

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 25, 2021
6:00 p.m.

In accordance with the California Department of Public Health’s and the Governor’s Executive Orders N-29-20 and N-33-20, the District’s boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided below. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/89146038178?pwd=d2xROFN5TDcwbkhSbE1GQnovMTdVUT09>

Meeting ID: 891 4603 8178

Password: 261874

You can also dial in using your phone: 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the December 21, 2020, Regular Board Meeting
Recommendation: Approve subject minutes.
2. Minutes of the January 14, 2021, Special Board Meeting
Recommendation: Approve subject minutes.
3. Resolution No. 21-01 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories
Recommendation: Approve subject resolution.

Items for Discussion and/or Action

4. Sacramento Area Council of Governments – Green Means Go Initiative Program
Recommendation: Receive presentation and direct staff as appropriate.
5. Aquifer Storage and Recovery Program Partnership
Recommendation: Approve coordination with San Juan Water District to explore a better-defined partnership that would enhance the two water systems for improved water supply reliability, water transfers or any other identifiable benefit.

6. Sacramento Suburban Water District and Carmichael Water District Collaboration Partnership
Recommendation: Direct the General Manager to initiate discussions on a potential collaboration partnership with Carmichael Water District to identify opportunities to maximize/enhance the reliability of water supplies, and identify benefits or impacts related to cost saving opportunities.
7. General Manager Employment Agreement
Recommendation: Consider approving revisions to the current General Manager's Employment Agreement.

General Manager's Report

8. General Manager's Report
 - a. 2020 Regional Water Transfer
 - b. District Board Meeting Participation Outreach

Department/Staff Reports

9. Financial Report
 - a. COVID-19 Financial Update
 - b. Draft - Financial Statements – December 2020
 - c. Draft – Financial Highlights – December 2020
 - d. Draft – Statements of Net Position – December 2020
 - e. Draft – Statements of Revenues, Expenses, and Changes in Net Position – December 2020
 - f. Budgets
 - g. Debt – December 2020
 - h. Investments Outstanding and Activity – December 2020
 - i. Cash Expenditures – December 2020
 - j. Credit Card Expenditures – December 2020

- k. Directors Compensation and Expense Accounting – December 2020
 - l. Draft - District Reserve Balances – December 2020
 - m. Information Required by Bond Agreement
 - n. Financial Markets Report – December 2020
10. District Activity Report
11. Engineering Report
- a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

12. a. Regional Water Authority (Director Jones)
The agenda for the January 14, 2021 meeting was provided.

Regional Water Authority Executive Committee (General Manager York)
None.
- b. Sacramento Groundwater Authority (Director Wichert)
None.
- c. Director Reports – AB 1234

Committee Reports

13. a. Finance and Audit Committee (Director Thomas)
Agenda for the January 20, 2021 meeting.

Information Items

14. 2020 Budget Reallocations
15. Upcoming Water Industry Events

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 16. Conference with real property negotiator involving the purchase, sale, lease or exchange of 5334 Walnut Avenue, Sacramento, CA. Dan York, District negotiator, will negotiate with Robert Jacobs. Instructions to the negotiator(s) may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

Adjournment

Upcoming Meetings

Monday, February 22, 2021, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 25, 2021, meeting of the Sacramento Suburban Water District Board of Directors was posted by January 21, 2021, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District

Agenda Item 1

Minutes

Sacramento Suburban Water District
Regular Board Meeting
Monday, December 21, 2020

Location:

Video and Audio Conference Only at 1-669-900-6833, or Zoom at Meeting Id #825 8466 5644

Call to Order – Videoconference/Audioconference Meeting

President Thomas called the meeting to order at 6:00 p.m.

Election of District Officers

1. Election of District Officers

Director Thomas nominated Director Wichert for president; Director McPherson seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, McPherson, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

President Wichert nominated Director Locke for Vice President; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, McPherson, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Pledge of Allegiance

President Wichert led the Pledge of Allegiance.

Roll Call

Directors Present: Dave Jones, Craig Locke, Kathleen McPherson, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Mike Huot, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Matt Underwood, Julie Nemitz, and Todd Artrip.

Public Present: William Eubanks, Paul Helliker, Matt Edling, Tim Sloane, and Josh Horowitz.

Public Comment

William Eubanks (Mr. Eubanks) expressed that he believed the COVID situation has made it more difficult for the general public to attend District meetings.

President Wichert requested feedback from the Board on how to solicit public participation in the Zoom meeting environment.

Director McPherson recommended staff include messages in the bills that encouraged members of the public to join District meetings and possibly list some of the topics as well.

Director Thomas inquired about holding in person meetings again in the future.

General Manager Dan York (GM York) noted that staff has already put safety measures in place to hold in person meetings, however, due to the increased cases of COVID, in person meetings were not an option at this time.

Director Jones recommended to include quarterly messaging in the customer bills.

Director McPherson noted that she was interested in including a message in every bill, and/or any additional messaging to get the public interested in attending meetings.

President Wichert suggested staff contact El Camino High School, as they used to encourage their students to attend meetings, to solicit student participation again. He additionally requested to highlight the District meetings in the bill inserts as well.

GM York expressed he would work with the Community Outreach Committee to implement messaging going forward which would include Zoom information, including phone numbers.

Mr. Eubanks suggested to emphasize that members of the public can dial in by phone to participate in the meetings as well.

Paul Helliker (Mr. Helliker) noted that San Juan Water District (SJWD) has actually seen an increase in public participation since moving to video/audio meetings.

Announcements

GM York announced:

- January 8, 2021, at 9:00 am, the Regional Water Authority Awards Presentation and 2021 Issues Preview, noting he would send the information to all Directors;
- Happy Holidays to all from District staff.

Consent Items

2. **Minutes of the November 16, 2020, Regular Board Meeting**
3. **Minutes of the November 24, 2020, Special Board Meeting**

4. **Minutes of the December 15, 2020, Special Board Meeting**

5. **Buildings and Structures Asset Management Plan**

Director Locke moved to approve all Consent Items; Director Thomas seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, McPherson, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

6. **Committee and Liaison Appointments for 2021**

President Wichert made the following appointments for 2021. GM York commented that the January 2021 RWA Board would determine if he would be elected to the RWA Executive Committee:

Committees

Regulatory Compliance CommitteeBob Wichert, Chair
(Standing: no regularly assigned meeting time)Dave Jones

Facilities and Operations Committee.....Kathleen McPherson, Chair
(Standing: no regularly assigned meeting time)Dave Jones

Finance and Audit CommitteeKevin Thomas, Chair
(Standing: no regularly assigned meeting time)Bob Wichert
.....Dave Jones, Alternate

SJWD/SSWD Water Management/Re-organization Committee Kevin Thomas, Chair
(Ad Hoc: no regularly assigned meeting time).....Bob Wichert
.....K. McPherson, Alternate
.....Dave Jones, Alternate

Employee Benefits Ad Hoc CommitteeCraig Locke, Chair
(Ad Hoc: no regularly assigned meeting time).....Bob Wichert
.....K. McPherson, Alternate

Ad Hoc General Manager Performance Review CommitteeBob Wichert, Chair
(Ad Hoc: no regularly assigned meeting time).....Kevin Thomas

Ad Hoc Water Banking and Transfer CommitteeKevin Thomas, Chair
(Ad Hoc: no regularly assigned meeting time).....Kathleen McPherson
.....Craig Locke, Alternate

Liaison Assignments

ACWA/JPIA	Kathleen McPherson
.....	Staff Position: D. York
ACWA General Election Voting Delegate	Kathleen McPherson
ACWA Groundwater Committee	Dave Jones
.....	Kevin Thomas
.....	Craig Locke
.....	Kathleen McPherson
.....	Dan York
ACWA Water Quality Committee.....	Kathleen McPherson
.....	Dave Jones
ACWA Energy Committee.....	Bob Wichert
ACWA Communications Committee	Kevin Thomas
ACWA Legal Affairs Committee.....	Ryan Bezerra
California Special Districts Association.....	Kathleen McPherson
.....	Dave Jones
LAFCo Special District Advisory Committee.....	Kathleen McPherson
Regional Water Authority.....	Dave Jones
.....	Dan York
Regional Water Authority Executive Committee.....	Staff Rep: Dan York
Sacramento Groundwater Authority	Bob Wichert, Board Rep.
.....	Dan York, Staff Rep.
.....	K. Thomas, Alternate
.....	Craig Locke, Alternate
.....	Dave Jones, Alternate
.....	K.McPherson, Alternate
Sacramento Water Forum Successor Effort	Staff Rep: Dan York
.....	Bob Wichert
.....	Craig Locke, Alternate
.....	K. Thomas, Alternate
.....	Dave Jones, Alternate
.....	K.McPherson, Alternate

7. **COVID-19 Update**

(Jeff Ott) Mr. Ott presented the staff report and PowerPoint presentation.

Discussion ensued regarding current standings of delinquent accounts.

Mr. Helliker provided information on what SJWD was doing regarding their delinquent accounts.

General Manager's Report

8. **General Manager's Report**

GM York presented the staff report.

a. *Grant of Easement and Right of Way*

GM York presented the staff report.

b. *Risk and Resilience Assessment and Emergency Response Plan*

GM York presented the staff report.

c. *Aquifer Storage and Recovery Program Partnership*

GM York presented the staff report.

Mr. Helliker confirmed that SJWD was looking forward to working together with the District on the partnership.

President Wichert requested for GM York to bring the item to the full Board as an action item for the Board to discuss and provide direction.

d. *Voting Division Update*

GM York presented the staff report.

Assistant General Manager's Report

9. **Assistant General Manager's Report**

Assistant General Manager Mike Huot (Mr. Huot) presented the staff report.

a. *Water Transfers – United States Bureau of Reclamation Comment Letter*

AGM Huot presented the staff report.

Department/Staff Reports

10. **Financial Report**

Mr. Ott presented the staff report.

a. *Financial Highlights – November 2020*

A written report was provided.

- b. *Financial Statements – November 2020*
A written report was provided.
- c. *Investments Outstanding and Activity – November 2020*
A written report was provided.
- d. *Cash Expenditures – November 2020*
A written report was provided.
- e. *Credit Card Expenditures – November 2020*
A written report was provided.
- f. *District Reserve Balances – November 2020*
A written report was provided.
- g. *Information Required by LOC Agreement*
A written report was provided.
- h. *Financial Markets Report – November 2020*
A written report was provided.

11. **District Activity Report**
A written report was provided.

12. **Engineering Report**
A written report was provided.

- a. *Major Capital Improvement Program (CIP) Projects*
A written report was provided.
- b. *Planning Documents*
A written report was provided.
- c. *Other*
A written report was provided.

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

13. a. Regional Water Authority (Director Jones)
None.

Regional Water Authority Executive Committee (GM York)
The agenda for the December 8 and 14, 2020 meetings were provided.

- b. Sacramento Groundwater Authority (Director Wichert)
The agenda for the December 10, 2020 meeting was provided.

President Wichert provided an update of the meeting.

- c. Director Reports – AB 1234

Director Jones provided an oral report on the meeting he had with Director Locke on October 27, 2020.

Director Thomas provided an oral report on the AeroJET CAG meeting he attended on November 18, 2020; the Water Forum Steering Committee meeting he attended on November 19, 2020; and the SGA Board meeting he attended on December 10, 2020.

Committee Reports

- 14. a. Facilities and Operations Committee (Director Jones)
Draft notes from the December 9, 2020 meeting were provided.

Information Items

- 15. **Correspondence received by the District**
A written report was provided.
- 16. **Upcoming Water Industry Events**
A written report was provided.

Director's Comments/Staff Statements and Requests

None.

Closed Session (Closed Session Items are not opened to the public)

Mr. Eubanks inquired why the Closed Session items were taking so long to complete.

President Wichert expressed that due to the privacy of Closed Session discussions, he was unable to comment, however, he expressed that the Board was working on finalizing the items.

The Board convened in Closed Session 7:40 p.m. to discuss the following:

- 17. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and *Sacramento Suburban Water District v. United States, et al.*, United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC.

18. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving claims related to TCP contamination.
19. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.
20. Conference to provide the District's labor negotiator, Director Kevin Thomas, with direction concerning changes to the General Manager's compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

Return to Open Session

The Board convened in Open Session at 9:08 p.m.

Adjournment

President Wichert adjourned the meeting at 9:10 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District

Agenda Item 2

Minutes

Sacramento Suburban Water District
Special Board Meeting – Closed Session

Thursday, January 14, 2021

Location:

Video and Audio Conference Only at 1-669-900-6833, or Zoom at Meeting Id #859 6098 7615

Call to Order – Videoconference/Audioconference Meeting

President Wichert called the meeting to order at 4:33 p.m.

Roll Call

Directors Present: Craig Locke, Dave Jones, Kathleen McPherson, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York and Heather Hernandez-Fort.

Public Present: William Eubanks.

Public Comment

William Eubanks (Mr. Eubanks) inquired how many more Special Board Meetings were needed.

President Wichert expressed the Board was going to try to make this the last one for these topics.

Closed Session (Closed Session Items are not opened to the public)

The Board convened in Closed Session 4:35 p.m. to discuss the following:

1. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.
2. Conference to provide the District’s labor negotiator, Director Kevin Thomas, with direction concerning changes to the General Manager’s compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

Return to Open Session

The Board convened in Open Session at 5:42 p.m.

President Wichert announced that he was taking over as the District’s labor negotiator and would be meeting with GM York to work towards providing the General Manager’s contract at the next regular Board meeting. He noted there may need to be an additional Closed Session meeting following the January regular Board meeting.

