROCKETT - Invoices:1	12/1/2017	\$221.39 Uniforms
JOHN PAUL HANNUM - Invoices:1	12/7/2017	\$150.00 BMP Rebates
JONATHAN KERN - Invoices:1	12/28/2017	\$225.00 BMP Rebates
KEN CRABTREE - Invoices:1	12/1/2017	\$157.00 BMP Rebates
KENNEDY JENKS CONSULTANTS -	12/7/2017	\$1,398.70 Consulting Services
KHALID RASHEED - Invoices:1	12/28/2017	\$650.00 BMP Rebates
KLEINFELDER - Invoices:2	12/7/2017	\$4,634.24 Consulting Services
KYLE COBB - Invoices:1	12/7/2017	\$193.92 Uniforms
LAKE VUE ELECTRIC INC - Invoices:1	12/13/2017	\$143.50 Operating Supplies
LAMON CONSTRUCTION - Invoices:1	12/7/2017	\$2,288.60 Hydrant Deposit Refund
LEO ORCIUOLI ELECTRIC - Invoices:3	12/7/2017	\$1,660.00 Contract Services
LES SCHWAB TIRE CENTER/MADISON -	12/7/2017	\$2,575.43 Vehicle Maintenance Services
M FAYE MCCLAIN - Invoices:1	12/7/2017	\$150.00 BMP Rebates
MARIANA A MILL - Invoices:1	12/1/2017	\$350.00 BMP Rebates
MARK PACE - Invoices:1	12/7/2017	\$150.00 BMP Rebates
MARK TAYLOR - Invoices:2	12/14/2017	\$225.95 Uniforms
MARY TORRE - Invoices:1	12/20/2017	\$150.00 BMP Rebates
MATT UNDERWOOD - Invoices:1	12/29/2017	\$140.00 Employee Retention/Morale
MATT WINANS - Invoices:1	12/28/2017	\$321.74 Operating Supplies
MATTHEW CESARINI - Invoices:1	12/13/2017	\$150.00 BMP Rebates
MICHAEL PHILLIPS LANDSCAPE CORP -	12/7/2017	\$6,630.00 Building Service Expense - Office &
MICHAEL ROBINSON - Invoices:1	12/28/2017	\$150.00 BMP Rebates

MICHAEL VALANIA - Invoices:1	12/7/2017	\$402.00 BMP Rebates
MICHELLE HIRT - Invoices:1	12/13/2017	\$69.98 Communication
MIKE JENNER - Invoices:2	12/13/2017	\$321.76 Local Travel Cost
MIKE KEMPF - Invoices:1	12/1/2017	\$474.00 BMP Rebates
MILLER MECHANICAL - Invoices:2	12/7/2017	\$4,967.50 Contract Services
MITCHELL MCCARTHY - Invoices:2	12/1/2017	\$337.76 Membership & Dues
NORTHERN CALIF WATER ASSOCIATION -	12/20/2017	\$267.20 Consulting Services
OFFICE DEPOT INC - Invoices:17	12/1/2017	\$2,181.26 Office Supplies
ONE STOP TRUCK SHOP - Invoices:3	12/7/2017	\$544.68 Vehicle Maintenance Services
PACIFIC SURVEYS - Invoices:1	12/13/2017	\$1,195.00 Contract Services
PALADIN PRIVATE SECURITY - Invoices:1	12/7/2017	\$460.00 Building Service Expense - Office &
PAUL JOHNSON - Invoices:1	12/7/2017	\$225.95 Uniforms
PAUL MILLER - Invoices:3	12/1/2017	\$423.98 Local Travel Cost
PAYNE ENVIRONMENTAL CONSULTANTS -	12/1/2017	\$1,417.50 Consulting Services
PETER CHRISTENSEN - Invoices:1	12/7/2017	\$75.00 BMP Rebates
PITNEY BOWES LEASES - Invoices:1	12/13/2017	\$562.01 Equipment Rental/Lease
PLACER COUNTY WATER AGENCY -	12/1/2017	\$21,128.43 Consulting Services
PLACER WATERWORKS INC - Invoices:2	12/29/2017	\$3,043.91 Operating Supplies
POLLARD WATER - Invoices:2	12/20/2017	\$7,405.71 Operating Supplies
RACHEL MIDDLESTEAD - Invoices:3	12/29/2017	\$684.92 Other Training
RAMONA L LAVELLE - Invoices:1	12/1/2017	\$150.00 BMP Rebates
RAMOS OIL COMPANY - Invoices:1	12/20/2017	\$84.00 Hazardous Waste Disposal
RAY MORGAN CO - Invoices:2	12/13/2017	\$496.89 Equipment Maintenance Services
RELIABLE PEST MANAGEMENT - Invoices:5	12/7/2017	\$415.00 Building Service Expense - Office &
RESOURCE TELECOM LLC - Invoices:1	12/20/2017	\$652.50 Equipment Maintenance Services
RICHARDSON & CO LLP - Invoices:1	12/1/2017	\$1,350.00 Consulting Services/Audit
ROBERT D AMES - Invoices:2	12/13/2017	\$413.43 Employee Retention/Morale
ROBERT ROSCOE - Invoices:3	12/1/2017	\$1,133.67 Local Travel Cost
RUE EQUIPMENT INC - Invoices:10	12/7/2017	\$2,104.54 Equipment Maintenance Services
RYAN WENKER - Invoices:1	12/13/2017	\$225.95 Uniforms
SACRAMENTO METRO AIR QUALITY -	12/29/2017	\$56,463.00 Licenses, Permits & Fees
SACRAMENTO METRO CHAMBER OF	12/20/2017	\$1,439.50 Membership & Dues
SACRAMENTO SUBURBAN WATER	12/28/2017	\$507.94 Local Travel Cost
SAN JUAN WATER DISTRICT - Invoices:1	12/29/2017	\$23,477.00 Misc Non-Operating Expenses
SARAH DAINS - Invoices:1	12/20/2017	\$129.27 Uniforms
SHRED-IT - Invoices:2	12/7/2017	\$133.11 Contract Services
SIERRA NATIONAL CONSTRUCTION INC -	12/7/2017	\$2,215.94 Hydrant Deposit Refund
SKILLPATH SEMINARS - Invoices:6	12/28/2017	\$779.67 Other Training
SONG DANG - Invoices:1	12/13/2017	\$180.00 Required Training
SONITROL - Invoices:4	12/7/2017	\$9,175.30 Building Service Expense - Office &
SOPHOS SOLUTIONS - Invoices:4	12/13/2017	\$27,040.00 Construction In Progress
STATE WATER RESOURCE - Invoices:2	12/13/2017	\$84,431.75 Licenses, Permits & Fees
SUTTER MEDICAL FOUNDATION -	12/7/2017	\$391.00 Employment Cost
TEE JANITORIAL & MAINTENANCE -	12/7/2017	\$6,447.00 Building Service Expense - Office &
TEICHERT CONSTRUCTION - Invoices:1	12/20/2017	\$2,279.48 Hydrant Deposit Refund

