

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, October 15, 2018  
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the September 17, 2018 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Public Works Contracting Policy (PL – Eng 002)  
*Recommendation: Approve proposed updates to subject policy.*
3. Procurement Policy (PL – Fin 005)  
*Recommendation: Approve proposed updates to subject policy.*
4. 2018 Audit Engagement Letter and Contract  
*Authorize the Finance and Audit Committee Chair, Director Thomas, to execute the Audit Engagement Letter and Contract with Richardson and Company.*

#### **Items for Discussion and/or Action**

5. 2018 Employee Compensation Study  
*Recommendation: Approve 2018 Employee Compensation Study.*
6. Antelope Garden Deactivation  
*Recommendation: Receive written staff report and direct staff as appropriate.*
7. Options for Providing the Board with Electronic Board Packets  
*Recommendation: Receive written staff report and direct staff as appropriate.*
8. Fiscal Year 2019 Budget – 2<sup>nd</sup> Draft  
*Recommendation: Provide direction to staff in anticipation of Budget approval at the November 19, 2018 or December 17, 2018 regular Board meeting.*

#### **General Manager's Report**

9. General Manager's Report
  - a. 2018 Water Transfer Update
  - b. Strategic Plan Workshop Update

#### **Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

10. a. Regional Water Authority (Director Wichert)  
None.  
  
Regional Water Authority Executive Committee (General Manager York)  
Agenda from the September 27, 2018 Meeting.
- b. Sacramento Groundwater Authority (Director Thomas)  
No report.

- c. Water Caucus Meeting (General Manager York)  
None.
- d. Water Forum Successor Effort (General Manager York)  
Agenda from the October 11, 2018 Meeting.
- e. Other Reports – AB 1234

### **Committee Reports**

- 11. a. Facilities and Operations Committee (Director Jones)  
Draft minutes from the September 13, 2018 Meeting.
- b. Finance and Audit Committee (Director Thomas)  
Draft minutes from the October 8, 2018 Meeting.
- c. San Juan Water District/Sacramento Suburban Water District Water  
Management/Re-Organization Committee (Director Locke and Director Jones)  
Draft notes from the October 3, 2018 Meeting.

### **Information Items**

- 12. Well Efficiency Testing Annual Report
- 13. 2018 Water Rate Study Update
- 14. 2018 Budget Reallocations
- 15. Environment Review for Well 79 Verner/Panorama Project
- 16. Legislative and Regulatory Update
- 17. Upcoming Water Industry Events
- 18. CEQA Notice of Exemption
  - a. Jonas Main Replacement and Plover Main Replacement
- 19. Upcoming Policy Review
  - a. Debt Obligation Continuing Disclosure Policy (PL – Fin 013)
  - b. Employee Recognition and Retention Expense Policy (PL – Adm 008)

### **Department/Staff Reports**

20. Financial Report
  - a. Financial Highlights – September 2018
  - b. Financial Statements – September 2018
  - c. Investments Outstanding and Activity – September 2018
  - d. Cash Expenditures – September 2018
  - e. Credit Card Expenditures – September 2018
  - f. Directors Compensation and Expense Accounting – Third Quarter 2018
  - g. District Reserve Balances – September 2018
  - h. Information Required by Bond Agreement
  - i. Financial Markets Report – September 2018
21. District Activity Report
  - a. Water Operations and Exceptions Report
  - b. Water Quality Report
  - c. Water Conservation and Regional Water Efficiency Program Report
  - d. Customer Service Report
  - e. Community Outreach Report
22. Engineering Report
  - a. Major Capital Improvement Projects
  - b. Other

### **Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 23. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

**Adjournment**

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**Upcoming Meetings**

Tuesday, October 30, 2018 at 4:30 p.m., Special Board Meeting

Monday, November 19, 2018 at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the October 15, 2018 meeting of the Sacramento Suburban Water District Board of Directors was posted by October 11, 2018 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
 General Manager/Secretary  
 Sacramento Suburban Water District