

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, March 16, 2020
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Note: In accordance with the Governor's Executive Order No. N-25-20, dated March 12, 2020, this meeting will be conducted in-person and by teleconference. The District boardroom will be open to the public to enable them to be heard on all matters on the agenda. Directors Wichert and McPherson will participate in the meeting by teleconference in a manner that permits the public to hear them and to comment to them. If a member of the public wishes to call into the meeting, the conference number is 1-877-873-8018, participant id #116653.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the February 24, 2020 Regular Board Meeting
Recommendation: Approve subject minutes.
2. Resolution No. 20-04 Calling for the November 3, 2020 District Election
Recommendation: Adopt subject resolution.
3. Disposing of Surplus District Real Property, Vehicles and Large Equipment and Other Personal Property Policy (PL - Adm 003)
Recommendation: Approve subject policy with changes.
4. Ethics Policy Update (PL – BOD 004)
Recommendation: Approve subject policy with changes.
5. Claims Processing Policy (PL – Adm 007)
Recommendation: Approve subject policy with changes.

Items for Discussion and/or Action

6. Association of California Water Agencies Joint Powers Insurance Authority Rate Stabilization Fund Refund Check
Recommendation: Receive presentation by Pam Tobin of ACWA.
7. Resolution No. 20-05 Honoring Daniel A. Bills on his Upcoming Retirement
Recommendation: Adopt subject resolution.
8. Resolution No. 20-06 Amending Regulation No. 7 of the Regulation Governing Water Service
Recommendation: Approve subject resolution.

General Manager's Report

9. General Manager's Report
 - a. Sacramento Region Water Utility Collaboration/Integration Study Update

Department/Staff Reports

10. Financial Report
 - a. Draft - Financial Statements – February 2020
 - b. Draft - Financial Highlights – February 2020
 - c. Investments Outstanding and Activity – February 2020
 - d. Cash Expenditures – February 2020
 - e. Credit Card Expenditures – February 2020
 - f. Draft - District Reserve Balances – February 2020
 - g. Information Required by Bond Agreement
 - h. Financial Markets Report – February 2020
11. District Activity Report
12. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

13. a. Regional Water Authority (Director Jones)
Agenda for the March 12, 2020 meeting.

Regional Water Authority Executive Committee (General Manager York)
None.
- b. Sacramento Groundwater Authority (Director Wichert)
None.
- c. Water Caucus Meeting (General Manager York)
None.

- d. Water Forum Successor Effort (General Manager York)
None.
- e. Director Reports – AB 1234

Committee Reports

- 14. a. Finance and Audit Committee (Director Thomas)
Draft Notes from the February 18, 2020 meeting.
- b. DPMWD/SSWD 2x2 Ad Hoc Committee (Director Locke)
Draft Notes from the March 3, 2020 meeting.

Information Items

- 15. Legislative and Regulatory Update
- 16. Upcoming Water Industry Events
- 17. CEQA Notice of Exemption for Miscellaneous Water Facility Projects
- 18. Upcoming Policy Review
 - a. Information Technology/Disaster Recovery Policy (PL – IT 004)
 - b. Reasonable Accommodation and Interactive Process Policy (PL - HR 014)
 - c. Director Sexual Harassment Prevention Training Policy (PL – BOD 005)
 - d. Water Service Charges and Rate Setting Policy (PL - Fin 009)

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 19. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving claims related to TCP contamination.

Adjournment

Upcoming Meetings

CANCELED - Monday, March 23, 2020 at 4:00 p.m., Ad Hoc Water Banking and Transfer Committee Meeting

Monday, April 6, 2020, at 5:00 p.m., Del Paso Manor Water District/Sacramento Suburban Water District 2x2 Ad Hoc Committee Meeting

Monday, April 20, 2020 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the March 16, 2020 meeting of the Sacramento Suburban Water District Board of Directors was posted by March 13, 2020 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District