TERRENCE L SOOHOO - Invoices:1	12/1/2017	\$556.00 BMP Rebates
TINA LYNN DESIGN - Invoices:1	12/20/2017	\$267.99 Consulting Services
TODD ARTRIP - Invoices:1	12/13/2017	\$174.16 Travel Conferences
TOM DICKINSON - Invoices:1	12/13/2017	\$148.70 Uniforms
UNITED PARCEL SERVICE - Invoices:1	12/28/2017	\$36.59 Operating Supplies
US BANK CORPORATE PAYMENT SYSTEM -	12/1/2017	\$14,552.39 Vehicle Maintenance Services
VALLEY BATTERY - Invoices:3	12/7/2017	\$764.59 Operating Supplies
VALLEY POWER SYSTEMS - Invoices:9	12/7/2017	\$11,555.00 Contract Services
VALLEY REDWOOD & YARD SUPPLY -	12/7/2017	\$497.81 Operating Supplies
VANS CARPETS - Invoices:1	12/29/2017	\$7,373.00 Building Maintenance - Office &
VANTIV INTEGRATED PAYMENT	12/31/2017	\$476.24 Financial Services
VERIZON WIRELESS/DALLAS TX -	12/1/2017	\$5,889.04 Communication
VICKI SPRAGUE - Invoices:3	12/13/2017	\$180.00 Required Training
VISION TECHNOLOGY SOLUTIONS LLC -	12/13/2017	\$243.10 Equipment Maintenance Services
VIVIAN M REED - Invoices:1	12/1/2017	\$350.00 BMP Rebates
VOYAGER FLEET SYSTEMS - Invoices:1	12/7/2017	\$8,342.61 Operating Supplies
WASTE MANAGEMENT - Invoices:3	12/13/2017	\$817.57 Building Service Expense - Office &
WATER ENVIRONMENT FEDERATION -	12/20/2017	\$420.00 Membership & Dues
WATER RESEARCH FOUNDATION AWWA -	12/29/2017	\$18,219.00 Annual Dues 2018
WATERWISE CONSULTING, INC. -	12/7/2017	\$3,150.00 Consulting Services
WELLS SWEEPING LLC - 2X ANNUAL -	12/20/2017	\$710.00 Building Service Expense - Office &
WELLS SWEEPING -Monthly - Invoices:1	12/7/2017	\$88.75 Building Service Expense - Office &
WONDERWARE NORCAL/ E&M - Invoices:1	12/13/2017	\$15,680.00 Licenses, Permits & Fees

PG&E - Invoices:2	12/13/2017	\$1,212.32 Utilities
SIERRA CHEMICAL COMPANY - Invoices:4	12/1/2017	\$15,129.56 HFA, Chemical & Delivery
SMUD - Invoices:7	12/7/2017	\$299,406.99 Electrical Charges

\$5,374,523.10

**Credit Card Expenditures
December 2017**

Sacramento Suburban Water District
 US Bank Purchasing Card Program
 CalCard Expenditures
 December 2017

