

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, February 25, 2019  
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the January 28, 2019 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Minutes of the February 11, 2019 Strategic Plan Workshop  
*Recommendation: Approve subject minutes.*
3. Catastrophic Leave Policy (PL – HR 008)  
*Recommendation: Approve subject policy.*
4. Resolution No. 19-02 Honoring John Woodling on His Retirement  
*Recommendation: Approve subject resolution.*

**Items for Discussion and/or Action**

5. 2018 Water Rate Study  
*Recommendation: Receive written staff report and direct staff as appropriate.*
6. Communications Site Lease Agreement – Auburn Yard  
*Recommendation: Approve draft Communications Site Lease Agreement and authorize the General Manager to execute the finalized agreement.*
7. General Manager Employee Agreement – Dan York  
*Recommendation: Consider approving revisions to the current General Manager’s Employment Agreement.*

**General Manager’s Report**

8. General Manager’s Report
  - a. Fixed Network Update
  - b. Water Transfer Update

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

9. a. Regional Water Authority (Director Jones)  
Agenda for the February 15, 2019 Meeting.  
  
Regional Water Authority Executive Committee (General Manager York)  
Agendas for the January 29 and February 27, 2019 Meetings.
- b. Sacramento Groundwater Authority (Director Thomas)  
Agenda for the February 14, 2019 Meeting.
- c. Water Caucus Meeting (General Manager York)  
Agenda for the February 13, 2019 Meeting.

d. Water Forum Successor Effort (General Manager York)  
Agenda for the February 14, 2019 Meeting.

e. Other Reports – AB 1234

### **Committee Reports**

10. a. Facilities and Operations Committee (Director Jones)  
None.

b. Finance and Audit Committee (Director Wichert)  
Draft minutes from the February 7, 2019 Meeting.

c. San Juan Water District/Sacramento Suburban Water District Water  
Management/Re-Organization Committee (Director Locke and Director Jones)  
None.

### **Information Items**

11. 2019 Customer Engagement Program - Speaker Series

12. Legislative and Regulatory Update

13. Upcoming Water Industry Events

14. Upcoming Policy Review

a. Improvement Standards and Technical Specifications (PL – Eng 001)

b. Drug and Alcohol Program Policy (PL – HR 010)

### **Department/Staff Reports**

15. Financial Report

a. Draft Financial Highlights – January 2019

b. Draft Financial Statements – January 2019

c. Investments Outstanding and Activity – January 2019

d. Cash Expenditures – January 2019

e. Credit Card Expenditures – January 2019

- f. Draft District Reserve Balances – January 2019
- g. Information Required by LOC Agreement
- h. Financial Markets Report
- 16. District Activity Report
  - a. Water Operations and Exceptions Report
  - b. Water Quality Report
  - c. Water Conservation and Regional Water Efficiency Program Report
  - d. Customer Service Report
  - e. Community Outreach Report
- 17. Engineering Report
  - a. Major Capital Improvement Projects
  - b. Asset Management Plans
  - c. Other

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Adjournment**

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**Upcoming Meetings**

Monday, March 18, 2019 at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the February 25, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by February 21, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District