

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, December 16, 2019  
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Election of District Officers**

1. Election of District Officers

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

2. Minutes of the November 18, 2019 Regular Board Meeting  
*Recommendation: Approve subject minutes.*
3. Capital Asset Policy (PL - Fin 002)  
*Recommendation: Ratify the subject policy without changes.*
4. Resolution No. 19-15 Honoring Steve Nugent on His Retirement  
*Recommendation: Adopt subject resolution.*

**Items for Discussion and/or Action**

5. Committee and Liaison Appointments for 2020  
*The Board President will consider committee and liaison appointments for 2020.*
6. McClellan Business Park Water Service Successor Agreement with Sacramento County  
*Recommendation: Approve subject agreement.*
7. Sacramento LAFCo Election of Alternate Special District Commissioner  
*Recommendation: Receive written staff report, consider candidate selection, and direct staff to process ballot as appropriate.*
8. General Manager Employment Agreement  
*Recommendation: Consider approving revisions to the current General Manager's Employment Agreement.*
9. State of the District Presentation  
*Recommendation: Receive written staff report and direct staff as appropriate.*

**General Manager's Report**

10. General Manager's Report
  - a. Del Paso Manor Water District Update
  - b. Grant of Easement and Right of Way at 5236 Manzanita Avenue
  - c. Sacramento Region Collaboration Study Update

**Assistant General Manager's Report**

11. Assistant General Manager's Report
  - a. Implementing the Strategic Plan

**Department/Staff Reports**

12. Financial Report
  - a. Financial Highlights – November 2019
  - b. Financial Statements – November 2019
  - c. Investments Outstanding and Activity – November 2019
  - d. Cash Expenditures – November 2019
  - e. Credit Card Expenditures – November 2019
  - f. District Reserve Balances – November 2019
  - g. Information Required by LOC Agreement
  - h. Financial Markets Report - November 2019
13. District Activity Report
14. Engineering Report
  - a. Major Capital Improvement Program (CIP) Projects
  - b. Planning Documents
  - c. Other

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

15. a. Regional Water Authority (President Jones)  
None.  
  
Regional Water Authority Executive Committee (General Manager York)  
Agenda for the December 11, 2019 meeting.
- b. Sacramento Groundwater Authority (Director Thomas)  
Agenda for the December 12, 2019 meeting.
- c. Water Caucus Meeting (General Manager York)  
None.

d. Water Forum Successor Effort (General Manager York)  
None.

e. Other Reports – AB 1234

### **Committee Reports**

16. a. Facilities and Operations Committee (Director Jones)  
None.

b. Finance and Audit Committee (Director Wichert)  
None.

c. San Juan Water District/Sacramento Suburban Water District Water  
Management/Re-Organization Committee (Director Jones)  
None.

### **Information Items**

17. 2019 Budget Reallocations

18. Legislative and Regulatory Update

19. Upcoming Water Industry Events

20. Upcoming Policy Review

a. Training and Career Development Policy (PL – HR 004)

### **Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

### **Closed Session (Closed Session Items are not opened to the public)**

21. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board's proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

22. Conference with real property negotiator involving the purchase, sale, lease or exchange of 5334 Walnut Avenue, Sacramento, CA. Dan York, District negotiator, will

negotiate with Robert Jacobs. Instructions to the negotiator(s) may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

**Adjournment**

\*\*\*\*\*

**Upcoming Meetings**

Monday, January 27, 2020 at 5:30 p.m., Financing Corporation Annual Board Meeting

Monday, January 27, 2020 at 6:00 p.m., Regular Board Meeting

\*\*\*\*\*

I certify that the foregoing agenda for the December 16, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by December 13, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

---

Dan York  
General Manager/Secretary  
Sacramento Suburban Water District