Mr. Eubanks inquired why President Wichert was replacing Director Thomas

President Wichert expressed he felt it was appropriate for the President to be the District’s labor negotiator.

Mr. Eubanks clarified that the terms of the General Manager's contract would be made available at the January regular Board meeting.

President Wichert expressed it was the goal of the Directors to have the General Manager's contract listed as an action item at the January regular Board meeting.

Adjournment

President Wichert adjourned the meeting at 5:44 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 3

Date: January 25, 2021

Subject: Resolution No. 21-01 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Recommended Board Action:

Adopt Resolution No. 21-01 authorizing a change in bank account signatories.

Discussion:

Resolution 21-01 will remove Michael J. Huot, Assistant General Manager, as a signatory to the District financial accounts with the various commercial financial institutions used to conduct District business. With this deletion, District financial account signatories will be General Manager, Daniel R. York and Director of Finance and Administration, Jeffery S. Ott.

Fiscal Impact:

None.

Strategic Plan Alignment:

Goal B – Optimize Operational and Organizational Efficiencies.

RESOLUTION 21-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO SUBURBAN WATER DISTRICT AUTHORIZING BANK ACCOUNT SIGNATORIES

WHEREAS, the Sacramento Suburban Water District is a depositor into various deposit accounts with different commercial financial institutions, and the Board of Directors desires to continue maintaining such deposit accounts;

WHEREAS, such commercial financial institutions require that the Board of Directors of the Sacramento Suburban Water District designate the District's deposit account signatories and authorize them to withdraw funds, initiate payment orders and otherwise give instructions on behalf of the District with respect to its deposit accounts by a duly adopted resolution;

WHEREAS, the District's existing Assistant General Manager, Michael J Huot, resigned from the District; and

WHEREAS, it therefore is necessary for the Board to remove Mr. Huot as a signatory on the District's deposit accounts, and to retain signatories General Manager, Daniel R. York and Director of Finance and Administration, Jeffery S. Ott.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Sacramento Suburban Water District as follows:

1. The Board of Directors authorizes the General Manager and/or the Director of Finance and Administration to enter into deposit account, funds transfer, investment, cash management, and deposit service agreements with WestAmerica Bank, MUFG Union Bank, US Bank, State of California Local Agency Investment Fund, CalPERS, PFM Group, Wells Fargo Bank and Sumitomo Mitsui Banking Corporation, and other approved financial institutions as necessary for conducting District financial affairs, and designates the following officers as the District's authorized signatories for withdrawing funds, initiating payment orders, and otherwise giving instructions on behalf of the District with respect to its deposit and other financial accounts.

(a) Daniel R. York
General Manager

(b) Jeffery S. Ott
Director of Finance
and Administration

(Signature)

(Signature)

2. This authorization shall remain in effect until the District provides written notice of its revocation to the appropriate financial institution.

3. This Resolution shall be made effective and any and all prior resolutions relating to District deposit and other financial accounts, including Resolution 20-02, shall be rescinded and rendered invalid on January 25, 2021.

PASSED AND ADOPTED by the Board of Directors of Sacramento Suburban Water District, Sacramento County, California at a meeting on the 25th day of January, 2021, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

By: _____
Robert P. Wichert
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on the 25th day of January, 2021.

By: _____
Daniel R. York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 4

Date: January 25, 2021

Subject: Sacramento Area Council of Governments – Green Means Go Initiative Program

Staff Contact: Dan York, General Manager

Recommended Board Action:

Receive presentation from Sacramento Area Council of Governments and direct staff as appropriate.

Discussion:

District staff and Sacramento Area Council of Governments (SACOG) staff met on August 14, 2020, to discuss opportunities for the two agencies to work together, in particular SACOG's Green Means Go initiative program. Green Means Go is a multi-year pilot program to lower greenhouse gas emissions in the six county Sacramento region using three strategies within target areas called Green Zones: 1) accelerating infill housing and commercial development; 2) reducing the number and length of passenger vehicle driving trips; 3) promoting other clean mobility options (like transit, bike/scooter share, telework). Although the Green Means Go program includes all three strategies, the first, accelerate infill development, is a critical foundation for the other two strategies and public infrastructure, including water and sewer, that plays a major role. SACOG is in the process of working with its city and county member jurisdictions to identify these Green Zones. These are areas where significant new growth is planned and cities and counties will promote infill, reduce regulatory and economic barriers to infill, and support new transportation options. In many areas throughout the region, these are old commercial corridors, such as Watt Avenue in the District's North Service Area.

To help fund the Green Means Go initiative, SACOG and its regional partners are advocating for state and federal investments for public works infrastructure projects that could unlock and accelerate infill development throughout the region. SACOG initially identified a need of \$100 million per year for four years, at a minimum, to successfully jumpstart the types of projects needed to implement Green Means Go. While this need has not disappeared, SACOG is cognizant of the current budget realities. Given this reality, Green Means Go did not receive a direct allocation in the 2020 state budget. However, SACOG continues their conversations with the Governor's Administration and funding for the Green Means Go initiative remains under consideration by the Governor's Task Force on Business.

Attached to this staff report is a Green Means Go Fact Sheet and PowerPoint presentation (see Attachments 1 and 2).

Fiscal Impact:

None. Potential to bring in revenues from increase in service connections and developer fees.

Strategic Plan Alignment:

- | | |
|---------------|---|
| Goal A | Provide a High Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe |
| Goal B | Optimize Operational and Organizational Efficiencies |
| Goal C | Ensure Fiscal Responsibility and Affordable Rates |

Sacramento Region's Pilot Program to Boost Infill Housing, Stimulate Covid-19 Recovery, and Grow Sustainably



Greenhouse Gas Reductions and Economic Development

“Green Means Go” is a multi-year pilot program proposed by SACOG to lower greenhouse gas (GHG) emissions in the six-county Sacramento region by accelerating infill development through infrastructure investments and reducing and electrifying vehicle trips. It would allocate a proportional share of existing state grant funding to public works infrastructure investments that will create more infill housing opportunities and greater mobility, while also achieving emission reductions. Green Means Go, when adequately supported, will also stimulate recovery from the economic effects of Covid-19 and improve quality of life in the region by improving local economic development, increasing housing availability, and decreasing traffic congestion.

Why Green Means Go

When the California Air Resources Board (CARB) established SACOG's 19 percent GHG reduction target, SACOG was the only region in the state to have its target conditioned on successful implementation of a pilot program. The pilot nature of Green Means Go allows it to be a model for other regions on how to effectively grow their communities while at the same time reducing GHG emissions.

Green Means Go is a key component of SACOG's recently approved 2020 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS), which sets the goal to have one third of all homes and half of all jobs in a transit priority area. SACOG jurisdictions have gone through an extensive process to develop “Green Zones” that meet the program criteria, but also face significant barriers to their development, especially infrastructure costs.

Green Zones

In anticipation of Green Means Go funding, 23 of the SACOG region's 28 local jurisdictions have nominated

“Green Zones,” and developed local policies and/or plans to support and promote infill development and new transportation options. Green Zones are key areas that must have infill capacity, be in an area planned for infill development, and be in a center, corridor, or established community, as identified in SACOG's SCS. Green Zones will be the laboratories for economic development projects that promote strategies to increase transportation options for shorter, cleaner, and fewer vehicle trips; increase housing near expanded travel options and other amenities; and make it easier for the Sacramento region to access electric vehicles for cleaner transportation.

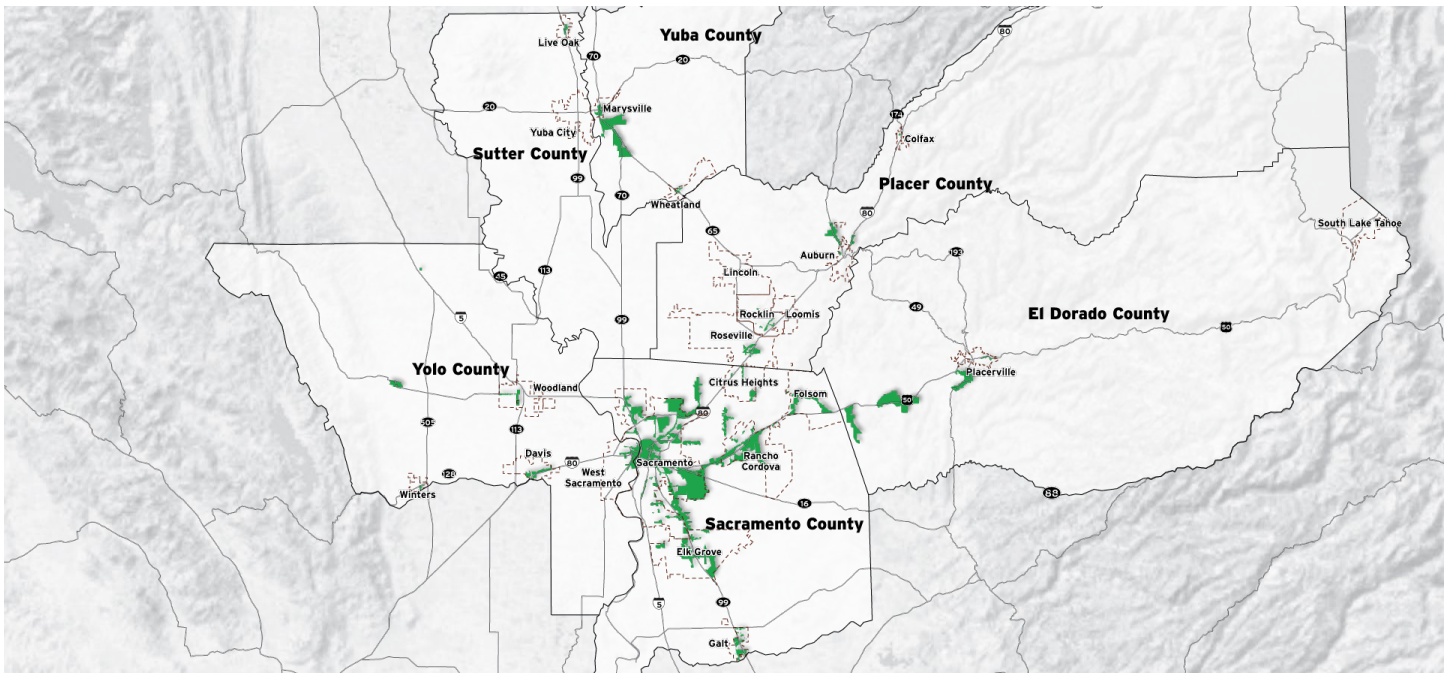
These highlighted areas show not only the excitement in the region for Green Means Go, but that the benefits go far beyond GHG reductions. Green Means Go is the Sacramento region's commitment and solution to California's housing, climate, and transportation problems. Green Zones recognize there is a necessary connection between land use, housing, economic and workforce development, transportation investments, and travel choices.

Regional support for Green Means Go

In addition to the 23 jurisdictions that have identified Green Zones, all 28 jurisdictions support the program. The program also has regional support from local stakeholders, including labor, housing developers, local economic organizations, realtors, and more.

Regional Growing Pains:

SACOG forecasts its six-county region needs 11,000 more housing units per year to meet projected demand, with 7,000 of those units needed in infill areas to meet the region's ambitious GHG reduction targets. Infill development is costly, and our region is behind coastal and metropolitan areas in creating it. The region's current infrastructure was built to support old commercial corridors; it simply does not support high-density housing, nor do its



Infrastructure projects in the Green Zones above could result if Green Means Go is funded

cities and counties have the resources to upgrade sewer, water, drainage, and other infrastructure needs.

By the year 2040, through Green Means Go and with the necessary investment in Green Zones, the region is primed for promising outcomes:

- Green Zones have 32 percent of planned housing growth, creating about 84,000 new homes
- Green Zones will see about 40 percent of planned employment growth, creating about 525,000 new jobs
- Green Zones see a 16% reduction of VMT per capita, double the regional reduction per capita at 8%

On top of general impacts on housing, our infill strategy will help reduce the number of homes in high and very high fire risk areas by 10,000 units over 20 years based on historical development and on the share of homes of existing housing stock in wildfire prone areas.

Existing Programs Aren't Enough:

Existing grants and funding streams are not enough to meet this ambitious goal. Without significant funding assistance from the State, the greater Sacramento region's 19 percent emission reduction goal will be unachievable. Regionalizing certain state grant programs will help provide the financial support the Sacramento region needs to reduce GHG emissions by spurring catalyst infill projects that pair housing and transportation investments, while using existing state resources. Current state funding programs are typically focused on individual projects already planned by a developer. However, in infill areas in the Sacramento region, and many other established communities in the state, corridor-level challenges with existing infrastructure

create immediate barriers to potential development and those individual housing projects never even materialize. There are currently no state funding programs to assist these communities where significant, corridor-level change is needed to stimulate demand and create more certainty for future housing developers.

Stimulating our Covid-19 Affected Economy

Allocating a regional-based share of existing state funding programs to Green Means Go effectively transforms project-based funding into regionally targeted stimulus funding. Green Means Go would deliver economic stimulus to well-targeted, ready-to-go infill construction and infrastructure projects that have already been recognized as priorities by their own communities. We recognize now is the time to do more with fewer state resources. The Green Means Go program is an example of how the state can help all regions rise out of the economic downturn, while also accelerating the transportation and housing investments needed to meet our state's urgent challenges. Being smarter in how we use our limited resources will lead the way out of our current crisis to a brighter future.

