

Agenda  
Sacramento Suburban Water District  
**Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, November 16, 2020  
6:00 p.m.

**In accordance with the California Department of Public Health’s and the Governor’s Executive Orders N-29-20 and N-33-20, the District’s boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided below. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/84334582199?pwd=SmsrS1dPSkNnaHpobXlCdTkWZ1JUUT09>

**Meeting ID:** 843 3458 2199

**Password:** 448258

**You can also dial in using your phone:** 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>  
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President

will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the October 19, 2020, Regular Board Meeting  
*Recommendation: Approve subject minutes.*
2. Debt Obligation Continuing Disclosure Policy (PL - Fin 013)  
*Recommendation: Ratify subject policy without changes.*
3. Employee Compensation Policy (PL - HR 002)  
*Recommendation: Approve subject policy with changes.*
4. Water Service Rates, Fees, and Charges Setting Policy (PL – Fin 009)  
*Recommendation: Approve subject policy with changes.*
5. Groundwater Well Asset Management Plan  
*Recommendation: Approve the proposed updated Groundwater Well Asset Management Plan as recommended by the Facilities and Operations Committee.*

### **Items for Discussion and/or Action**

6. State of the District Presentation  
*Recommendation: None. The General Manager will provide the 2020 State of the District presentation.*
7. Sacramento Region Water Utility Collaboration Study Update  
*Recommendation: No action. Receive update on the current status of the Sacramento Region Water Utility Collaboration Study.*

### **General Manager's Report**

8. General Manager's Report
  - a. Local Agency Formation Commission – Municipal Service Review Refresh
  - b. Regional Water Authority – Major Projects Management Subscription Program
  - c. Regional Water Authority – Executive Committee Election Process
  - d. Drinking Water COVID-19 Financial Impacts Survey

### **Department/Staff Reports**

9. Financial Report
  - a. Financial Highlights – October 2020
  - b. Financial Statements – October 2020
  - c. Investments Outstanding and Activity – October 2020
  - d. Cash Expenditures – October 2020
  - e. Credit Card Expenditures – October 2020
  - f. District Reserve Balances – October 2020
  - g. Information Required by LOC Agreement
  - h. Financial Markets Report – October 2020
10. District Activity Report

11. Engineering Report

- a. Major Capital Improvement Program (CIP) Projects
- b. Planning Documents
- c. Other

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

12. a. Regional Water Authority (Director Jones)

The agenda for the November 12, 2020 meeting was provided.

Regional Water Authority Executive Committee (General Manager York)

The agenda for the October 28, 2020 meeting was provided.

- b. Sacramento Groundwater Authority (Director Wichert)  
None.
- c. Director Reports – AB 1234

**Committee Reports**

13. a. Facilities and Operations Committee (Director Jones)

Draft notes from the October 27, 2020 meeting.

**Information Items**

- 14. Biannual Groundwater Elevations Report
- 15. Correspondence Received by the District
- 16. Legislative and Regulatory Update
- 17. Upcoming Water Industry Events

**Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 18. Conference with real property negotiator involving the purchase, sale, lease or exchange of APN 219-0042-016-0000, Sacramento, CA. Dan York, District negotiator, will negotiate with Pham Family Trust. Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
- 19. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.
- 20. Conference with Board negotiating committee involving Director Thomas and the General Manager under Government Code sections 54954.5(f) and 54957.6.

**Adjournment**

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**Upcoming Meetings**

Monday, December 21, 2020, at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the November 16, 2020, meeting of the Sacramento Suburban Water District Board of Directors was posted by November 13, 2020, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
 General Manager/Secretary  
 Sacramento Suburban Water District