Vendor Name	Description	Amount	Proj/GLAcct
EMBASSY SUITES	HOTEL FOR HEATHER HERNANDEZ FOR CSDA CONFERENCE	\$ 489.12	02-55001
EMBASSY SUITES	HOTEL FOR AMY BULLOCK FOR CSDA CONFERENCE	\$ 489.12	02-55001
US POSTAL SERVICE	NOTARY CERTIFICATE SEAL/STAMP FOR AMY B AND HEATHER HERNANDEZ	\$ 7.29	02-52108
ATLANTIS HOTEL	HOTEL FOR CRAIG LOCKE FOR AWWA CONFERENCE	\$ 275.19	01-55001
SAC BUSINESS JOURNAL	SUBSCRIPTION FOR SAC BUSINESS JOURNAL	\$ 95.00	02-52501
LEAGUE OF CA CITIES	OPEN IN PUBLIC 5 BOOKS - 2	\$ 70.00	02-52108
ACWA	NEIL SCHILD CANCELED ACWA CONFERENCE REG	\$ (624.00)	01-55001
HYATT HOTEL	MITCHELL MCCARTHY HOTEL FOR WATER INFRA. CONFERENCE	\$ 490.44	15-55001
ROUND TABLE PIZZA	MEETING LUNCH FOR ROB ROSCOE	\$ 50.60	02-55002
SAMS CLUB	TURKEY PURCHASE FOR EMPLOYEE MORALE MEMO	\$ 1,225.32	02-51403
EWRI	MEETING REGISTRATION FOR ROB ROSCOE AND DANA DEAN	\$ 60.00	02-55002
WALMART	ALL HANDS/SAFETY MEETING TEAMBUILD (CHIP CHALLENGE)	\$ 21.08	02-51403
AMAZON MARKET PLACE	PHONE CASES FOR SAMSUNG GALAXY S8	\$ 29.97	18-52101
FLASHPOINT STUDIOS	MONTHLY FEE FOR ON HOLD RECORDINGS	\$ 79.00	04-54506
CA SECRETARY OF STATE	FILING FEE FOR DAN BILLS	\$ 20.00	03-54503
AMAZON	UY2 CONNECTORS AND PLIERS	\$ 111.23	08-52101
AMAZON	UY2 CONNECTORS AND PLIERS	\$ 98.15	08-52101
ATLANTIS CASINO RESORT	AWWA CONFERENCE (RENO)	\$ (84.75)	08-51407
AWWA	WATER OPERATOR CERT STUDY GUIDE, SIXTH EDITION	\$ 275.00	05-51406
ATLANTIS CASINO RESORT	AWWA CONFERENCE (RENO)	\$ 297.54	06-55001
THE HOME DEPOT	SS ZIP TIES (PRODUCTION-06)	\$ 6.44	06-52101
SMART & FINAL	WALNUT YARD KITCHEN SUPPLIES	\$ 157.92	03-52108
SKILLPATH	ESSENTIAL SKILLS FOR PUBLIC SPEAKING (MATT UNDERWOOD)	\$ 186.75	05-51407
AWWA	T1-T2 MATH REVIEW (CHAD JIVEDEN)	\$ 90.00	07-51406
AWWA	NORTH AMERICAN WATER LOSS CONFERENCE (TODD ARTRIP)	\$ 395.00	08-55001
THE HOME DEPOT	WAREHOUSE INVENTORY (GRASS SEED, BUCKETS, RAKE, CLEANERS)	\$ 138.40	05-52101
DANA INN & MARINA	NORTH AMERICAN WATER LOSS CONFERENCE (TODD ARTRIP)	\$ 290.76	08-55001
OFFICE DEPOT	BOOK CASE (DANA DEAN)	\$ 86.19	15-52108
DOUBLE TREE PORTLAND	WATER QUALITY TECHNOLOGY CONFERENCE (HANNAH DUNRUD)	\$ 601.86	06-51406
SOUTH WEST AIRLINES	NORTH AMERICAN WATER LOSS CONFERENCE (TODD ARTRIP)	\$ 117.96	08-55001
SOUTH WEST AIRLINES	CALIFORNIA WATER EFFICIENCY PARTNERSHIP MEETING (GREG B.)	\$ 202.96	13-55001
AMAZON	UY2 CONNECTORS	\$ 296.60	08-52101
RALEY'S	REFRESHMENTS FOR MEETING AT MARCONI	\$ 56.72	02-56000
DUNGAREES	CARHARTT SAMPLE JACKET	\$ 119.99	12-51408
BACKCOUNTRY.COM	NORTH FACE SAMPLE JACKET	\$ 144.45	12-51408

WWW.FULLFORCE.COM	CLASS 3 SAMPLE JACKET	\$	58.18	12-51408
BUBBAS	VEHICLE WASH CARDS	\$	300.00	12-54005
THE HOME DEPOT	DRILL BITS	\$	92.57	12-52101
THE HOME DEPOT	MISC. ANCHORS	\$	5.09	12-52101
PERFORMANCE MOBILE DETAILING	INTERIOR DETAIL - VEHICLE #59	\$	125.00	12-54005
AMAZON.COM	THREE (3) 4'X6" WHITE BOARDS FOR THE ENGINEERING DEPT.	\$	414.60	12-54008
J.J. KELLER	FEDERAL MOTOR CARRIER SAFETY REGULATIONS POCKETBOOK	\$	15.34	12-52101
LOWE'S	HOSE REEL FOR MARCONI, PLATE COVERS, AND STORAGE CASE	\$	77.42	12-54008
ACE HARDWARE	MASTER LINKS FOR CHAIN REPAIR	\$	5.37	12-54008
IBUYOFFICESUPPLY	BRIDGE FOR DESK AND DRAFTING TABLE - JAMES ARENZ	\$	681.79	12-54008
		Totals: \$	8,142.66	

**Directors Compensation and Expense Accounting –
Through December 2017**

Sacramento Suburban Water District
Board of Directors Meetings Attended (1)
Pay Rate per Diem is \$100.00
4th Quarter 2017

Director Locke:

Director Wichert:

No Pay – Verbal Report

Director Thomas:

10/10/2017 SSWD Special Board Meeting
10/12/2017 Sacramento Groundwater Authority Meeting
10/16/2017 SSWD Regular Board Meeting
10/24/2017 Meeting with Dan York
11/02/2017 Meeting with Dan Bills
11/06/2017 Meeting with Dan York
11/15/2017 Aero Jet CAG
11/20/2017 SSWD Regular Board Meeting
12/04/2017 Meeting with GM (no pay)
12/05/2017 Finance & Audit Committee Meeting
12/11/2017 SSWD Special Board Meeting

Director Schild:

10/02/2017 Finance and Audit Committee Meeting
10/04/2017 Finance and Operations Meeting
10/09/2017 SSWD Board Meeting Workshop
10/10/2017 SSWD Special Board Meeting
10/12/2017 Sacramento Groundwater Authority Meeting
10/24/2017 Meeting with Dan York
11/03/2017 LAR Fish Group Water Forum
11/09/2017 Regional Water Authority Meeting
11/07/2017 SGA Nominating Committee/Conference Call
11/15/2017 SGA Nominating Committee/Conference Call
11/20/2017 SSWD Regular Board Meeting
12/04/2017 SSWD Special Meeting
12/05/2017 Finance and Audit Committee Meeting
12/11/2017 SSWD Special Board Meeting
12/14/2017 Sacramento Groundwater Authority
12/15/2017 SSWD Special Board Meeting
12/18/2017 SSWD Regular Board Meeting

Director Jones:

10/02/2017 Meeting with Dan York & Rob
10/04/2017 Finance and Operations Meeting
10/09/2017 SSWD Board Meeting Workshop
10/10/2017 Sacramento Groundwater Authority Meeting
10/19/2017 SAWWA Meeting – Bob Brownwood
10/23/2017 AWWA Reception
10/24 -26/2017 CA NV AWWA

(1) Meetings attended during the current month as reported by individual directors.

This report meets the reporting requirements of Government Code section 53065.5. This information will be included with the agenda materials for each regular monthly Board of Directors meeting.

**Directors Expense Report
Calendar Year 2017
Current Quarter**

Event/Purpose	Jones	Locke	Schild	Thomas	Wichert	Total
Local Meeting Mileage						
Reimbursed by District			47.62			47.62
Local Meeting Expenses						
Reimbursed by District						-
Paid Directly by District	70.00	70.00				140.00
Conferences						
Reimbursed by District	506.04	2,835.48				3,341.52
Paid Directly by District	640.77	275.19				915.96
Total	1,216.81	3,180.67	47.62	-	-	4,445.10

**Directors Expense Report
2017 Year to Date**

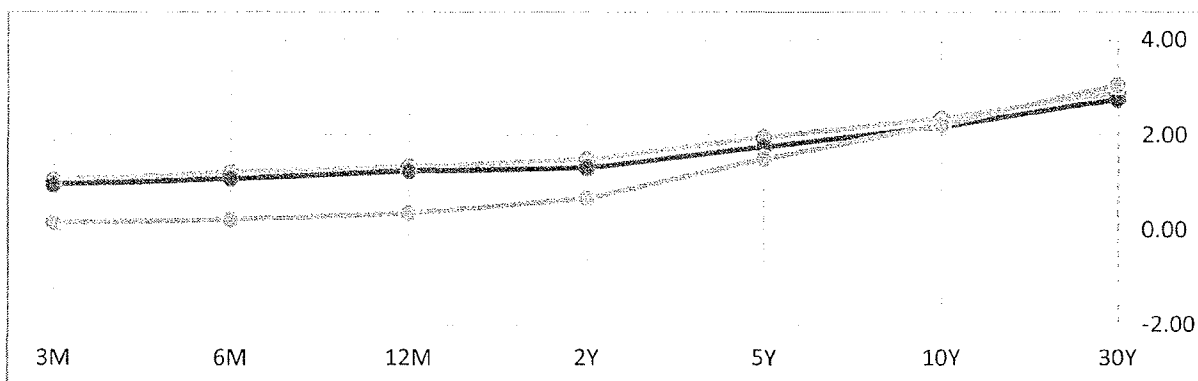
Event/Purpose	Jones	Locke	Schild	Thomas	Wichert	Total
Local Meeting Mileage						
Reimbursed by District	32.25	48.82	236.23			317.30
Local Meeting Expenses						
Reimbursed by District			40.00			40.00
Paid Directly by District	120.00	120.00	50.00			290.00
Conferences						
Reimbursed by District	2,280.27	4,117.21	1,553.17	247.26		8,197.91
Paid Directly by District	1,691.65	1,075.88	1,398.00	914.01		5,079.54
Total	4,124.17	5,361.91	3,277.40	1,161.27	-	13,924.75

This report meets the reporting requirements of Government Code sections 53065.5 and 53232.3 and is in conformance with District Policy. Per section 300.10 of the Director's Compensation and Expense Reimbursement Policy (PL-BOD003), a Director's total annual reimbursable expenses, excluding registration fees, may not exceed \$4,000.00.