Christina Lokke

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 Sacramento, CA 95814
 www.sacog.org

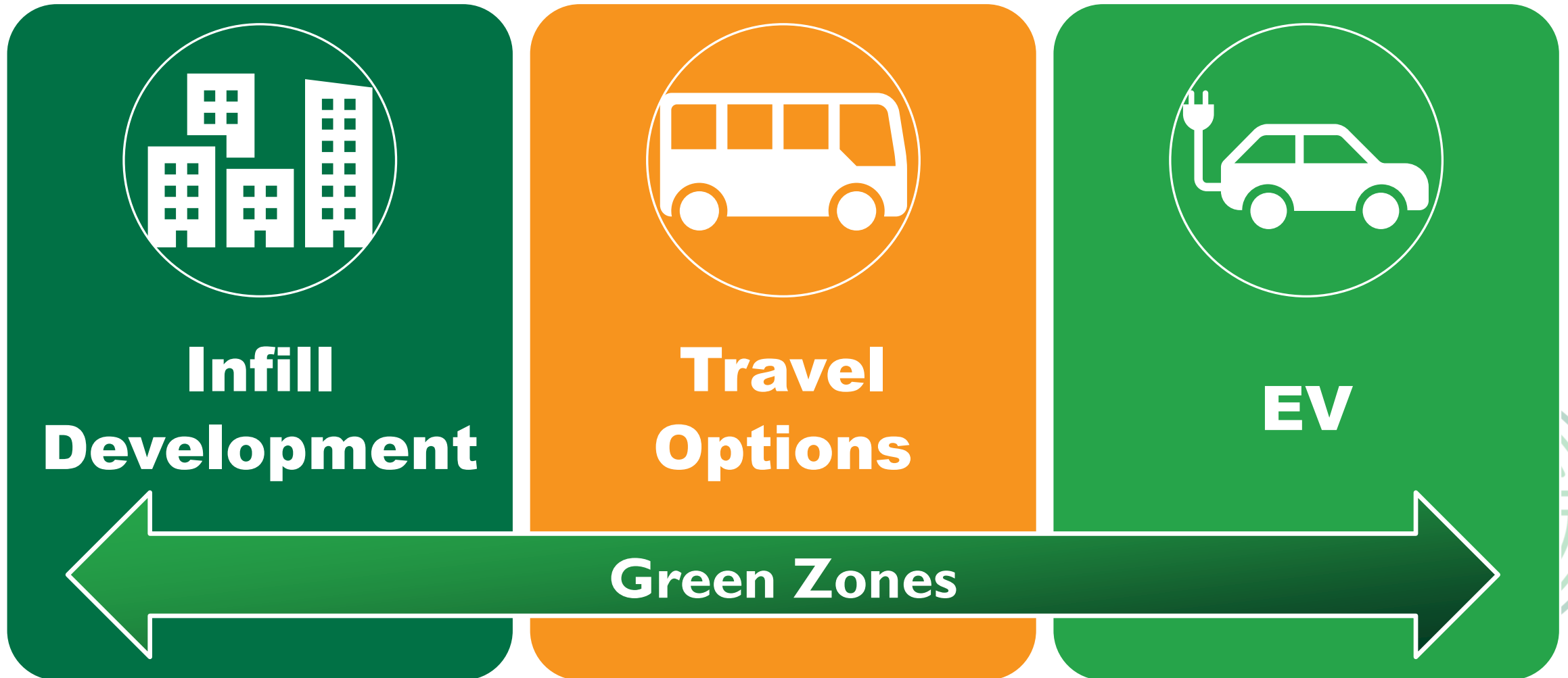
Accelerating infill to achieve GHG targets



GREEN
MEANS GO

Green Means Go

Place-Based Investment Strategy to Accelerate:

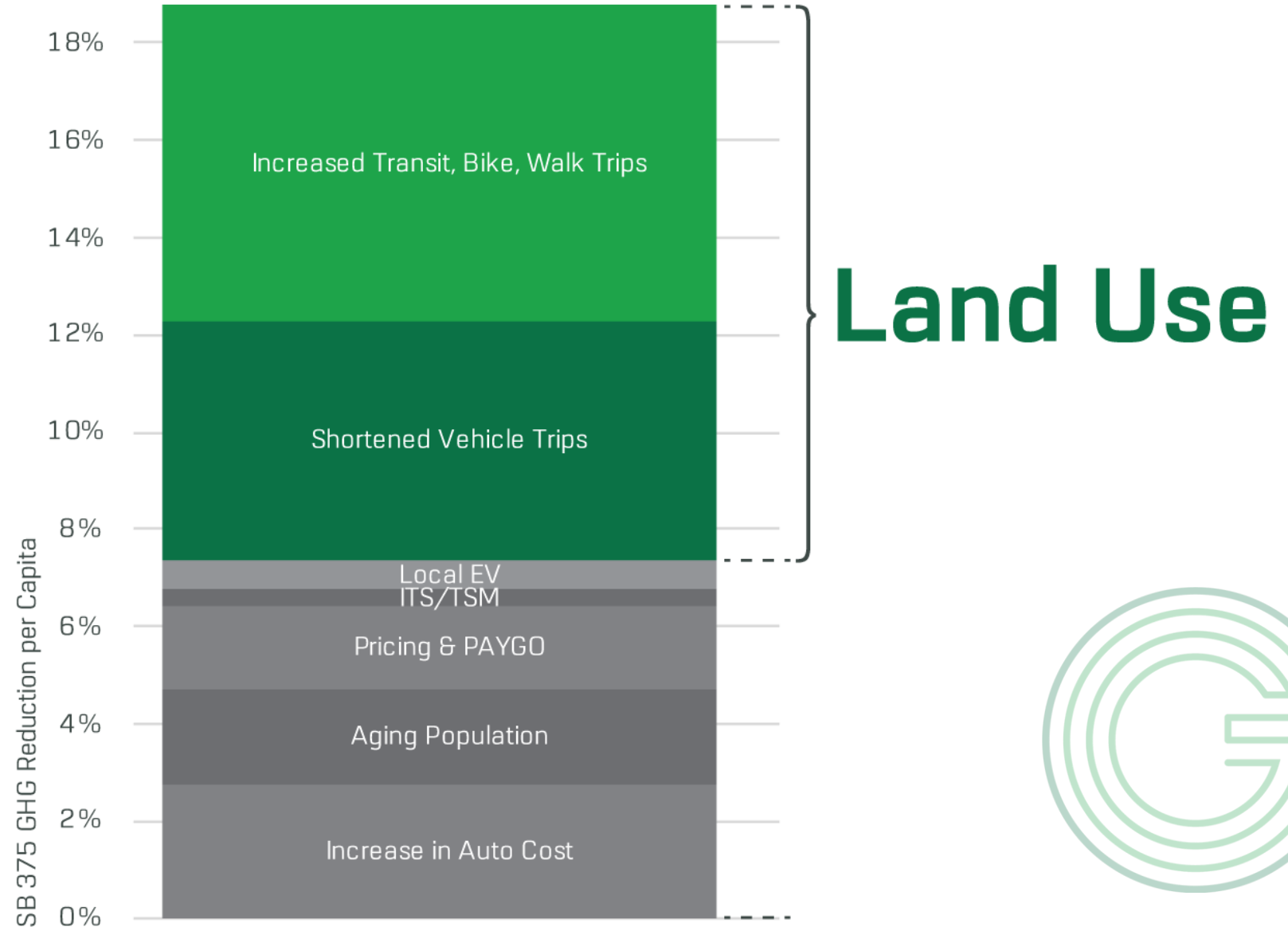


Why Green Means Go?

19%*



Key Factors Contributing to 19% GHG Reduction



MTP/SCS
METROPOLITAN TRANSPORTATION PLAN
SUSTAINABLE COMMUNITIES STRATEGY



VMT

VMT is reduced when...



A lot of things are close by



Origins and destinations are closer



Demographic changes or preferences shift



Streets are designed and connected for walking and biking



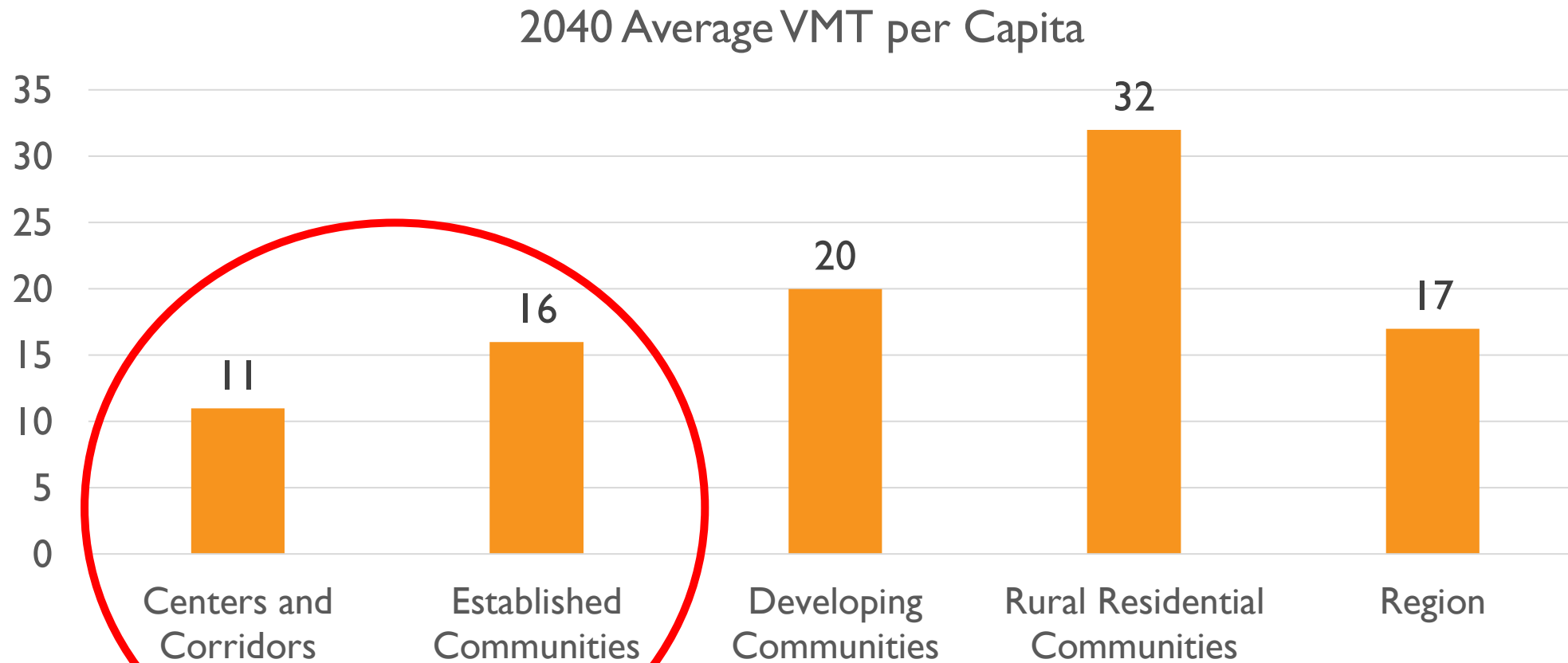
There are more uses near transit



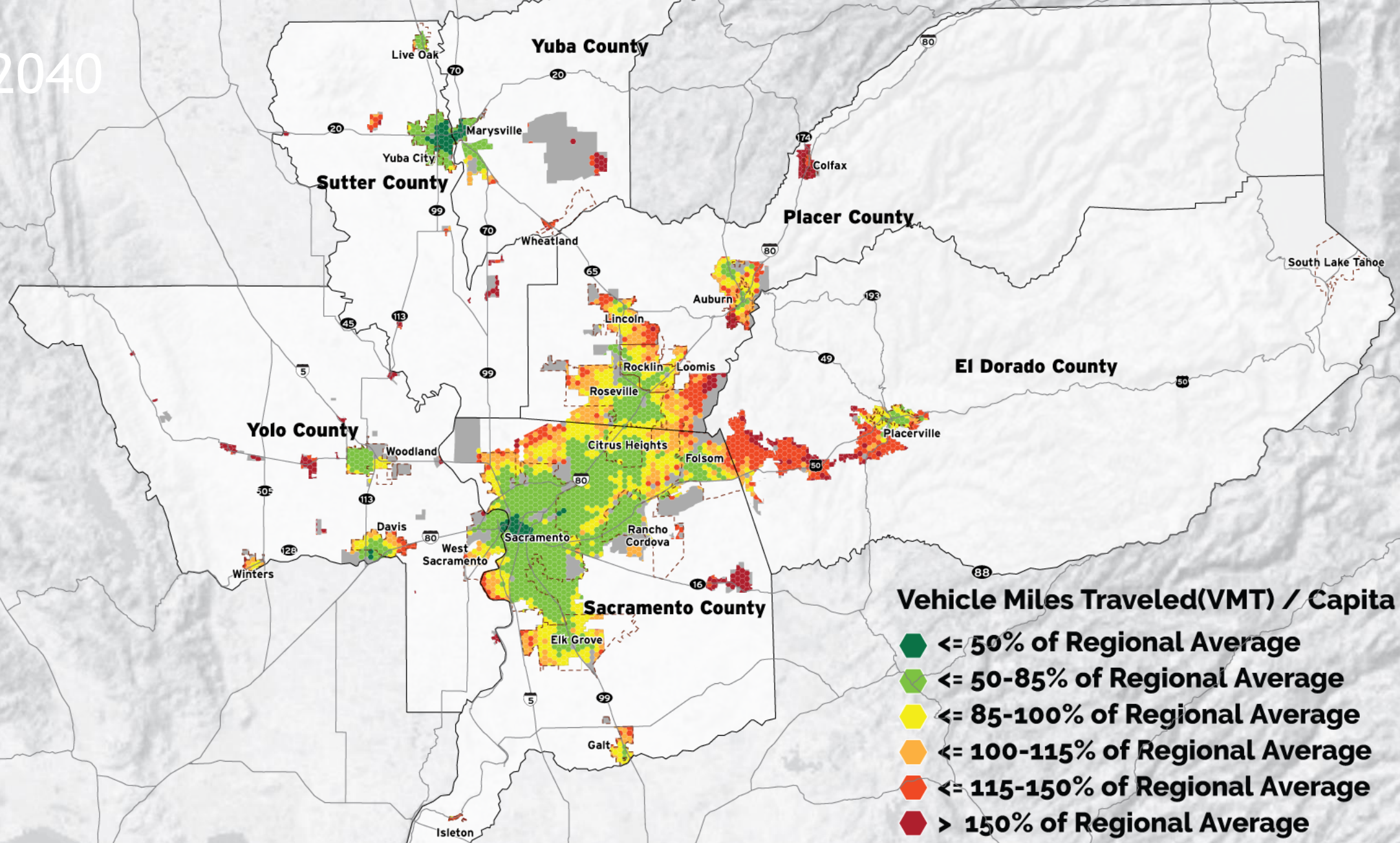
Demand management: parking, teleworking, carpooling, shared mobility



