

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, August 17, 2020
6:00 p.m.

In accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided below. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/84462539777?pwd=bk8yQ1lpOUJKS2l0SDhhQUxhd3djUT09>

Meeting ID: 844 6253 9777

Password: 951310

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President

will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Closed Session (Closed Session Items are not opened to the public)

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); significant exposure to litigation involving one case.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

2. Minutes of the July 20, 2020, Regular Board Meeting
Recommendation: Approve subject minutes.
3. Budget Policy (PL – Fin 012)
Recommendation: Approve subject policy with changes.
4. Investment Policy (PL – Fin 003)
Recommendation: Approve subject policy with changes.
5. Employee Standards of Conduct and Discipline Policy (PL - HR 011)
Recommendation: Approve subject policy with changes.

6. Water Service Rates, Fees, and Charges Setting Policy (PL - Fin 009)
Recommendation: Approve subject policy with changes.

Items for Discussion and/or Action

7. Resolution No. 20-08 Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act
Recommendation: Adopt subject resolution.
8. Contract Services Agreement Amendment Between Sacramento Suburban Water District and Del Paso Manor Water District
Recommendation: Approve amending the Contract Services Agreement between Sacramento Suburban Water District and Del Paso Manor Water District to be extended through September 30, 2020, and select the labor rates accordingly.
9. Resolution No. 20-09 CalPERS Pension – Employer Paid Member Contribution
Recommendation: Adopt subject resolution.
10. 2021 Budget Assumptions
Recommendation: Approve the proposed 2021 key Budget Assumptions as a reasonable starting point in preparing the 2021 Budget.
11. Sacramento Region Water Utility Collaboration Study Update
Recommendation: No action. Receive update on the current status of the Sacramento Region Water Utility Collaboration Study.
12. Water Fluoridation Discussion
Recommendation: No action. Discuss current operational parameters regarding fluoridating the South Service Area and direct staff as appropriate.

General Manager's Report

13. General Manager's Report
 - a. Grant of Easement and Right of Way
 - b. Materials Purchasing Program – Regional Water Authority
 - c. San Juan Water District Water Transfer Update
 - d. City of Sacramento Update

Assistant General Manager's Report

14. Assistant General Manager's Report
 - a. Placer County Water Agency Agreement Amendment

Department/Staff Reports

15. Financial Report
 - a. Financial Highlights – July 2020
 - b. Financial Statements – July 2020
 - c. Investments Outstanding and Activity – July 2020
 - d. Cash Expenditures – July 2020
 - e. Credit Card Expenditures – July 2020
 - f. District Reserve Balances – July 2020
 - g. Information Required by Bond Agreement
 - h. Financial Markets Report – July 2020
16. District Activity Report
17. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

18. a. Regional Water Authority (Director Jones)
Agenda for the August 7 and 11, 2020 Special Board meeting.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the July 22, 2020 meeting.

Sacramento Groundwater Authority (Director Wichert)
Agenda for the August 13, 2020 meeting.

- b. Director Reports – AB 1234

Committee Reports

- 19. a. Facilities and Operations Committee (Director Jones)
Draft notes from the July 15, 2020 meeting.
- b. Finance and Audit Committee (Director Thomas)
Draft notes from the August 10, 2020 meeting.
- c. DPMWD/SSWD 2x2 Ad Hoc Committee (Director Locke)
Draft notes from the August 3, 2020 meeting.
- d. Employee Benefits Ad Hoc Committee (Director Thomas)
Draft notes from the August 11, 2020 meeting.

Information Items

- 20. Legislative and Regulatory Update
- 21. Upcoming Water Industry Events
- 22. Upcoming Policy Review
 - a. Driver Record and Insurance Review Policy (PL - HR 006)
 - b. Procurement Policy (PL - Fin 005)
 - c. Public Works Contracting Policy (PL - Eng 002)

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 23. Conference with real property negotiator involving the purchase, sale, lease or exchange of 5334 Walnut Avenue, Sacramento, CA. Dan York, District negotiator, will negotiate with Robert Jacobs. Instructions to the negotiator(s) may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

Adjournment

Upcoming Meetings

Tuesday, August 25, 2020, at 4:00 p.m., Facilities and Operations Committee Meeting

Monday, September 14, 2020, at 5:00 p.m., SSWD/DPMWD 2x2 Ad Hoc Committee

Monday, September 21, 2020, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the August 17, 2020, meeting of the Sacramento Suburban Water District Board of Directors was posted by August 14, 2020, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District