

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, July 16, 2018
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the June 18, 2018 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Employment Rules & Procedures Policy (PL – HR 001)
Recommendation: Approve subject policy.
3. Driver Record and Insurance Review Policy (PL – HR 006)
Recommendation: Approve subject policy.
4. Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)
Recommendation: Approve subject policy.
5. Sustainability Policy (PL – Adm 005)
Recommendation: Approve subject policy.
6. Budget Policy (PL – Fin 012)
Recommendation: Approve subject policy.
7. Workplace Violence Policy (PL – HR 013)
Recommendation: Approve subject policy.
8. Resolution No. 18-10 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories
Recommendation: Approve subject resolution.
9. Resolution No. 18-11 Amending Regulation No. 11 of the Regulations Governing Water Service
Recommendation: Approve subject resolution.

Items for Discussion and/or Action

10. Resolution No. 18-12 Fixing the 2018 Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act
Recommendation: Approve subject resolution.
11. 2019 Budget Assumptions
Recommendation: Approve 2019 budget assumptions.
12. 2018 Water Rate Study Consultant Selection
Receive written staff report and direct staff as appropriate.
13. Annual Fraud Prevention Presentation
Receive staff presentation.

General Manager's Report

14. General Manager's Report
 - a. McClellan Business Park Successor Agreement Update
 - b. City of Sacramento Wholesale Agreement
 - c. Open House
 - d. Antelope Transmission Pipeline Total Repair Cost
 - e. Statewide Water Tax Update
 - f. Regional Water Transfer

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

15. a. Regional Water Authority (Director Wichert)
Agenda from the July 12, 2018 Meeting.

Regional Water Authority Executive Committee (General Manager York)
No report.
- b. Sacramento Groundwater Authority (Director Thomas)
No report.
- c. Water Caucus Meeting (General Manager York)
No report.
- d. Water Forum Successor Effort (General Manager York)
Agenda from the June 28, 2018 Meeting.
- e. Other Reports

Committee Reports

16. a. Facilities and Operations Committee (Director Jones)
No report.
- b. Finance and Audit Committee (Director Thomas)
Draft Minutes of the July 10, 2018 meeting.

Information Items

17. Water Management Planning - SB 606 and AB 1668
18. Human Resources and Succession Plan Biannual Report
19. 2018 Semi-Annual Budget Update
20. New OPEB Report Under GASB 75
21. Legislative and Regulatory Update
22. Upcoming Water Industry Events
23. Upcoming Policy Review
 - a. Return to Work Policy (PL – HR 007)
 - b. Investment Policy (PL – Fin 003)
 - c. Reserve Policy (PL – Fin 004)

Department/Staff Reports

24. Financial Report
 - a. Financial Highlights – June 2018
 - b. Financial Statements – June 2018
 - c. Investments Outstanding and Activity - Second Quarter 2018
 - d. Cash Expenditures – June 2018
 - e. Credit Card Expenditures – June 2018
 - f. Directors Compensation and Expense Accounting – Second Quarter 2018
 - g. District Reserve Balances – June 2018
 - h. Information Required by Bond Agreement
 - i. Financial Markets Quarterly Report

- 25. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Quality Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Customer Service Report
 - e. Community Outreach Report
- 26. Engineering Report
 - a. Major Capital Improvement Projects
 - b. Other

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Wednesday, August 1, 2018 at 11:00 a.m., Facilities and Operations Committee Meeting

Monday, August 20, 2018 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the July 16, 2018 meeting of the Sacramento Suburban Water District Board of Directors was posted by July 12, 2018 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District