Vehicle Miles Traveled Per Capita

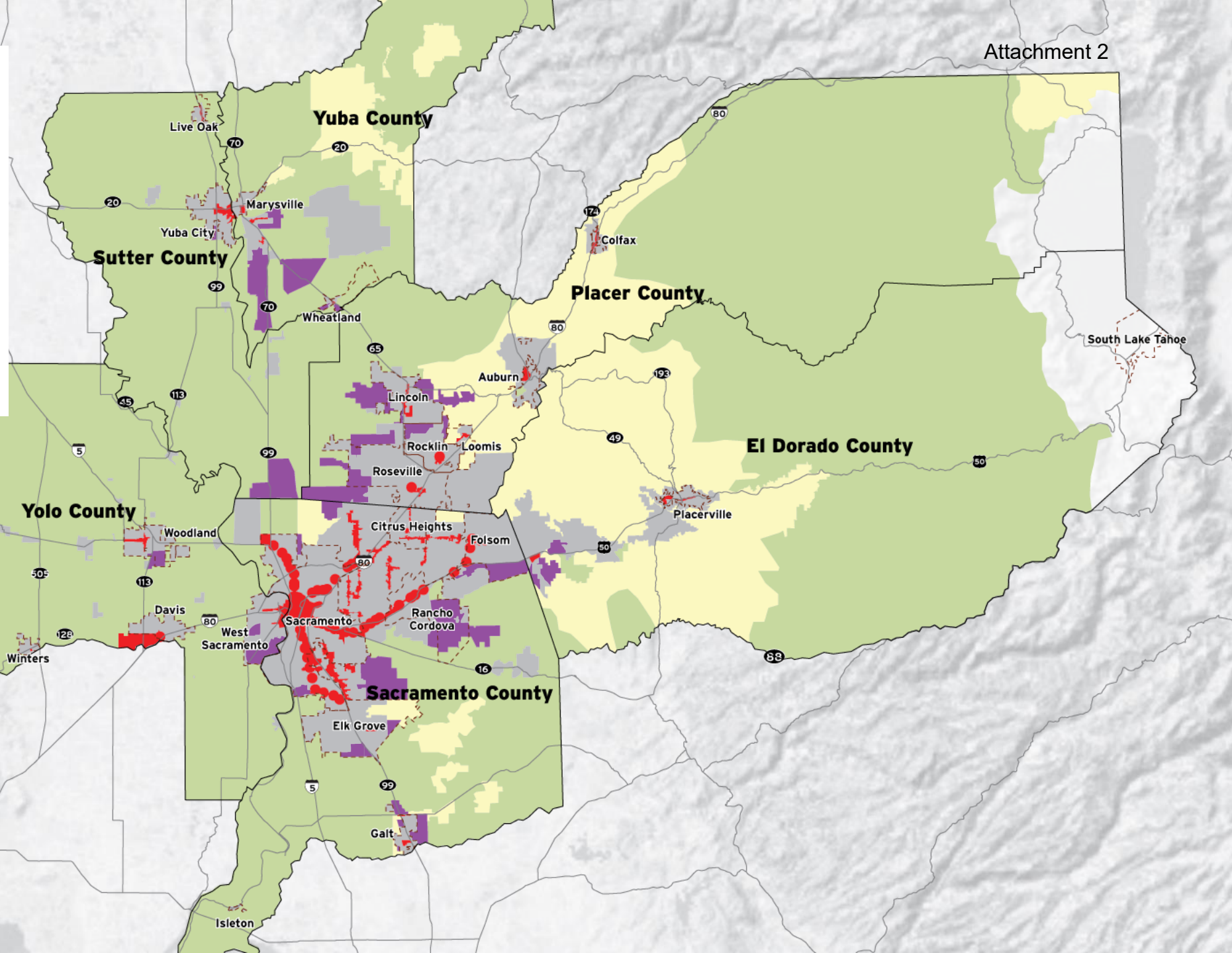


2040



Community Types

- Center/Corridor Community
- Established Community
- Developing Community
- Rural Residential Community
- Lands not Identified for Development in the MTP/SCS Planning Period
- Rivers/Lakes
- City Boundaries
- County Boundaries
- MPO Boundary



In Infill Areas, Accelerate:



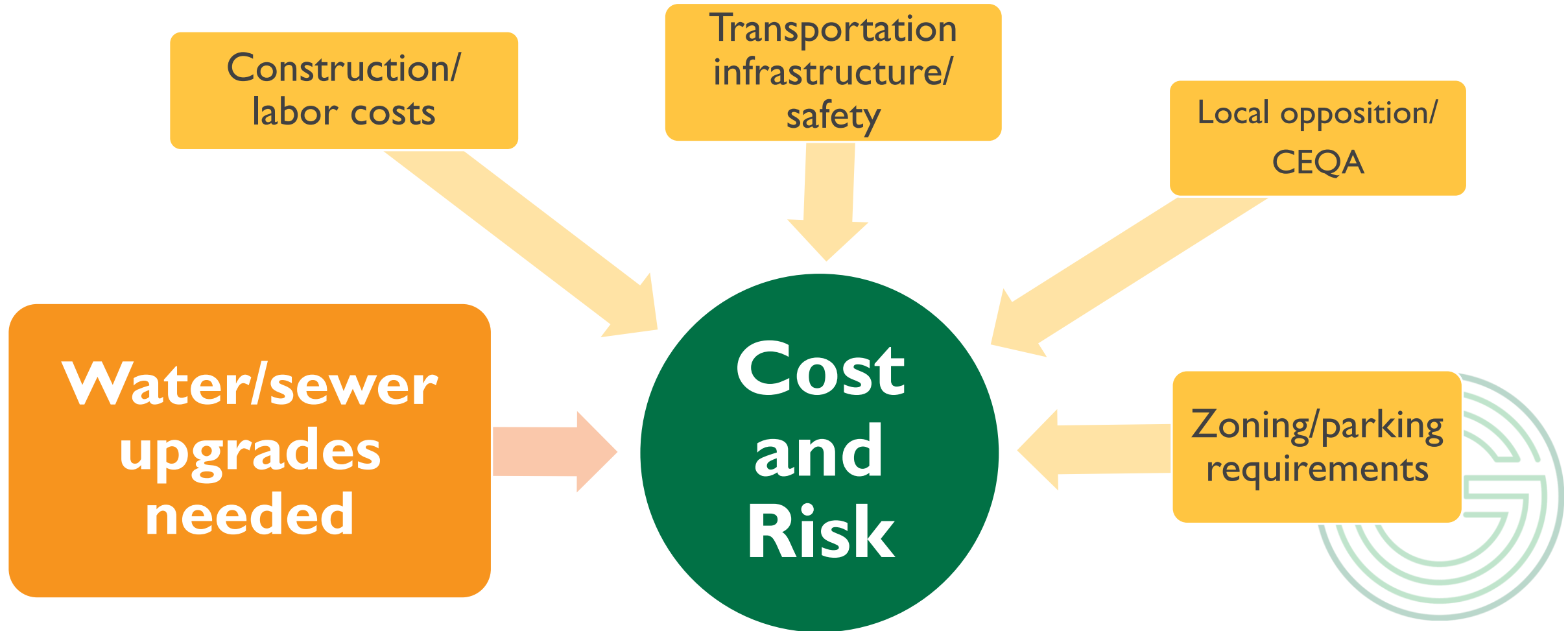
**Infill
Development**

**Travel
Options**

EV



Barriers to Infill



Calendar for Estab

23
Jurisdictions Nominated

April-May

- Committee input on policy considerations

July

- Local agency review and comment on draft framework

December

- Request Board action to adopt Green Zones



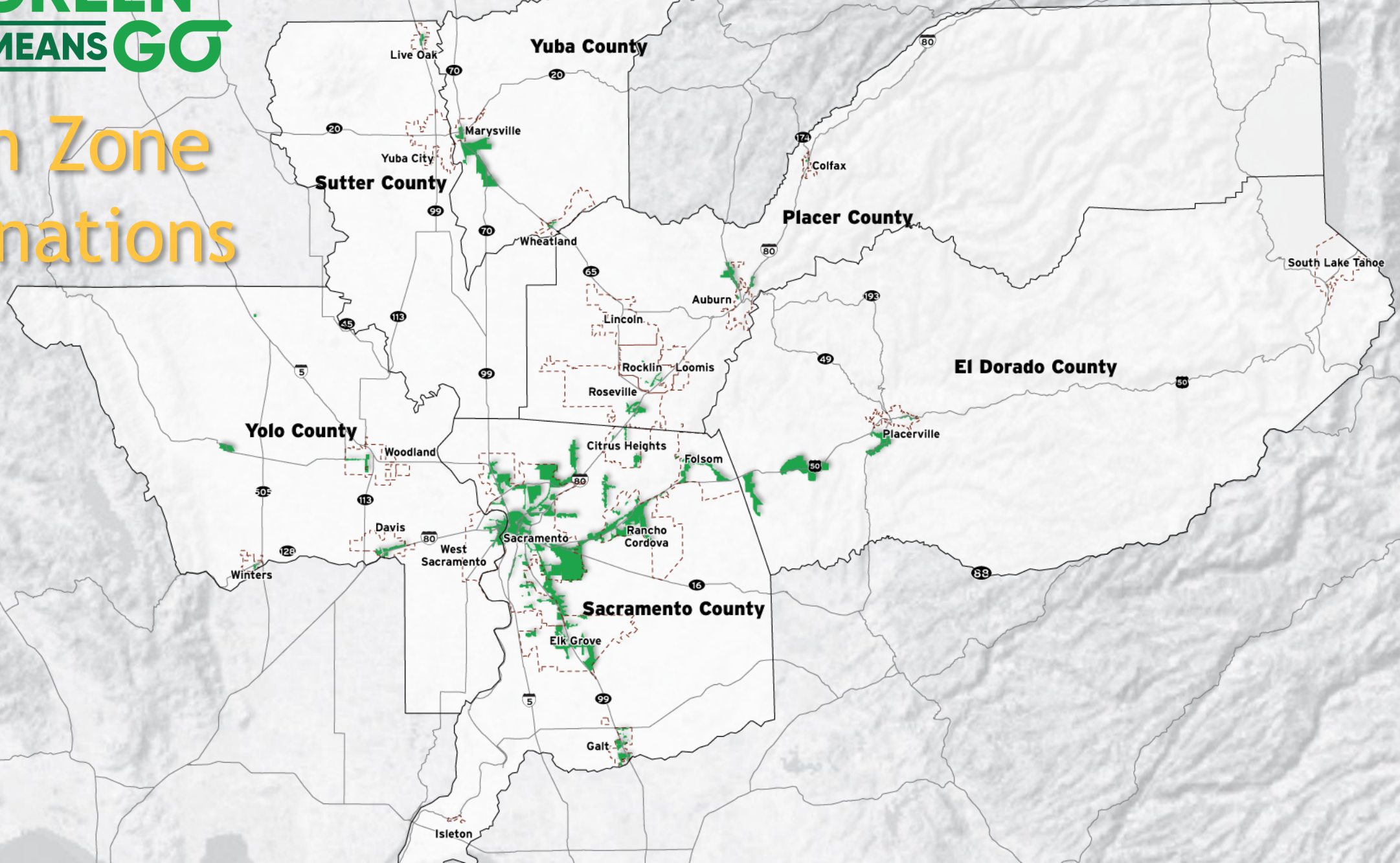
August

- Request Board action on framework





Green Zone Nominations



Policy Match

All nominated Green Zones are supported by local policies and/or plans to support and promote infill development and new transportation options.



Funding Needs

- Housing
- Road improvements
- Bicycle & pedestrian improvements
- Water, sewer, or drainage improvements
- Broadband
- Transit
- TDM programs
- Planning
- Electric vehicle infrastructure and programs



Next Steps

Continue to
Lobby for Funding

Green Zone
Refinement
(Including
Additions)

Framework to
Identify
Supportive Capital
Improvements

Analyze Green
Zones and Refine
GMG





Agenda Item: 5

Date: January 25, 2021

Subject: Aquifer Storage and Recovery Program Partnership

Staff Contact: Dan York, General Manager

Recommended Board Action:

Direct the General Manager to coordinate with San Juan Water District to explore a better-defined partnership that would enhance the two water systems surface and groundwater resources for improved water supply reliability, water transfers or any other identifiable benefits.

Discussion:

On December 2, 2020, staff received a letter from Paul Helliker, General Manager with San Juan Water District (SJWD), relaying a message from the SJWD Board that they would like to explore opportunities to expand groundwater banking / transfer opportunities with agencies in the Sacramento region.