**Market Report Yields -
January 2011 through December 2017**

Sacramento Suburban Water District
United States Treasury and Federal Reserve Yields/Rates
As of: January 16, 2018
(Source: Bloomberg Market Data)

US Treasury Yields



NAME	COUPON	PRICE	YIELD	1 MONTH	1 YEAR	TIME (EST)
3 Month	0.00	1.40	1.42%	+10	+90	4:59 PM
6 Month	0.00	1.56	1.59%	+13	+99	4:59 PM
12 Month	0.00	1.73	1.77%	+9	+98	4:59 PM
2 Year	1.88	99.73	2.01%	+18	+82	4:59 PM
5 Year	2.13	98.95	2.35%	+20	+45	4:59 PM
10 Year	2.25	97.52	2.54%	+18	+14	4:59 PM
30 Year	2.75	98.48	2.83%	+14	-16	4:59 PM

Change shown in basis points

Federal Reserve Rates

Rate	Current	1 Year Prior	Rate	Current	1 Year Prior
Fed Funds Rate	1.41	0.66	Fed Reserve Target	1.50	0.75
Prime Rate	4.50	3.75			

**Sacramento Suburban Water District
District Maturities Compared to Average Market Maturities
(Market is Merrill-Lynch 0-5 Year U.S. Treasury Index)**

<u>12/31/2017</u>	<u>SSWD Holdings</u>	<u>ML 0-5 Year UST Index</u>
Under 6 Months	9.5%	13.2%
6 - 12 Months	5.7%	11.7%
1 - 2 Years	19.3%	24.5%
2 - 3 Years	26.2%	19.0%
3 - 4 Years	38.1%	16.8%
4 - 5 Years	1.2%	14.8%
5 Years and Over	0.0%	0.0%
TOTAL	100.0%	100.0%

Sacramento Suburban Water District
District Monthly Yield and Return Compared to Average Market
(Market is Merrill-Lynch 0-5 Year U.S. Treasury Index)

	Unannualized Monthly Returns		Yield to Maturity at Cost
	SSWD	ML 0-5 Year UST Index	SSWD Operating Fund
1/31/2011	0.22%	0.27%	1.85%
2/28/2011	-0.08%	-0.18%	1.82%
3/31/2011	-0.01%	-0.05%	1.79%
4/30/2011	0.68%	0.59%	1.79%
5/31/2011	0.47%	0.57%	1.73%
6/30/2011	-0.01%	0.03%	1.69%
7/31/2011	0.52%	0.59%	1.57%
8/31/2011	0.43%	0.62%	1.43%
9/30/2011	-0.12%	-0.11%	1.41%
10/31/2011	0.14%	0.09%	1.40%
11/30/2011	0.01%	0.12%	1.30%
12/31/2011	0.19%	0.13%	1.29%
1/31/2012	0.48%	0.25%	1.28%
2/29/2012	0.07%	-0.24%	1.19%
3/31/2012	-0.09%	-0.16%	1.19%
4/30/2012	0.26%	0.39%	1.19%
5/31/2012	0.03%	0.16%	1.18%
6/30/2012	0.06%	-0.07%	1.18%
7/31/2012	0.38%	0.33%	1.18%
8/31/2012	0.10%	0.04%	1.09%
9/30/2012	0.06%	0.01%	1.09%
10/31/2012	-0.02%	-0.10%	1.08%
11/30/2012	0.19%	0.18%	0.98%
12/31/2012	-0.03%	-0.03%	0.91%
1/31/2013	-0.03%	-0.10%	0.90%
2/28/2013	0.20%	0.19%	0.87%
3/31/2013	0.05%	0.04%	0.86%
4/30/2013	0.21%	0.19%	0.81%
5/31/2013	-0.34%	-0.41%	0.79%
6/30/2013	-0.42%	-0.32%	0.80%
7/31/2013	0.25%	0.19%	0.80%
8/31/2013	-0.30%	-0.22%	0.81%
9/30/2013	0.36%	0.41%	0.83%
10/31/2013	0.22%	0.19%	0.87%
11/30/2013	0.15%	0.09%	0.89%
12/31/2013	-0.27%	-0.37%	0.88%
1/31/2014	0.41%	0.34%	0.88%
2/28/2014	0.18%	0.12%	0.88%
3/31/2014	-0.21%	-0.24%	0.87%
4/30/2014	0.25%	0.20%	0.89%
5/31/2014	0.29%	0.32%	0.90%
6/30/2014	-0.02%	-0.08%	0.92%
7/31/2014	-0.11%	-0.17%	0.95%
8/31/2014	0.23%	0.28%	0.98%
9/30/2014	-0.14%	-0.14%	0.97%
10/31/2014	0.32%	0.39%	0.97%
11/30/2014	0.24%	0.25%	0.98%
12/31/2014	-0.19%	-0.27%	1.02%
1/31/2015	0.71%	0.81%	1.03%
2/28/2015	-0.21%	-0.40%	1.06%
3/31/2015	0.28%	0.34%	1.10%
4/30/2015	0.09%	0.03%	1.10%
5/31/2015	0.06%	0.08%	1.12%
6/30/2015	-0.13%	-0.07%	1.14%
7/31/2015	0.17%	0.15%	1.15%
8/31/2015	-0.05%	-0.01%	1.15%
9/30/2015	0.38%	0.43%	1.18%
10/31/2015	0.02%	-0.18%	1.28%
11/30/2015	-0.12%	-0.24%	1.28%
12/31/2015	-0.23%	-0.11%	1.32%
1/31/2016	0.68%	0.86%	1.32%
2/29/2016	0.14%	0.20%	1.35%
3/31/2016	0.44%	0.20%	1.35%
4/30/2016	0.08%	0.01%	1.36%
5/31/2016	-0.04%	-0.12%	1.38%
6/30/2016	0.69%	0.78%	1.38%
7/31/2016	0.05%	-0.03%	1.38%
8/31/2016	-0.17%	-0.24%	1.38%
9/30/2016	0.12%	0.14%	1.38%
10/31/2016	-0.10%	-0.14%	1.37%
11/30/2016	-0.64%	-0.72%	1.36%
12/31/2016	0.10%	0.03%	1.43%
1/31/2017	0.19%	0.15%	1.50%
2/28/2017	0.25%	0.13%	1.53%
3/31/2017	0.06%	0.04%	1.56%
4/30/2017	0.32%	0.26%	1.60%
5/31/2017	0.25%	0.18%	1.62%
6/30/2017	-0.05%	-0.10%	1.64%
7/31/2017	0.28%	0.25%	1.66%
8/31/2017	0.31%	0.29%	1.68%
9/30/2017	-0.16%	-0.25%	1.70%
10/31/2017	0.01%	-0.06%	1.74%
11/30/2017	-0.20%	0.02%	1.70%
12/31/2017	0.02%	0.02%	1.81%

