

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, July 15, 2019  
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the June 17, 2019 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Purchasing Card Policy (PL – Fin 006)  
*Recommendation: Approve subject policy with changes.*
3. Impaired Capital Asset Policy (PL – Fin 008)  
*Recommendation: Ratify subject policy without changes.*
4. Water Fluoridation – South Service Area  
*Recommendation: Continue fluoridating the South Service Area and re-evaluate in 2027 when the First 5 agreement expires.*
5. 2020 Budget Preparation Timeline  
*Recommendation: Approve the 2020 Budget Preparation Timeline.*
6. Resolution No. 19-08 Adopting the 2018 Update to the American River Basin Integrated Regional Water Management Plan  
*Recommendation: Adopt subject resolution.*
7. Resolution No. 19-09 Authorizing Application for Funding Assistance through the Integrated Regional Water Management Grant Program – Proposition 1  
*Recommendation: Adopt subject resolution.*

**Items for Discussion and/or Action**

8. Regional Water Meter Replacement Program  
*Recommendation: Approve the first amendment to the memorandum of understanding and authorize the General Manager to sign on behalf of the District.*
9. Sacramento Suburban Water District / San Juan Water District Management/Re-Organization Committee  
*Recommendation: Authorize the General Manager to execute the Sacramento Region Water Utility Collaboration / Integration Study Request for Proposal, as the lead agency.*
10. Committee and Liaison Appointments – Alternate for SSWD/SJWD Water Management/Re-Organization Committee and Assessment of the Finance and Audit Committee  
*Recommendation: The Board President will consider selecting an Alternate for the SSWD/SJWD Water Management/Re-Organization Committee, and assess the status of the Finance and Audit Committee.*
11. Sacramento Groundwater Authority Board Representative Appointment  
*Recommendation: Consider appointing a representative to the SGA Board of Directors, and direct the General Manager to submit the necessary documents.*

12. Resolution No. 19-10 Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act  
*Recommendation: Adopt subject resolution.*
13. Annual Fraud Prevention Presentation  
*Recommendation: Review Workplace Dishonesty Policy and receive staff presentation.*

### **General Manager's Report**

14. General Manager's Report
  - a. Regional Water Supply/Wheeling Opportunities
  - b. Strategic Plan/Implementation Plan Update
  - c. Del Paso Manor Water District Update
  - d. American River Watershed Tour – Regional Congressional Staff
  - e. City of Sacramento General Plan

### **Department/Staff Reports**

15. Financial Report
  - a. Financial Highlights – June 2019
  - b. Financial Statements – June 2019
  - c. Investments Outstanding and Activity – June 2019
  - d. Cash Expenditures – June 2019
  - e. Credit Card Expenditures – June 2019
  - f. Directors Compensation and Expense Accounting – Second Quarter 2019
  - g. District Reserve Balances – June 2019
  - h. Information Required by LOC Agreement
  - i. Financial Markets Report – June 2019

16. District Activity Report
17. Engineering Report
  - a. Major Capital Improvement Program (CIP) Projects
  - b. Planning Documents
  - c. Other

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

18. a. Regional Water Authority (President Jones)  
Agenda from the July 11, 2019 meeting.  
  
Regional Water Authority Executive Committee (General Manager York)  
Agenda from the June 26, 2019 meeting.
- b. Sacramento Groundwater Authority (Director Thomas)  
Agenda from the June 13, 2019 meeting.
- c. Water Caucus Meeting (General Manager York)  
None.
- d. Water Forum Successor Effort (General Manager York)  
None.
- e. Other Reports – AB 1234

**Committee Reports**

19. a. Facilities and Operations Committee (Director Jones)  
None.
- b. Finance and Audit Committee (Director Wichert)  
None.
- c. San Juan Water District/Sacramento Suburban Water District Water Management/Re-Organization Committee (Director Jones)  
Notes from the June 20, 2019 meeting.

**Information Items**

20. Human Resources and Succession Plan Biannual Report

- 21. Legislative and Regulatory Update
- 22. Upcoming Water Industry Events
- 23. Upcoming Policy Review
  - a. Workplace Dishonesty Policy (PL – Adm 006)

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Adjournment**

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**Upcoming Meetings**

Monday, August 19, 2019 at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the July 15, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by July 11, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
 General Manager/Secretary  
 Sacramento Suburban Water District