There are currently several pieces in place now, the Cooperative Transmission Pipeline, the Antelope Pump Back Station, which includes an operational agreement, and SJWD's treatment and wheeling of surface water supplies to the District. SJWD would like to work with the District to explore a better-defined partnership. The goal would be to identify and implement actions that would allow the two agencies to use and enhance the water systems, for both surface and groundwater resources, for the purpose of improved drought supply reliability, water transfers, groundwater banking, or any other benefits that are identified through this partnership.

This type of partnership has the potential to expand regionally as SJWD sent letters to Fair Oaks Water District, Citrus Heights Water District, Orange Vale Water Company, Carmichael Water District, Del Paso Manor Water District, Rio Linda/Elverta Community Water District, and Cal-Am Water Company.

Staff plans to provide updates to the Water Banking and Transfer Committee who will in turn provide updates to the full Board as the process proceeds.

Fiscal Impact:

None.

Strategic Plan Alignment:

Goal A: Provide a High Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe

Goal B: Optimize Operational and Organizational Efficiencies



Agenda Item: 6

Date: January 25, 2021

Subject: Sacramento Suburban Water District and Carmichael Water District Collaboration Partnership

Staff Contact: Dan York, General Manager

Recommended Board Action:

Direct the General Manager to initiate discussions on a potential collaboration partnership with Carmichael Water District to identify opportunities to maximize/enhance the reliability of water supplies, and identify benefits or impacts related to cost saving opportunities.

Discussion:

The District in the past has looked for, and continues to look for, opportunities to maximize/enhance the reliability of its water supplies, as well as identify other potential benefits or impacts of collaboration for cost saving opportunities.

Currently, the District, along with six other water agencies in the Sacramento region, are participating in a Sacramento Regional Water Utility Collaboration Study (Study) that is intended to determine a range of alternatives, which include potential integration of selected projects, programs and services, up to and including integration or consolidation of two or more of the agencies into a single organization. Carmichael Water District (CWD) is one of the agencies participating in the Study. The Study was intended to be completed in January 2021. However, due to COVID related issues, the Study is anticipated to be completed in February 2021.

The General Managers of the District and CWD have been discussing areas of potential benefits that could be identified in the event the two agencies choose to continue collaboration discussions. These discussions were prompted by staffing vacancies, near-term retirements, contiguous service areas, and similar operating environments. There are opportunities to continue discussions with an emphasis on exploring shared savings opportunities while still maintaining two separate operations and governance structure.

In fact, the District and CWD have already identified an area to collaborate. The District and CWD are developing a partnership to allow CWD to partially fund a new groundwater well being developed by the District. This will allow CWD to receive emergency water supplies and enhance water transfer/groundwater banking opportunities. There is also a potential opportunity

for each agency to share staff support contractually in engineering, operations, Human Resource, etc.

In addition, aside from enhancing the water supplies of the two agencies, there could be a substantial amount of savings to the rate payers that would occur in the event the two agencies were to integrate/consolidate into a single organization. However, that type of discussion is the decision of the governing Board of Directors of each agency and could develop either independently aside from the Study, or at the conclusion of the Study. One avenue to explore these discussions is developing a 2X2 committee of the two agencies. Developing a 2X2 committee is not a fore gone conclusion that a consolidation is eminent, it is typically developed to analyze such an important discussion.

Fiscal Impact:

None.

Strategic Plan Alignment:

- Goal A** Provide a High Quality Reliable Water Supply by Ensuring it is Sustainable, Clean, and Safe
- Goal B** Optimize Operational and Organizational Efficiencies
- Goal C** Ensure Fiscal Responsibility and Affordable Rates



[Back to Agenda](#)

Agenda Item: 7

Date: January 25, 2021

Subject: General Manager Employment Agreement

Staff Contact: Dan York, General Manager

Recommended Board Action:

Authorize President Wichert to execute the amended Employment Agreement (Attachment 1) with Dan York, General Manager.

Discussion:

Following completion of the General Manager's performance evaluation, the Board of Directors met in closed session to provide direction for labor negotiations. As a result of those negotiations, the attached Employment Contract is presented for Board consideration.

The proposed changes to the agreement is to sub-sections a. and c. of Section 5 – Compensation:

- a. During the term of this Agreement, Mr. York will be paid a salary in the amount of \$192,099 per year ("Base Salary"). The District will pay Mr. York his Base Salary in accordance with the pay periods established for all District employees. This section has been updated in section a.
- c. Mr. York will be entitled to 240 hours per year of General Manager's vacation leave per year, but he will not be entitled to accrue a vacation leave balance above 500 hours. Mr. York will not be entitled to any overtime pay or other compensatory time off benefits.

Fiscal Impact:

Included in the approved labor budget.

Strategic Plan Alignment:

Goal E - Retain and Recruit a Qualified and Stable Workforce

**SACRAMENTO SUBURBAN WATER DISTRICT
AMENDED AND RESTATED EMPLOYMENT AGREEMENT
WITH GENERAL MANAGER**

This Amended and Restated Employment Agreement with General Manager (“Agreement”) is entered into and made effective as of January 1, 2021, by and between Sacramento Suburban Water District, a public agency (“District”), and Daniel R. York, an individual (“Mr. York”), who agree as follows:

1. **Recitals.** The District has selected Mr. York as the General Manager of the District and Mr. York consents to such selection, subject to the terms of this Agreement.
2. **Employment.** The District hereby employs Mr. York as General Manager of the District (and including the duties of District Secretary) commencing on January 1, 2018, subject to the terms and conditions of this Agreement. Mr. York hereby accepts such employment on the terms and conditions of this Agreement. In accordance with the provisions of sections 53262 and 54957 of the Government Code, this Agreement is subject to ratification in an open session of a regular meeting of the Board of Directors of the District.
3. **Duties.** Mr. York will be the chief executive officer of the District, and will work under the direction of the District Board of Directors. Mr. York’s duties under this Agreement will be those enumerated in Water Code sections 30579, 30580, and 30581, assigned to the office of the General Manager and District Secretary, as described in the job description for the General Manager position and as adopted and amended from time to time by the District Board of Directors, and such other duties and responsibilities as may be assigned by the District Board of Directors. The current job description for the General Manager is attached as Exhibit A to this Agreement.
4. **Work Hours.** Mr. York will devote his full time, attention and energies to his duties, and will be available to work at such times as necessary to fully and competently perform the duties of General Manager, regardless of the number of hours involved. Mr. York acknowledges that the duties of General Manager may require an average of more than forty hours per week, and that some day-to-day work hours may vary (for example on Board meeting days). Except as otherwise provided in this Agreement, Mr. York will not be compensated for overtime hours worked or otherwise earned, or be entitled to compensatory time off for hours worked in excess of eight hours per day or forty hours per week. Mr. York will not engage in any conduct or other employment or business that would interfere with his responsibilities and duties to the District or that would reflect unfavorably on the interests of the District.
5. **Compensation.** For all services to be rendered by Mr. York under this Agreement, the District will provide to Mr. York the following salary and benefits:

a. During the term of this Agreement, Mr. York will be paid a salary in the amount of \$192,099 per year (“Base Salary”). The District will pay Mr. York his Base Salary in accordance with the pay periods established for all District employees.

b. The District Board of Directors may, at any time during the term of this Agreement, increase Mr. York’s Base Salary. The Board of Directors will conduct an annual review each year of Mr. York’s job performance, and may consider a merit salary increase after performing each such review.

c. Mr. York will be entitled to 240 hours per year of General Manager’s vacation leave per year, but he will not be entitled to accrue a vacation leave balance above 500 hours. Mr. York will not be entitled to any overtime pay or other compensatory time off benefits.

d. Mr. York will be entitled to receive all other employee benefits (including, but not limited to, sick leave, retirement system membership and employer contributions, deferred compensation investment opportunities, and employee and dependent coverage on health, dental and other group insurance programs), as provided in the District Employee Handbook, as amended from time to time by the Board of Directors, and as otherwise provided to other regular full-time District employees.

e. Mr. York will receive \$300 per month car allowance. Mr. York understands that the car allowance will be deemed taxable income to the extent required by law, but that it is not “PERSable” compensation. Mr. York will be entitled to be reimbursed for the reasonable amount of his actual and necessary expenses incurred in carrying out his duties as General Manager to the extent that his expenses have been properly documented in conformance with the District Employee Handbook and policies, and the Internal Revenue Service’s requirements for an Accountable Plan. Reimbursement for travel-related expenses incurred by Mr. York as General Manager for travel outside of California will require the prior approval of the Board of Directors.

6. Other Terms and Conditions of Employment. The performance of duties by Mr. York also will be governed by the District Employee Handbook, and the District and Mr. York will comply with all applicable provisions of the Employee Handbook. If any term or condition of this Agreement is inconsistent or in conflict with a term or condition of the Employee Handbook, the provisions of this Agreement will govern. Mr. York acknowledges that the position of General Manager is one requiring frequent and highly-visible contact and involvement with members of the public and the community, and that in many respects the General Manager is the spokesperson and representative of the District. Mr. York will not engage in any conduct within or outside the scope of his employment with the District that reflects unfavorably on or discredits the District, its Board of Directors, or other employees.

7. Termination. This Agreement may be terminated in any one of the following ways:

- a. By mutual agreement of the parties, expressed in writing.
- b. By Mr. York, upon giving to the District not less than 90 days' prior written notice of his election to terminate.
- c. By the District, for cause, upon giving to Mr. York written notice of immediate termination. The written notice of termination will specify (1) the particular cause(s) and the facts and circumstances justifying the termination of the Agreement for cause, and (2) the opportunity of Mr. York to be heard before the District Board of Directors on the reasons for his termination. If Mr. York requests a hearing, the hearing will be held at the Board's earliest convenience in a closed session, unless Mr. York requests an open session hearing. After the hearing, the Board may affirm, modify or reverse its decision to terminate for cause. For purposes of this Agreement, the following will justify termination for cause: willful breach of duty; habitual neglect of duty; gross insubordination; conviction of a crime involving moral turpitude; conduct that makes it impossible or impracticable to perform the duties under this Agreement, or that seriously impedes District operations; conduct that tends to bring discredit to the District, or conduct unbecoming an employee in public service; mishandling of District funds; any intentional misrepresentation or fraud in connection with the performance of his duties; or, theft of District property.
- d. By the District, without cause, upon giving to Mr. York written notice of immediate termination and payment of severance pay in a maximum amount equal to Mr. York's then-monthly salary multiplied by 3 months, consistent with, and as may be limited by, the provisions of Government Code sections 53260 through 53264.

Notwithstanding the provisions of any District rule, regulation, policy, procedure or practice to the contrary, upon termination of Mr. York's employment, whether with or without cause, Mr. York will not be entitled to any compensation, damages or other monetary award except as specifically authorized by this Agreement.

8. Dispute Resolution. If any dispute arises between the District and Mr. York over the conditions of his employment or the terms of this Agreement, the District and Mr. York agree that they first will meet and confer to try to resolve the dispute. If that informal process does not result in a resolution of the dispute, the parties then will agree on a mutually acceptable mediator and attempt to mediate the dispute. If mediation is ineffective, the parties agree to submit the dispute to binding arbitration before a single mutually acceptable arbitrator using the procedures set forth in the California Arbitration Act, Code of Civil Procedure sections 1280 and following. Each party will bear its own costs in all phases of the dispute resolution process.

9. Entire Agreement. This Agreement constitutes the sole, entire, integrated and exclusive contract between the parties respecting Mr. York's employment by the District, and any other contracts, contract terms, understandings, promises or representations not

expressly set forth or referenced in this Agreement are void and of no effect.

10. Notices. Any notice to be given to Mr. York will be sufficiently served if delivered personally, or if deposited in the United States Mail, regular pre-paid mail, addressed to Mr. York at his most recent residence address as shown on the District’s payroll records. Any notice to be given to the District will be addressed and delivered or mailed to the Board of Directors at the District office.

11. Successors and Assigns. This Agreement is personal to Mr. York. Neither the Agreement nor any part of it may be transferred or assigned. Subject to this restriction on transfer and assignment, this Agreement will bind, and inure to the benefit of, the successors, assigns, heirs and legal representatives of the parties.

12. Amendments. This Agreement may be amended only by a subsequent writing approved and signed by both parties. Any amendment by the District must be approved by the Board of Directors in a noticed regular public meeting. Individual Directors do not have the authority, express or implied, to amend, modify, waive or in way alter this Agreement or the terms and conditions of Mr. York’s employment.

13. Waiver. A waiver at any time by either party of its rights with respect to a default or other matter arising in connection with this Agreement will not be deemed a waiver with respect to any subsequent default or matter.

14. Construction and Interpretation. The parties acknowledge and agree that this Agreement has been arrived at through negotiation, and that each party has had a full and fair opportunity to revise the terms of this Agreement. Consequently, the normal rule of construction that any ambiguities are to be resolved against the drafting party will not apply in construing or interpreting this Agreement.

IN WITNESS WHEREOF the parties have executed this Agreement as of the day and year first above written.

SACRAMENTO SUBURBAN
WATER DISTRICT

MR. YORK:

By: _____
President, Board of Directors

By: _____
Daniel R. York

Attest:



Agenda Item: 8

Date: January 25, 2021

Subject: General Manager's Report

Staff Contact: Dan York, General Manager

a. 2020 Regional Water Transfer

There are six regional agencies who participated in the 2020 Regional Water Transfer (Water Transfer), which includes Golden State Water Company, City of Sacramento (City), Sacramento County Water Agency, Carmichael Water District, Fair Oaks Water District, and Sacramento Suburban Water District (District). The total available water to be transferred was 14,000 acre feet (af). The District will be receiving approximately \$1,000,000.00 in revenues from the 2020 Water Transfer.