**DRAFT - District Reserve Balances
December 31, 2017**

**Sacramento Suburban Water District
Reserve Fund Balance**

	<u>December 31, 2017</u>	<u>December 31, 2016</u>
Debt Service Reserve	\$ 3,547,283	\$ 3,540,038
Facilities Reimbursement	-	-
Emergency/Contingency	10,931,500	10,387,000
Operating	7,270,250	6,490,750
Rate Stabilization	5,976,000	5,630,000
Interest Rate Risk	-	-
Grant	210,000	1,068,000
Capital Asset	17,756,294	13,872,620
TOTAL	\$ 45,691,327	\$ 40,988,408

**Cash and Investments
Per District Balance Sheet
(Provided for Reconciliation Purposes)**

	<u>December 31, 2017</u>	<u>December 31, 2016</u>
Cash and cash equivalents	\$ 6,099,213	\$ 2,694,456
Investments	36,044,831	34,753,914
Restricted assets	3,547,283	3,540,038
TOTAL	\$ 45,691,327	\$ 40,988,408

DRAFT - Information Required by Bond Agreement

Sacramento Suburban Water District
Schedule of Net Revenues
As Of

	Actual Year-To-Date <u>12/31/2017</u>	Budget Year-To-Date <u>12/31/2017</u>
REVENUES		
Water sales charges	\$20,680,944.74	\$22,741,000.00
Capital facilities charge	23,498,930.70	22,977,000.00
Facility development charges	135,073.00	500,000.00
Interest and investment income	570,517.86	864,000.00
Rental & other income	478,804.76	250,000.00
TOTAL REVENUES	<u>45,364,271.06</u>	<u>47,332,000.00</u>
EXPENSES		
Source of supply	3,036,622.75	3,669,056.00
Pumping	4,157,723.18	4,660,073.84
Transmission and distribution	3,704,501.84	3,747,444.36
Water conservation	424,750.17	559,626.24
Customer accounts	1,239,376.64	1,291,001.60
Administrative and general	6,775,815.40	7,384,263.08
TOTAL EXPENSES	<u>19,338,789.98</u>	<u>21,311,465.12</u>
NET REVENUE	<u>26,025,481.08</u>	<u>26,020,534.88</u>

Sacramento Suburban Water District
6 - Months Debt Service Schedule
12/31/2017

Month	Total SSWD Debt Service					Debt Service
	Principal	Interest Adjustable/Fixed/Swap	Facility Fee	Remarketing		
Jan-18	\$ -	\$ 117,184.03	\$ -	\$ -	\$ -	\$ 117,184.03
Feb-18	-	117,184.03	-	-	-	117,184.03
Mar-18	-	117,184.03	47,250.00	13,125.00	-	177,559.03
Apr-18	4,270,000.00	1,052,885.03	-	-	-	5,322,885.03
May-18	-	117,184.03	-	-	-	117,184.03
June-18	-	117,184.03	47,250.00	13,125.00	-	177,559.03

Month	Series 2012A Fixed Rate Bonds (\$23,440,000.00)					Debt Service
	Principal	Interest - Fixed 4.25%				
Jan-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-18	-	-	-	-	-	-
Mar-18	-	-	-	-	-	-
Apr-18	2,135,000.00	374,096.00	-	-	-	2,509,096.00
May-18	-	-	-	-	-	-
June-18	-	-	-	-	-	-

Month	Series 2009A Adjustable Rate COPs (\$42,000,000.00)					5
	Principal	Interest, Adjustable 1.60%	Facility Fee 0.450%	Remarketing 0.125%		
Jan-18	\$ -	\$ 56,000.00	-	-	-	\$ 56,000.00
Feb-18	-	56,000.00	-	-	-	56,000.00
Mar-18	-	56,000.00	47,250.00	13,125.00	-	116,375.00
Apr-18	-	56,000.00	-	-	-	56,000.00
May-18	-	56,000.00	-	-	-	56,000.00
June-18	-	56,000.00	47,250.00	13,125.00	-	116,375.00

Month	Series 2009B Fixed Rate COPs (\$27,915,000)					Debt Service
	Principal	Interest - Fixed 5.00%				
Jan-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-18	-	-	-	-	-	-
Mar-18	-	-	-	-	-	-
Apr-18	2,135,000.00	561,605.00	-	-	-	2,696,605.00
May-18	-	-	-	-	-	-
June-18	-	-	-	-	-	-

Month	2012 SWAP Interest, Net (\$33,000,000.00)					Debt Service
	Principal	Interest, Swap Net (3.283-0.89817-.18)%				
Jan-18		\$ 61,184.03	-	-	-	61,184.03
Feb-18		\$ 61,184.03	-	-	-	61,184.03
Mar-18		\$ 61,184.03	-	-	-	61,184.03
Apr-18		\$ 61,184.03	-	-	-	61,184.03
May-18		\$ 61,184.03	-	-	-	61,184.03
June-18		\$ 61,184.03	-	-	-	61,184.03



Agenda Item: 24

Date: January 8, 2018

Subject: Upcoming Policy Review – Reasonable Accommodations and Interactive Process Policy (PL – HR 014)

Staff Contact: Lynne Yost, Human Resources Coordinator

The Reasonable Accommodation and Interactive Process Policy (PL – HR 014) was originally adopted by the Board in April 2014 and last revised in March 2016.

