

Agenda

Sacramento Suburban Water District Special Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 23, 2018
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Board Vacancy

- a. Board to Discuss Filling Vacancy Resulting from Director Schild's Passing
- b. Election of a Vice President
- c. Board President to Make Appointments to Fill Director Schild's Committee and Liaison Appointments.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the March 19, 2018 Regular Board Meeting
Recommendation: Approve subject minutes.
2. Resolution No. 18-06 Calling for the November 6, 2018 District Election
Recommendation: Adopt subject resolution.
3. Resolution No. 18-07 Honoring Robert S. Roscoe, P.E., on His Upcoming Retirement
Recommendation: Adopt subject resolution.
4. Surplus Vehicles #02, #11, #14, #47, and #48
Recommendation: Approve the included vehicles as surplus.
5. Disposing of Surplus District Real Property, Vehicles and Large Equipment and Other Personal Property Policy (PL – Adm 003)
Recommendation: Approve recommended updates to subject policy.

Items for Discussion and/or Action

6. 2017 Comprehensive Annual Financial Report and Annual Audit
Recommendation: Accept the 2017 Comprehensive Annual Financial Report and Annual Audit
7. 2018 Water Conservation Program and Stage Declaration
Receive written staff report and direct staff as appropriate.
8. Voluntary Contribution for the Opposition of SB 623
Receive written staff report and direct staff as appropriate.
9. 2018 Water Rate Study
Receive written staff report and direct staff as appropriate.
10. 2018 Employee Compensation Study
Receive written staff report and direct staff as appropriate.

General Manager's Report

11. General Manager's Report
 - a. Assistant General Manager Recruitment
 - b. Long-Term Warren Act Contract Update
 - c. Regional Water Meter Replacement Program
 - d. 2018 Water Transfer Program

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

12. a. Regional Water Authority (Director Wichert)
No report.

Regional Water Authority Executive Committee (General Manager York)
Agenda from the March 21, 2018 Meeting.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda from the April 12, 2018 Meeting.
- c. Water Caucus Meeting (General Manager York)
No report.
- d. Water Forum Successor Effort (General Manager York)
Agenda from the April 12, 2018 Meeting.
- e. Other Reports

Committee Reports

13. a. Facilities and Operations Committee (Director Jones)
No report.
- b. Finance and Audit Committee (Director Schild)
Draft Minutes from the April 10, 2018 Meeting.

Information Items

14. Financial Markets Quarterly Report
15. Year-to-Date Interest Expense Quarterly Report

16. Legislative and Regulatory Update
17. CIP Projects Quarterly Report
18. Upcoming Water Industry Events
19. Upcoming Policy Review
 - a. Director Sexual Harassment Prevention Training Policy (PL – BOD 005)
 - b. Discrimination and Harassment Prevention Policy (PL – HR 012)
 - c. Information Technology/Disaster Recovery Policy (PL – IT 004)

Department/Staff Reports

20. Financial Report
 - a. Financial Statements – March 2018
 - b. Investments Outstanding and Activity Quarterly Report
 - c. Cash Expenditures – March 2018
 - d. Credit Card Expenditures – March 2018
 - e. Directors Compensation and Expense Accounting Quarterly Report
 - f. Market Report Yields
 - g. District Reserve Balances – March 2018
 - h. Information Required by Bond Agreement
21. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Quality Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Customer Service Report

- e. Community Outreach Report
- 22. Engineering Report
 - a. Major Capital Improvement Projects
 - b. Other

Miscellaneous Correspondence and General Information

- 23. Correspondence received by the District

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Monday, May 21, 2018 at 6:00 p.m., Regular Board Meeting
Wednesday, May 30, 2018 at 2:00 p.m., Facilities and Operations Committee Meeting

I certify that the foregoing agenda for the April 23, 2018 meeting of the Sacramento Suburban Water District Board of Directors was posted by April 19, 2018 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District