Similar to the 2018 Regional Water Transfer, the amount of groundwater the District provided the City during the transfer period, will in turn receive that same amount in City surface water, at no additional cost. For the 2020 Water Transfer, the District transferred approximately 6,666 af of groundwater to the City, and in turn, the City will in return will provide the District with 6,666 af of surface water to the District's South Service Area, at no additional cost. Conducting this type of partnership, triggers the District's Conjunctive Use Program, which allows the groundwater basis to recover, which is a benefit to the region.

b. District Board Meeting Participation Outreach

At the December 21, 2020, regular Board meeting, discussion ensued regarding public participation in Board meetings during COVID-19. Based on results of the discussion, the Board directed staff to implement messaging in the bills going forward to encourage customer participation at District Board/Committee meetings. Additionally, President Wichert inquired if staff could contact El Camino High School in an effort to solicit student participation, similar to previous meetings that were held in-person.

The District's Community Outreach Committee met and discussed options going forward to implement such outreach. Beginning March, 2021, each bill insert will now include a section inviting customer participation at District Board/Committee meetings, including information on how to access the meetings. Additionally, information has been added to the homepage of the District website with similar information. Staff has also reached out to El Camino High School and is in the process of communicating with the instructor/s that previously coordinated their student participation, to encourage continuation of their program. The Community Outreach Committee will continue discussions on ways to encourage customers to attend District Board/Committee meetings.



Agenda Item: 9

Date: January 25, 2021

Subject: Financial Report

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

COVID-19 Financial Update:

The following information is provided as of December 31, 2020. The District has lost an estimated \$728,000 in collection, late fees and rental charges and has incurred an additional \$64,000 in COVID-19 related expenses. It is estimated that the District will not incur \$234,000 in budgeted expenditures mostly related to canceled conferences and training, discontinuance of mailing collection notices and a premium refund from Cigna. Approximately \$745,000 is estimated as the deferred payments related to suspending disconnections per Governor of California’s Executive Order 20-42.

Nine reports are attached for your information. Please note formatting changes and additional reports:

- Draft Financial Highlights – December 2020
- Draft Financial Statements – December 2020
- Investments Outstanding and Activity – December 2020
- Cash Expenditures – December 2020
- Credit Card Expenditures – December 2020
- Directors Compensation and Expense Accounting – Fourth Quarter 2020
- Draft District Reserve Balances – December 2020
- Information Required by LOC Agreement
- Financial Markets Report – December 2020

DRAFT - Financial Statements

These Financial Statements and certain other reports noted above are presented in Draft form and should not be relied upon for investment or other decision making purposes. As December 31 is the District’s year-end for financial reporting purposes, amounts presented in this report will remain “Draft” until the external auditor’s financial audit is complete and the Board accepts the audited 2020 annual report (CAFR). The results of the audit and the CAFR are expected to be complete and brought to the Board for approval at the April Board meeting.

Draft - Financial Highlights

Highlights from the Statements of Net Position and Statements of Revenues, Expenses, and Changes in Net Position are presented in this report. They are gleaned from the financial statements presented on subsequent pages. Key information from this report indicates the District's cash balance is \$0.4 million more and investments are \$2.2 million more than on December 31, 2019; long term debt has decreased by \$5.4 million; and net position has increased by \$16.2 million in the last 12 months as the District continues to invest in capital infrastructure replacements while decreasing its outstanding debt. With the Governor of California's Executive Order 20-42 suspending the disconnection of water service for non-payment for residential and certain commercial customers, the District is closely monitoring payment activity and accounts receivable balances. Accounts receivable have increased \$0.7 million year to date compared to the same period last year. Operating revenues increased \$4.0 million while operating expenses decreased \$6.0 million year to date compared to the same period a year ago.

Draft - Financial Statements:

Draft - Statements of Net Position:

District cash and cash equivalents increased to \$8.4 million as of December 31, 2020, up \$0.4 million from \$8.0 million at December 31, 2019. Cash held in the District's bank accounts (\$4.9 million as of December 31) is held in accordance with state and federal regulations, which state that cash held in the District's bank accounts above the FDIC insured limits must be fully collateralized with government securities that are equal to or greater than 110% of the District's cash balance in the bank at any time.

Investments increased since December 31, 2019, by \$2.2 million to a total of \$41.2 million, reflecting the reinvestment of interest received and unrealized market value gains. Investment portfolio balances and activity are reported on subsequent pages.

Gross capital assets increased by \$16.2 million to \$509.9 million as of December 31, 2020, since December 31, 2019, resulting from expenditures on CIP, which includes distribution main replacement projects, well improvement projects, and meter retrofits costs. Capital assets are primarily funded by monthly remuneration from customers through rates, facility development fees, developer contributions, as well as grant funds, when available, and District reserves when necessary.

Net position stands at \$275.6 million as of December 31, 2020, compared to \$259.5 million at December 31, 2019, for an increase of \$16.2 million. This increase is primarily due to \$15.7 million in operating income, \$0.6 million in net non-operating expense, and \$1.1 million in capital contributions as of December 31, 2020.

Draft - Statements of Revenues, Expenses, and Changes in Net Position:

The net position increase of \$16.2 million as of December 31, 2020, is \$8.0 million more than the twelve months of 2019. Net changes are mainly comprised of:

1. Water consumption sales increased by \$2.7 million compared to the same period of 2019 due to increased water deliveries as 33,087 acre-feet of water has been delivered in 2020 compared to 30,610 acre-feet in 2019. In addition to the increase in water consumption, a 5.0% rate increase also occurred on January 1, 2020.
2. Water transfer sales from July through November brought in an additional of \$1.0 million in 2020, which did not occur in 2019.
3. Water Service Charges increased by \$1.6 million in line with the 5.0% rate increase referred to above.
4. Wheeling water charge decreased by \$0.5 million due to unavailability of Placer County Water Agency (PCWA) water to sell to Cal-American Water Company.
5. Other Charges for Services decreased by \$0.6 million primarily as Collection Charges and Penalty Charges have not been levied since March 2020 to comply with the Governor's Executive Order relating to the COVID-19 pandemic.
6. Operating expenses decreased by \$6.1 million from the same period in 2019 due primarily to: 1) a decrease in surface water costs as less surface water was taken from both PCWA and the City of Sacramento due to suspension of surface water availability in the spring which was offset by the water costs of surface water currently being delivered from SJWD (-\$2.4 million), 2) the increase in source of supply raw water costs (groundwater pumping costs) which are groundwater pumped to City of Sacramento for the water transfer (\$0.8 million), 3) a decrease in transmission and distribution costs due to the \$2.6 million settlement with McClellan Business Park in 2019 which did not reoccur in 2020 (\$2.7 million), and 4) other operating expense changes as yet undetermined.
7. Non-operating income decreased by \$0.8 million compared to the same period a year ago, primarily due to a decrease in the FMV of the investment portfolio in 2020 compared to 2019, and a decrease in other non-operating revenues related to the Citibank Settlement (.4 million) received in 2019 which did not reoccur in 2020.
8. Facility Development Charges increased by \$0.2 million compared to the same period a year ago, primarily due to the increase in number of developer projects submitted.
9. Developer Contributions decreased by \$0.4 million compared to the same period a year ago, primarily due to the decrease in number of developer projects completed.

Budgets:

The District's operating and maintenance expenditures through December 2020 came in less than the approved budget by \$2.7 million. Most of this positive variance is due to: 1) water cost savings from not purchasing PCWA surface water due to PCWA surface water unavailability (\$1.7 million) and 2) Total 2020 operating and maintenance expenditures are not yet finalized.

Operating capital project expenditures through December was \$0.9 million and \$0.3 million was committed. The total budget for the year is \$1.2 million. Total 2020 OCB expenditures are not yet finalized.

The District's Capital Improvement Program (CIP) budget for 2020 is \$19.6 million. Through December, \$14.7 million has been spent while an additional \$3.2 million is under commitment. Total 2020 CIP expenditures are not yet finalized. Expenditures continue to be primarily in distribution system replacements, new well construction, and meter retrofit projects.

Debt - December 2020

This report shows District activity in repaying its long-term debt obligations. Scheduled 2020 principal payments of \$4.8 million were made at the end of October. Total principal outstanding as of December 31, 2020, is now \$65.3 million.

Interest expense consists of: 1) interest paid to bondholders, 2) letter-of-credit facility fees, 3) remarketing fees, 4) arbitrage rebate liabilities, and 5) net SWAP interest.

For the last twelve months of 2020, the District has incurred interest expense of \$2,539,472 versus a forecast of \$2,635,798, or a \$96,326 positive variance. Since the initial spike in rates during week of March 16, 2020, 5.75%, rates have decreased significantly reducing interest expense on the naked portion of the District's variable rate debt. The last reset for the week of December 31 saw rates at 0.08% compared to 1.23%, the pre-pandemic level in the municipal VRDO market.

Investments Outstanding and Activity – December 2020

Reserve funds are invested in diverse investments that consist of corporate notes, Federal Agency bonds and discount notes, U.S. Treasury bonds, notes and bills, Supra-National Agency notes, commercial paper, municipal bonds, negotiable certificates of deposit, asset-backed securities, collateralized mortgage obligations, and Local Agency Investment Fund (LAIF). The District's investments are under the day-to-day management of PFM Asset Management, LLC (PFM). PFM manages the portfolio in compliance with the District's Investment Policy and provides monthly and quarterly reporting, analytics, and proposes strategies for the District. The market portfolio is currently earning a rate of 1.58% per annum, while LAIF is earning 0.58%. District staff monitors investment assets quarterly and reviews/approves the effective duration of the District's portfolio against its benchmark index on a quarterly basis as well.

During the month of December 2020, the District purchased one Federal Agency Note for \$0.4 million (par) and one Municipal Bond for \$0.4 million (par). Two Corporate Notes were matured at \$0.7 million. The District received principal pay downs on three Federal Agency Collateralized Mortgage Obligations for \$38,474, (par) and four Asset-Backed Security Obligations for \$77,562 (par). One Treasury Note was sold for \$0.1 million (par) See "Investment Activity" section in the attached report for further details.

The District's investment manager has been instructed to continue with the pre-COVID-19 investment strategy. The financial impact of COVID-19 pandemic on cash flow at this time has

been minimal. Staff will continue to monitor cash flow and adjust investment strategy as conditions warrant.

All investments are invested and accounted for in accordance with the District Investment Policy (PL - FIN 003) and Government Code.

Cash Expenditures – December 2020

During the month of December, the District made cash payments totaling \$4.4 million. The primary expenditures were – \$0.1 million for debt service, \$2.6 million for 2020 capital improvement projects, \$1.0 million for payroll, pension and health benefits, \$0.3 million for water costs including pumping and chemical costs, and \$0.4 million for all other O&M expenses.

Purchasing Card Expenditures – December 2020

Per the District's Purchasing Card Policy (PL – FIN 006), a monthly report detailing each purchasing card transaction by cardholder is provided.

During the month, the District spent \$9,891 for various purchases on the six District purchasing cards. Details by vendor and purpose are included in this report.

Directors Compensation and Expense Accounting – Fourth Quarter 2020

Director meetings attended during the 4th quarter of 2020 (that Directors have reported to staff) and expense reimbursements are attached in accordance with the District's Directors' Compensation and Expense Reimbursement Policy (PL – BOD 003) and Government Code Section 53065.5. Directors who have not reported their meeting attendance to District staff are not included in this report and are expected to make an oral report at the Board meeting.

Draft - District Reserve Balances

The District's Reserve Policy, PL – Fin 004, requires the District to maintain a certain level of cash and investments on hand at any one time, as determined by the Board annually. Balances as of December 31, 2020, are \$42,201,583 compared to \$39,873,637 at December 31, 2019. In September 2020, staff have made a change to the method of recording and reporting reserve balances. In the past, reserve balances contained funds set aside in managed investment accounts as well as on-hand operating cash and LAIF funds. This created a situation where reserve balances fluctuated dramatically during the year as operating cash fluctuated based on timing of receipts and payments as well as funds being set aside for the large debt service payments that occur in October of each year. To bring stability to the reserve numbers, staff will record and report reserve balances without operating cash balances being included. In addition, as part of the year-end closing process, reserve balances will be rebalanced and reconciled taking into consideration the financial results of the year being closed.

Information Required by LOC Agreement

Per Article 5.2 (b) of the 2009A COP Reimbursement Agreement with Sumitomo Mitsui Banking Corporation (LOC Provider), year-to-date net revenues available for the payment of debt service costs and an estimate of debt service payments for the upcoming six months are provided.