The policy was reviewed by legal counsel and a change in Section 200.00 was recommended as shown in the attached redline version to clarify that an applicant or employee may initiate a request for an accommodation. Otherwise, legal counsel confirmed the existing policy is consistent with current law and requires no additional changes.

This policy is scheduled for Board consideration and adoption at the February Board meeting. If a Director wishes to have his comments included, please provide those comments to staff by Monday, February 12, 2018.

Sacramento Suburban Water District

Reasonable Accommodation and Interactive Process Policy

Adopted: April 21, 2014
Revised: March 21, 2016

100.00 Purpose of the Policy

The purpose of this policy is to confirm the District’s commitment to comply with state and federal laws to insure equal employment opportunities for qualified individuals with a disability by making reasonable accommodations for known physical or mental limitations of applicants or employees unless undue hardship on the employer would result.

200.00 Policy

An interactive good faith communication process between the District and a disabled applicant or employee is required to select appropriate reasonable accommodation(s), if any exist. This is a timely individual process where management and the individual discuss the request and possible effective reasonable accommodation(s) that would be required in order for the employee or applicant to perform the essential functions of the position.

An applicant or employee who wishes to request an accommodation should initiate the interactive process by contacting the District’s Human Resources Coordinator. The District will engage in an interactive process with the employee or applicant to identify possible accommodations, if any, that will help him/her perform the job. Both the District and the applicant or employee must actively participate in the interactive process in good faith. If the applicant or employee refuses to participate in the process, the District is not obligated to continue it.

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The District will initiate an interactive process when: 1) an applicant or employee with a known disability requests a reasonable accommodation; 2) the District becomes aware of the need for an accommodation through a third party or by observation; or 3) the District becomes aware of the possible need for an accommodation because an employee has a disability and has exhausted leave under the Workers’ Compensation Act, the California Family Rights Act (CFRA), the Family Medical Leave Act (FMLA), and/or other federal, state or employer leave provisions, as applicable.

Whether the applicant, employee or District initiates the interactive process, the following is a non-exclusive list of management considerations when reviewing a request for accommodation:

- a. Confirm the essential functions of the job.
- b. Determine how the disability limits performance of the essential functions.
- c. Identify accommodation options that overcome limitations and determine the reasonableness of the proposed accommodation(s).
- d. Select the most appropriate reasonable accommodation(s), if any exist.

If an accommodation request is made by an applicant, employee or the District, the District will initiate the interactive process and confer with the individual applicant or employee until the interactive process is complete. The process will be deemed complete when the District and the applicant or employee agree on and implement a reasonable accommodation, the District determines there are no reasonable accommodations that would permit the applicant or employee to perform the essential functions of the job, or the applicant or employee fails to engage in the interactive process.

300.00 Policy Review

This Policy shall be reviewed at least biennially.

ITEM 25 c.

Minutes

Sacramento Suburban Water District
Water Quality Committee
Monday, December 18, 2017

Call to Order

Chair Wichert called the meeting to order at 3:03 p.m.

Pledge of Allegiance

Chair Wichert led the Pledge of Allegiance.

Roll Call

Directors Present: Bob Wichert and Dave Jones.

Directors Absent: None.

Staff Present: General Manager Rob Roscoe, Amy Bullock, David Armand, Hannah Dunrud, Matt Underwood, Dana Dean and Doug Cater.

Public Present: None.

Public Comment

David Armand (Mr. Armand) commented that staff is doing a great job. Chair Wichert concurred.

Announcements

None.

Consent Items

1. Minutes of the October 16, 2017 Water Quality Committee Meeting

Chair Wichert moved to approve Item 1; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Jones and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and Action

2. Update on the Regulation and Monitoring of 1,2,3 – Trichloropropane

Mr. Armand presented the staff report.

Director Jones inquired how reliable the lab results are at five parts per trillion.

Mr. Armand stated that it's one of the few regulated compounds that the MCL equals the DLR, which is the lowest level the lab reports to and the lab results are reliable.

General Manager Rob Roscoe (GM Roscoe) stated that the lab is a certified lab that report certified results.

Mr. Armand stated that the lab results are accurate enough to get you in trouble or keep the District out of trouble.

Chair Wichert inquired if the District went through with switching labs.

Mr. Armand stated that the District did in fact move forward with switching labs.

3. Water Quality Test Reports From Third and Fourth Quarter 2017

Hannah Dunrud (Ms. Dunrud) presented the staff report and went through Exhibits 1 through 9 on the PowerPoint presentation.

Chair Wichert inquired if the District has received any chlorine taste or odor complaints.

Ms. Dunrud stated that there have been no reports of chlorine or taste and odor complaints associated with any reported high levels of MCL.

Chair Wichert inquired what CU stands for.

GM Roscoe stated the CU stands for color units.

Chair Wichert inquired what the MCL is for lead.

