

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 20, 2020
6:00 p.m.

In accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided below. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://zoom.us/j/96472406466?pwd=cTFpTkIzdEVuVXdaY2JVQ0ZVUHJxQT09>

Meeting ID: 964 7240 6466

Password: 860093

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Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the March 16, 2020, Regular Board Meeting
Recommendation: Approve subject minutes.
2. Information Technology-Disaster Recovery Policy (PL – IT 004)
Recommendation: Approve subject policy with changes.
3. Reasonable Accommodation and Interactive Process Policy (PL - HR 014)
Recommendation: Approve subject policy with changes.
4. Director Sexual Harassment Prevention Training Policy (PL – BOD 005)
Recommendation: Approve subject policy with changes.
5. Water Service Rates, Fees, and Charges Setting Policy (PL - Fin 009)
Recommendation: Approve subject policy with changes.
6. 2020 Water Conservation Program and Stage Declaration
Recommendation: Approve the 2020 Water Conservation Stage Declaration announcing normal water supply conditions.

Items for Discussion and/or Action

7. Discussion on 2020 Rate Increase
Recommendation: Receive written staff report and direct staff as appropriate.

8. Resolution No. 20-07 Temporary Suspension of Portions of Regulations 5 and 6 in Response to the COVID-19 Epidemic
Recommendation: Approve Resolution No. 20-07 Temporary Amendment of Regulations 5 and 6 of the Regulations Governing Water Service.
9. COVID-19 Update
Recommendation: Receive written staff report.
10. 2020 Water Transfer
Recommendation: Authorize the General Manager to execute and sign agreements necessary to implement a 2020 Water Transfer.

General Manager's Report

11. General Manager's Report
 - a. Sacramento Region Collaboration/Integration Study Update

Assistant General Manager's Report

12. Assistant General Manager's Report
 - a. Regional Water Supply/Wheeling Opportunities Update
 - b. 2020 Water Transfer Update

Department/Staff Reports

13. Financial Report
 - a. Draft - Financial Highlights – March 2020
 - b. Draft - Financial Statements – March 2020
 - c. Investments Outstanding and Activity – March 2020
 - d. Cash Expenditures – March 2020
 - e. Credit Card Expenditures – March 2020
 - f. Directors Compensation and Expense Accounting – March 2020
 - g. Draft District Reserve Balances – March 2020

- h. Information Required by Bond Agreement
- i. Financial Markets Report – March 2020
- 14. District Activity Report
- 15. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 16. a. Regional Water Authority (Director Jones)
Agenda for the March 19, 2020 meeting.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the March 25, 2020 and April 22, 2020 meeting.
- b. Sacramento Groundwater Authority (Director Wichert)
Agenda for the April 9, 2020 meeting.
- c. Water Caucus Meeting (General Manager York)
None.
- d. Water Forum Successor Effort (General Manager York)
None.
- e. Director Reports – AB 1234

Committee Reports

- 17. a. Finance and Audit Committee (Director Thomas)
Draft Minutes from the April 16, 2020 meeting.
- b. DPMWD/SSWD 2x2 Ad Hoc Committee (Director Locke)
Draft Notes from the April 6, 2020 meeting.

Information Items

- 18. Certification of Risk and Resiliency Assessment

- 19. Legislative and Regulatory Update
- 20. Upcoming Water Industry Events
- 21. Upcoming Policy Review
 - a. Employee Recruitment, Hiring, and Promotion Policy (PL – HR 009)

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

Monday, May 4, 2020, at 5:00 p.m., SSWD/DPMWD 2x2 Ad Hoc Committee

Monday, May 18, 2020, at 6:00 p.m., Regular Board Meeting

Thursday, May 21, 2020, at 4:00 p.m., Finance and Audit Committee Meeting

I certify that the foregoing agenda for the April 20, 2020, meeting of the Sacramento Suburban Water District Board of Directors was posted by April 17, 2020, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District