**Sacramento Suburban Water District
Financial Highlights
Period Ended**

STATEMENTS OF NET POSITION

	Year-To-Date	Year-To-Date
	12/31/2020	12/31/2019
LIQUIDITY		
Cash and cash equivalents	\$8,441,374.80	\$8,012,766.39
INVESTMENT		
Investments	41,212,045.33	39,040,578.27
ACCOUNTS RECEIVABLE		
Account Receivable	3,416,131.21	2,556,482.82
CAPITAL ASSETS		
Property, plant and equipment	509,937,226.33	493,653,393.30
Accumulated depreciation	(204,042,587.03)	(190,327,387.33)
	305,894,639.30	303,326,005.97
LIABILITIES		
Long Term Debt	(70,839,533.40)	(76,220,427.20)
NET POSITION		
Net Position	275,626,489.23	259,455,982.23

STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

	Month	Year-To-Date	Month	Year-To-Date
	12/31/2020	12/31/2020	12/31/2019	12/31/2019
NET INCOME				
Operating Revenue	5,214,189.56	49,742,667.09	3,989,071.74	45,752,322.02
Operating Expense	(1,955,671.57)	(20,312,350.23)	(7,836,323.79)	(26,364,731.52)
Other, Net	(1,313,547.53)	(13,259,809.86)	99,147.26	(11,205,618.96)
Change in Net Position	\$1,944,970.46	\$16,170,507.00	(\$3,748,104.79)	\$8,181,971.54

Financial Statements
DRAFT - December 31, 2020

**Sacramento Suburban Water District
Statements of Net Position**

	As Of		
		<u>Month End</u>	<u>Year End</u>
		<u>12/31/2020</u>	<u>12/31/2019</u>
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents		\$8,441,771.55	\$8,011,078.56
Restricted Cash and cash equivalents		1.20	1,687.83
Accounts receivable, net of allowance for uncollectible accounts		3,822,439.22	2,901,672.06
Interest receivable		133,218.45	215,053.00
Grants receivables		7,296.94	351,969.29
Other receivables		1,092,550.97	97,320.57
Inventory		729,710.12	553,991.25
Prepaid expenses and other assets		1,030,641.88	1,249,069.53
TOTAL CURRENT ASSETS		15,257,629.73	13,381,842.09
NONCURRENT ASSETS			
Investments		41,212,045.33	39,040,578.27
Fair value of interest rate swaps		56,545.00	56,545.00
TOTAL NONCURRENT ASSETS		41,268,590.33	39,097,123.27
Property, plant and equipment		509,937,226.33	493,653,393.30
Accumulated depreciation		(204,042,587.03)	(190,327,387.33)
TOTAL CAPITAL ASSETS		305,894,639.30	303,326,005.97
TOTAL ASSETS		362,420,859.36	355,804,971.33
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amount on long-term debt refunding		4,702,735.40	5,363,479.76
Pension contribution subsequent to measurement date		2,054,016.00	2,054,016.00
Other post-employment benefits		343,227.00	343,227.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		369,520,837.76	363,565,694.09
LIABILITIES			
CURRENT LIABILITIES			
Current portion of long-term debt and capital leases		4,965,000.00	4,790,000.00
Accounts payable		864,193.28	3,769,360.97
Accrued interest		169,438.88	297,075.42
Deferred revenue and other liabilities		3,655,954.59	1,867,586.59
Accrued expenses		545,167.35	4,194,921.54
TOTAL CURRENT LIABILITIES		10,199,754.10	14,918,944.52
NONCURRENT LIABILITIES			
Long-term debt		65,874,533.40	71,430,427.20
Compensated absences		1,181,392.03	1,121,671.14
Net pension liability		9,698,403.00	9,698,403.00
Net other post-employment benefits liability		6,101,412.00	6,101,412.00
TOTAL NONCURRENT LIABILITIES		82,855,740.43	88,351,913.34
TOTAL LIABILITIES		93,055,494.53	103,270,857.86
DEFERRED INFLOWS OF RESOURCES			
Deferred intflow of effective swaps		56,545.00	56,545.00
Employee pensions		769,919.00	769,919.00
Other post-employment benefits		12,390.00	12,390.00
NET POSITION			
Invested in capital assets, net of related debt		232,469,058.53	232,469,058.53
Restricted		1,687.83	1,687.83
Unrestricted		43,155,742.87	26,985,235.87
TOTAL NET POSITION		275,626,489.23	259,455,982.23
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION		369,520,837.76	363,565,694.09

Sacramento Suburban Water District
Statements of Revenues, Expenses and Changes in Net Position
Period Ended

	Year-To-Date	Year-To-Date
	12/31/2020	12/31/2019
OPERATING REVENUES		
Water consumption sales	\$15,945,952.22	\$13,250,822.36
Water consumption sales - raw water	\$979,434.48	\$42,577.52
Water service charge	32,211,001.04	30,651,108.65
Wheeling water charge	82,748.41	643,670.13
Other charges for services	523,530.94	1,133,374.40
TOTAL OPERATING REVENUES	49,742,667.09	45,721,553.06
OPERATING EXPENSES		
Source of supply	1,099,729.15	3,525,538.28
Source of supply raw water	835,673.00	
Pumping	4,531,063.88	5,331,196.06
Transmission and distribution	4,330,487.88	7,034,410.81
Water conservation	414,581.48	489,584.73
Customer accounts	1,224,003.91	1,372,995.12
Administrative and general	7,876,810.93	8,611,006.52
TOTAL OPERATING EXPENSES	20,312,350.23	26,364,731.52
Operating income before depreciation	29,430,316.86	19,356,821.54
Depreciation and amortization	(13,715,199.70)	(12,993,403.34)
OPERATING INCOME	15,715,117.16	6,363,418.20
NON-OPERATING REV. (EXP.)		
Rental income	291,355.86	378,706.90
Interest and investment income	1,598,237.43	1,763,650.69
Interest expense and debt related costs	(2,609,322.19)	(2,632,398.12)
Other non-operating revenues	101,742.18	685,049.04
Other non-operating expenses	(5,292.24)	(244.45)
Gain(loss) on disposal of capital assets	9,255.00	(24,076.22)
NON-OPERATING REV. (EXP.)	(614,023.96)	170,687.84
NET INCOME (LOSS) BEFORE CAPITAL	15,101,093.20	6,534,106.04
CAPITAL CONTRIBUTIONS		
Facility development charges	469,993.00	287,209.00
Developer contributions	569,061.17	1,008,687.22
Federal, state and local capital grants	30,359.63	351,969.28
TOTAL CAPITAL CONTRIBUTIONS	1,069,413.80	1,647,865.50
CHANGE IN NET POSITION	16,170,507.00	8,181,971.54
Net position at beginning of period	259,455,982.23	251,274,010.69
NET POSITION AT END OF PERIOD	275,626,489.23	259,455,982.23

**Sacramento Suburban Water District
Operations and Maintenance Budget
Period Ended**

	<u>Actual</u>	<u>2020 YTD Budget</u>	<u>Variance</u>
BUDGETED OPERATING EXPENSES			
Board of Directors	\$31,423.58	\$70,232.08	\$38,808.50
Administrative	2,349,478.15	2,548,882.52	199,404.37
Finance	1,091,948.32	1,220,369.96	128,421.64
Customer Services	1,052,168.51	1,121,991.88	69,823.37
Field Operations	539,925.05	555,433.44	15,508.39
Production	5,915,272.31	7,552,272.92	1,637,000.61
Environmental Compliance	551,193.72	626,189.20	74,995.48
Distribution	2,734,080.63	2,768,504.90	34,424.27
Field Services	1,482,511.95	1,578,499.12	95,987.17
Maintenance	682,046.05	710,940.20	28,894.15
Water Conservation	414,581.48	565,446.08	150,864.60
Engineering	1,704,749.42	1,786,704.68	81,955.26
GIS/CAD	329,945.12	362,526.36	32,581.24
Human Resources	193,450.53	235,453.80	42,003.27
Information Technology	1,067,740.01	1,102,723.04	34,983.03
Community Outreach	171,835.40	233,120.00	61,284.60
TOTAL OPERATING EXPENSES	<u><u>20,312,350.23</u></u>	<u><u>23,039,290.18</u></u>	<u><u>2,726,939.95</u></u>

**SACRAMENTO SUBURBAN WATER DISTRICT
OPERATING CAPITAL BUDGET
12/31/2020**

Project Number	Project Name	Original Budget	Changes	Amended Budget	Current Month Expenditures	Expenditures Year-To-Date	Committed Year-To-Date	Remaining Balance
SF20-482	UPDATING ASSET MGMT PLANS	\$ 565,000.00	\$ 45,891.00	\$ 610,891.00	\$ 27,696.04	\$ 547,999.91	\$ 56,499.44	\$ 6,391.65
SF20-483	FENCE REPLACE - 2 WELL SITES	14,000.00	12,025.00	26,025.00		26,025.00	-	\$ -
SF20-484	MARCONI CUST SERV AREA IMPRV	75,000.00	(75,000.00)	-		-	-	\$ -
SF20-485	OFF FURNITURE/WORKSTATIONS	5,000.00	25,000.00	30,000.00	16,156.94	16,156.94	10,038.06	\$ 3,805.00
SF20-486	HVA/ROOF/BUILD REPAIRS	30,000.00	7,365.00	37,365.00	11,768.00	37,365.00	-	\$ -
SF20-487	VEHICLE REPL - TRUCK# 46	32,000.00		32,000.00		-	27,617.00	\$ 4,383.00
SF20-488	VEHICLE REPL - TRUCK# 49	47,000.00		47,000.00		41,311.48	500.52	\$ 5,188.00
SF20-489	VEHICLE REPL - TRUCK# 54	47,000.00		47,000.00	4,047.75	44,312.96	1,547.04	\$ 1,140.00
SF20-490	VEHICLE REPL - TRUCK# 56	47,000.00		47,000.00	41,311.48	41,311.48	1,084.52	\$ 4,604.00
SF20-491	VEHICLE REPL - TRUCK# 4	31,000.00		31,000.00		-	31,000.00	\$ -
SF20-492	VEHICLE REPL - TRUCK# 16	31,000.00		31,000.00		-	31,000.00	\$ -
SF20-493	BOARD ROOM WALL MAP	4,000.00		4,000.00		-	-	\$ 4,000.00
SF20-494	HARDWARE REFRESH PROGRAM	167,000.00	(18,000.00)	149,000.00	10,126.20	120,225.56	28,607.19	\$ 167.25
SF20-495	SOFTWARE ENHANCEMENTS/MODULES	110,000.00	(46,281.00)	63,719.00		-	63,490.00	\$ 229.00
SF20-496	BOARD PACKAGE SOFTWARE	25,000.00	(25,000.00)	-		-	-	\$ -
SF20-497	SKYLIGHT GUARDS INSTALLATION	-	51,000.00	51,000.00		50,675.00	-	\$ 325.00
SF20-498	LED-HALO AIR PURIFICATION SYSTEM	-	23,000.00	23,000.00		22,173.00	652.00	\$ 175.00
TOTAL		\$ 1,230,000.00	\$ -	\$ 1,230,000.00	\$ 111,106.41	\$ 947,556.33	\$ 252,035.77	\$ 30,407.90

**Sacramento Suburban Water District
Capital Improvement Project Budget
12/31/2020**

Project No.	Project Name	Original Budget	Changes	Amended Budget	Current Month Expenditures	Expenditures Year-To-Date	Committed Year-To-Date	Remaining Balance
SC20-009	WELL REHAB/PUMP ST IMPROVEMENT	\$ 1,953,000.00	(200,000) ⁴	\$1,753,000.00	\$ 28,751.94	\$ 773,914.00	\$ 598,591.39	\$ 380,494.61
SC20-010	SCADA RTU/COMMUN IMPROVEMENT	615,000.00	660,000 ⁴	1,275,000.00	58,289.43	198,945.94	445,591.06	\$ 630,463.00
SC20-011	WELL DESTRUCTION/SITE DEMOLITI	300,000.00		300,000.00	136,535.59	177,258.58	98,009.42	\$ 24,732.00
SC20-012	WELL NEW CONST/REPLACEMENTS	3,300,000.00	(1,631,000) ^{4,5}	1,669,000.00	82,905.64	644,885.88	814,137.89	\$ 209,976.23
SC20-018	DISTRIBUTION MAIN REPL/IMPRV	9,414,000.00	270,000 ^{1,4,4}	9,684,000.00	2,008,268.88	9,174,671.82	383,666.30	\$ 125,661.88
SC20-022	WTR RELATED STREET IMPRV	200,000.00	25,000 ⁴	225,000.00	-	140,008.00	2,954.00	\$ 82,038.00
SC20-024	METER RETROFIT PROGRAM	1,888,000.00	(40,000) ^{2,3}	1,848,000.00	34,875.00	1,759,921.44	64,795.89	\$ 23,282.67
SC20-034	RESERVIOR/TANK IMPROVMENT	210,000.00	76,000 ⁴	286,000.00	1,989.28	38,835.74	136,881.26	\$ 110,283.00
SC20-035	CORROSION CONTROL-TRAN MAINS	50,000.00	5,000 ²	55,000.00	-	36,000.00	17,135.00	\$ 1,865.00
SC20-038	LARGE WTR METER >3" REPL	80,000.00		80,000.00	25,632.00	56,309.44	3,000.00	\$ 20,690.56
SC20-039	PM METER REPLACEMENT	250,000.00		250,000.00	99,068.90	158,701.86	-	\$ 91,298.14
SC20-040	AMI ENDPOINTS REPL	1,300,000.00	600,000	1,900,000.00	144,513.01	1,373,179.53	525,906.91	\$ 913.56
SC20-048	RIGHT OF WAY/EASEMENT ACQUISIT	5,000.00	235,000 ^{1,3}	240,000.00	23,902.50	162,957.83	60,237.17	\$ 16,805.00
		\$ 19,565,000.00	-	\$ 19,565,000.00	\$ 2,644,732.17	\$ 14,695,590.06	\$ 3,150,906.29	\$ 1,718,503.65

**Sacramento Suburban Water District
Debt
12/31/2020**

Principal Current Month

	Series 2009A COP	Series 2012A	Series 2018A	Total
Beginning Balance	\$ 42,000,000	\$ 10,990,000	\$ 12,275,000	\$ 65,265,000
Additions:				-
Reductions: Payment	-	-	-	-
Ending Balance	<u>\$ 42,000,000</u>	<u>\$ 10,990,000</u>	<u>\$ 12,275,000</u>	<u>\$ 65,265,000</u>