Mr. Armand stated that there is no MCL for lead. The MCL for lead was rescinded when they established the action level for lead and copper at an action level of fifteen parts per billion.

Chair Wichert requested that the action limit level be listed in future reports.

Chair Wichert inquired what the District has to do if a well received a Nitrate detection.

GM Roscoe stated that the well would get shut off.

Chair Wichert inquired how often is the VOC monitoring done.

Ms. Dunrud stated that the VOC monitoring is done quarterly.

4. Customer Taste & Odor Complaints – 2017 Year To Date

Mr. Armand presented the staff report.

Chair Wichert inquired if Mr. Armand knew the exact number of taste and odor complaints.

Mr. Armand stated he does know the number of verified complaints, however, the number was not reported in the staff report.

Chair Wichert inquired if the complaints of taste and odor have reduced or stopped since the District stopped taking City water.

Mr. Armand confirmed that as soon as the District stopped taking City water, there have been no complaints.

Director Jones inquired what the District's response to the concerns and complaints.

Mr. Armand stated that he followed up on the complaints and confirmed that although unpleasant, is harmless.

Chair Wichert inquired what the treatment for Geosmin was.

Mr. Roscoe stated that he's never had to treat for Geosmin.

5. District Efforts Toward Complying with SB 427 (Lead User Service Lines)

Mr. Armand presented the staff report.

Chair Wichert inquired if staff feels the District is confident that the District does not have lead in service lines.

Mr. Armand stated that he feels confident that the District does not have lead in the service lines, however, there is a lot of unknown at McClellan.

GM Roscoe stated that the unknown at McClellan is a concern. The new regulation is going to cost the District some money to investigate.

Chair Wichert stated that if you were going to dig up the service line that he would imagine that staff would dig up a sample that would be indicative of the time period lead lines were used and installed.

6. Update on the District's Lead Monitoring in K-12 Schools

Ms. Dunrud presented the staff report.

Chair Wichert inquired when the school states that they remove the faucet, what part of the fixture or the unit does that pertain to.

Ms. Dunrud stated that once the sample is reported to the school, it's up to the school to decide the correct action. The school removed the faucet or took it out of service and it's the schools responsibly on the extent of the corrective action.

Director Jones inquired if the school has to re-test after a lead detect and corrective action.

Ms. Dunrud stated that if a school removes the faucet, then they are not required to be re-sampled, however, if the school replaces the faucet then check sampling can be done.

Chair Wichert stated that the oral report was really good, and requested in the future if staff can include more of the oral presentation in the staff report.

Chair Wichert inquired if the District does the inspections and sampling in house or are the samples sent out to the lab.

Ms. Dunrud stated that the schools are sampled by District staff before the children are at school and then the samples are sent out to the lab.

Mr. Roscoe noted that there is a bit of overtime that goes into this testing.

Chair Wichert expressed that having a quarterly Water Quality Committee is the kind of stuff that goes a long way to making people understand that the District's water is the best it can be that the District cares and that the District is doing the best it can.

Director Jones stated that he thinks these reports can go into the regular Board meeting on a as needed basis. If something comes up, then it can be included in the regular Board meeting.

Adjournment

Director Wichert adjourned the meeting at 4:05 p.m.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District

ITEM 26 a.

REGIONAL WATER AUTHORITY REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 11, 2018, 9:00 a.m.

5620 Birdcage Street, Suite 110

Citrus Heights, CA 95610

(916) 967-7692

AMENDED AGENDA

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT

3. CONSENT CALENDAR

- a. Minutes from the November 9, 2017 RWA regular board meeting
Action: Approve November 9, 2017 RWA Board meeting minutes
- b. Adopt proposed RWA Board Meetings Scheduled for 2018
Action: Adopt proposed RWA Board Meetings scheduled for 2018
- c. Approve pay scales for 2014 through 2018 to comply with CalPERS
Action: Approve Pay scales for 2014 through 2018 to comply with CalPERS requirements

4. EXECUTIVE COMMITTEE REPORT AND RECOMMENDATIONS

- a. Information: Final minutes of the October 25, 2017 Executive Committee meeting and draft minutes from the December 6, 2017 Executive Committee meeting
- b. Accept the 2017 RWA Financial Audit Report
Action: Accept the 2017 RWA Financial Audit Report

5. APPROVE RWA FIVE YEAR LEASE

Action: Approve the new five year lease through Vermeer & Goedhart Dairy, LLC

6. ELECT 2018 RWA EXECUTIVE COMMITTEE

Action: Elect the 2018 Executive Committee of the RWA Board of Directors

7. ELECT 2018 RWA CHAIR AND VICE-CHAIR

Action: Elect 2018 Chair and Vice-Chair of the RWA Executive Committee and RWA Board of Directors

8. EXECUTIVE DIRECTOR'S REPORT

9. DIRECTORS' COMMENTS

ADJOURNMENT

Upcoming meetings:

Next Executive Committee Meetings – Wednesday, January 24, 2018 and February 28, 2018, 8:30 a.m. at the RWA office.

Next RWA Board of Directors' Meeting – Thursday, March 8, 2018, 9:00 a.m., at the RWA Office.

ITEM 26 c.

WATER CAUCUS
Wednesday, January 10, 2018
11:30 AM – 1:00 PM
Regional Water Authority
5620 Birdcage St., Citrus Heights

Agenda

1. Delta Updates
2. SGMA Update
3. Legislative Update
4. Water Efficiency Update
5. Regional Water Reliability Plan/IRWM Update