Principal Year-To-Date

	Series 2009A COP	Series 2012A	Series 2018A	Total
Beginning Balance	\$ 42,000,000	\$ 13,225,000	\$ 14,830,000	\$ 70,055,000
Additions:				-
Reductions: Payment	-	(2,235,000)	(2,555,000)	(4,790,000)
Ending Balance	<u>\$ 42,000,000</u>	<u>\$ 10,990,000</u>	<u>\$ 12,275,000</u>	<u>\$ 65,265,000</u>

Interest Expense

	Current Month Actual	Year-To-Date Actual	Budget	Variance
Interest Expense	<u>\$ 255,330</u>	<u>\$ 2,539,472</u>	<u>\$ 2,635,798</u>	<u>\$ 96,326</u>

**Investments Outstanding and Activity
December 2020**



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Par Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 05/31/2014 2.000% 05/31/2021		912828WN6	300,000.00 AA+	Aaa	09/01/16	09/02/16	310,781.25	1.22	527.47	300,933.71	302,296.86
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021		912828D72	375,000.00 AA+	Aaa	07/06/17	07/11/17	377,270.51	1.85	2,548.34	375,363.40	379,628.93
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021		912828T67	475,000.00 AA+	Aaa	10/05/17	10/10/17	463,997.07	1.85	1,016.92	472,750.41	479,453.13
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021		912828T67	570,000.00 AA+	Aaa	08/30/17	08/31/17	561,004.69	1.64	1,220.30	568,209.21	575,343.75
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022		912828X47	135,000.00 AA+	Aaa	01/03/18	01/04/18	133,286.13	2.18	433.53	134,473.99	138,121.88
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022		912828X47	950,000.00 AA+	Aaa	05/03/18	05/07/18	919,644.53	2.73	3,050.76	939,895.43	971,968.75
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022		912828X47	1,050,000.00 AA+	Aaa	07/03/18	07/06/18	1,018,992.19	2.69	3,371.89	1,039,234.02	1,074,281.25
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022		912828TJ9	500,000.00 AA+	Aaa	09/05/18	09/07/18	479,023.44	2.76	3,068.95	491,378.90	512,109.40
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022		912828N30	25,000.00 AA+	Aaa	01/07/19	01/10/19	24,639.65	2.51	1.47	24,818.96	25,992.19
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022		912828N30	1,375,000.00 AA+	Aaa	01/30/19	01/31/19	1,353,193.36	2.55	80.71	1,363,883.19	1,429,570.31
US TREASURY N/B NOTES DTD 05/31/2016 1.625% 05/31/2023		912828R69	300,000.00 AA+	Aaa	06/03/19	06/07/19	297,644.53	1.83	428.57	298,574.41	310,687.50
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023		912828T91	650,000.00 AA+	Aaa	07/01/19	07/03/19	645,708.98	1.78	1,809.05	647,196.32	677,015.63
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023		912828T91	2,050,000.00 AA+	Aaa	10/02/19	10/04/19	2,061,771.48	1.48	5,705.45	2,058,172.00	2,135,203.12
US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024		912828XX3	375,000.00 AA+	Aaa	02/03/20	02/07/20	385,180.66	1.36	20.72	383,093.78	398,320.31



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	475,000.00	AA+	Aaa	03/02/20	03/06/20	498,137.70	0.85	26.24	493,721.44	504,539.06
US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	650,000.00	AA+	Aaa	11/01/19	11/06/19	663,152.34	1.55	35.91	659,883.62	690,421.88
US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	925,000.00	AA+	Aaa	01/02/20	01/07/20	938,622.07	1.66	51.10	935,624.55	982,523.44
US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	1,925,000.00	AA+	Aaa	12/02/19	12/05/19	1,953,875.00	1.66	106.35	1,947,075.79	2,044,710.94
US TREASURY N/B DTD 12/31/2019 1.750% 12/31/2024	912828YY0	550,000.00	AA+	Aaa	08/05/20	08/07/20	587,855.47	0.18	26.59	584,392.65	582,484.37
US TREASURY N/B DTD 12/31/2019 1.750% 12/31/2024	912828YY0	975,000.00	AA+	Aaa	06/03/20	06/05/20	1,036,356.45	0.36	47.13	1,028,640.97	1,032,585.94
US TREASURY N/B DTD 12/31/2019 1.750% 12/31/2024	912828YY0	1,000,000.00	AA+	Aaa	07/01/20	07/06/20	1,065,312.50	0.28	48.34	1,058,179.53	1,059,062.50
Security Type Sub-Total		15,630,000.00					15,775,450.00	1.63	23,625.79	15,805,496.28	16,306,321.14
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	225,000.00	AAA	Aaa	04/12/18	04/19/18	224,505.00	2.70	1,181.25	224,951.22	226,573.65
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	750,000.00	AAA	Aaa	07/18/18	07/25/18	748,245.00	2.83	9,052.08	749,674.35	760,751.25
INTL BK RECON & DEVELOP CORPORATE NOTES DTD 11/24/2020 0.250% 11/24/2023	459058JM6	600,000.00	AAA	Aaa	11/17/20	11/24/20	598,710.00	0.32	154.17	598,754.77	600,387.00
Security Type Sub-Total		1,575,000.00					1,571,460.00	1.86	10,387.50	1,573,380.34	1,587,711.90
Municipal Bond / Note											



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.477% 07/01/2023	13017HAK2	85,000.00	NR	NR	11/13/20	11/24/20	85,000.00	1.48	129.03	85,000.00	85,705.50
CHAFFEY UHSD, CA TXBL GO BONDS DTD 12/05/2019 2.101% 08/01/2024	157411TK5	100,000.00	AA-	Aa1	11/06/19	12/05/19	100,000.00	2.10	875.42	100,000.00	105,101.00
SAN JUAN USD, CA TXBL GO BONDS DTD 10/29/2020 0.702% 08/01/2024	798306WN2	200,000.00	NR	Aa2	10/16/20	10/29/20	200,000.00	0.70	241.80	200,000.00	199,332.00
NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	AA+	NR	12/16/20	12/23/20	425,000.00	0.87	82.17	425,000.00	425,629.00
UNIV OF CAL TXBL REV BONDS DTD 07/16/2020 0.883% 05/15/2025	91412HGE7	100,000.00	AA	Aa2	07/10/20	07/16/20	100,000.00	0.88	112.83	100,000.00	101,563.00
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	75,000.00	AA	Aa3	09/03/20	09/16/20	75,530.25	1.11	275.19	75,497.81	76,701.75
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	105,000.00	AA	Aa3	09/03/20	09/16/20	105,696.15	1.12	385.26	105,653.56	107,382.45
FL ST BOARD OF ADMIN TXBL REV BONDS DTD 09/16/2020 1.258% 07/01/2025	341271AD6	200,000.00	AA	Aa3	09/03/20	09/16/20	200,000.00	1.26	733.83	200,000.00	204,538.00
MN ST TXBL GO BONDS DTD 08/25/2020 0.630% 08/01/2025	60412AVJ9	130,000.00	AAA	Aa1	08/11/20	08/25/20	130,000.00	0.63	286.65	130,000.00	130,874.90
LOS ANGELES CCD, CA TXBL GO BONDS DTD 11/10/2020 0.773% 08/01/2025	54438CYK2	175,000.00	AA+	Aaa	10/30/20	11/10/20	175,000.00	0.77	191.64	175,000.00	177,292.50
Security Type Sub-Total		1,595,000.00					1,596,226.40	1.01	3,313.82	1,596,151.37	1,614,120.10
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	90,937.27	AA+	Aaa	04/11/18	04/30/18	92,746.12	2.93	269.78	91,297.56	91,138.68
FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	200,000.00	AA+	Aaa	04/04/18	04/09/18	201,703.13	2.88	515.00	200,623.94	205,364.67



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation												
FHMS KP05 A	DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	27,398.38	AA+	Aaa	12/07/18	12/17/18	27,398.30	3.20	73.13	27,398.34	28,118.66
FHMS KJ27 A1	DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	107,468.23	AA+	Aaa	11/20/19	11/26/19	107,465.64	2.09	187.35	107,466.26	110,441.12
FHMS K043 A2	DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	275,000.00	AA+	Aaa	03/19/20	03/25/20	288,621.09	1.95	701.71	286,377.43	300,921.30
Security Type Sub-Total			700,803.88					717,934.28	2.40	1,746.97	713,163.53	735,984.43
Federal Agency Bond / Note												
FHLB GLOBAL NOTE	DTD 07/14/2016 1.125% 07/14/2021	3130A8QS5	975,000.00	AA+	Aaa	07/14/16	07/15/16	969,071.03	1.25	5,088.28	974,369.74	980,283.53
FNMA NOTES	DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	130,000.00	AA+	Aaa	08/17/16	08/19/16	129,555.27	1.32	604.86	129,944.41	130,924.04
FNMA NOTES	DTD 08/19/2016 1.250% 08/17/2021	3135G0N82	420,000.00	AA+	Aaa	08/17/16	08/19/16	418,299.00	1.33	1,954.17	419,787.38	422,985.36
FREDDIE MAC NOTES	DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	1,200,000.00	AA+	Aaa	08/19/20	08/21/20	1,198,776.00	0.28	1,083.33	1,198,924.26	1,201,971.60
FREDDIE MAC NOTES	DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	365,000.00	AA+	Aaa	09/02/20	09/04/20	365,066.65	0.24	296.56	365,059.43	365,511.00
FREDDIE MAC NOTES	DTD 09/04/2020 0.250% 09/08/2023	3137EAEW5	485,000.00	AA+	Aaa	09/02/20	09/04/20	484,839.95	0.26	394.06	484,857.28	485,679.00
FREDDIE MAC NOTES	DTD 10/16/2020 0.125% 10/16/2023	3137EAEY1	415,000.00	AA+	Aaa	10/14/20	10/16/20	413,452.05	0.25	108.07	413,560.90	414,049.65
FREDDIE MAC NOTES	DTD 11/05/2020 0.250% 11/06/2023	3137EAEZ8	450,000.00	AA+	Aaa	11/03/20	11/05/20	449,595.00	0.28	175.01	449,616.06	450,540.00
FANNIE MAE NOTES	DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	400,000.00	AA+	Aaa	11/23/20	11/25/20	399,544.00	0.29	100.00	399,559.38	400,490.00
FREDDIE MAC NOTES	DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	400,000.00	AA+	Aaa	12/02/20	12/04/20	399,604.00	0.28	75.00	399,614.13	400,493.20



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANK NOTES DTD 04/16/2020 0.500% 04/14/2025	3130AJHU6	450,000.00	AA+	Aaa	04/15/20	04/16/20	447,768.00	0.60	481.25	448,086.16	452,435.40
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	450,000.00	AA+	Aaa	04/22/20	04/24/20	449,073.00	0.67	539.06	449,201.07	454,845.15
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	500,000.00	AA+	Aaa	07/21/20	07/23/20	497,510.00	0.48	822.92	497,731.15	499,384.50
FANNIE MAE NOTES DTD 08/27/2020 0.375% 08/25/2025	3135G05X7	450,000.00	AA+	Aaa	08/25/20	08/27/20	447,894.00	0.47	581.25	448,040.63	449,021.70
FEDERAL HOME LOAN BANK NOTES DTD 09/11/2020 0.375% 09/04/2025	3130AK5E2	200,000.00	AA+	Aaa	09/10/20	09/11/20	199,400.00	0.44	229.17	199,436.94	199,562.80
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	450,000.00	AA+	Aaa	09/23/20	09/25/20	448,645.50	0.44	450.00	448,718.27	448,795.35
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	450,000.00	AA+	Aaa	11/09/20	11/12/20	448,389.00	0.57	306.25	448,433.23	451,241.10

Security Type Sub-Total		8,190,000.00					8,166,482.45	0.55	13,289.24	8,174,940.42	8,208,213.38
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Corporate Note											
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	400,000.00	A	A2	02/01/18	02/06/18	399,804.00	2.67	4,298.89	399,993.74	400,840.00
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	250,000.00	A	A2	03/08/18	03/13/18	249,830.00	2.90	2,176.22	249,989.13	251,246.50
NATIONAL RURAL UTIL COOP NOTE DTD 02/26/2018 2.900% 03/15/2021	63743HER9	150,000.00	A	A2	02/21/18	02/26/18	149,833.50	2.94	1,280.83	149,989.08	150,749.85
NATIONAL RURAL UTIL COOP NOTE DTD 02/26/2018 2.900% 03/15/2021	63743HER9	225,000.00	A	A2	04/12/18	04/19/18	224,048.25	3.05	1,921.25	224,934.52	226,124.78
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	225,000.00	A	A1	05/16/16	05/19/16	230,170.50	2.00	1,187.50	225,214.34	226,024.65



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
PEPSICO INC CORP (CALLABLE) NOTE DTD 10/10/2017 2.000% 04/15/2021		713448DX3	225,000.00	A+	A1	10/05/17	10/10/17	224,955.00	2.01	950.00	224,996.35	225,801.00
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021		0258M0EB1	225,000.00	A-	A2	05/25/16	05/31/16	224,478.00	2.30	787.50	224,964.04	226,124.33
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021		427866BA5	150,000.00	A	A1	05/03/18	05/10/18	149,896.50	3.12	594.17	149,987.40	151,576.80
STATE STREET CORP NOTES DTD 05/19/2016 1.950% 05/19/2021		857477AV5	110,000.00	A	A1	05/19/16	05/24/16	109,532.50	2.04	250.25	109,964.57	110,712.69
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021		808513AW5	250,000.00	A	A2	05/17/18	05/22/18	249,992.50	3.25	902.78	249,999.04	252,190.75
PACCAR FINANCIAL CORP NOTE DTD 03/01/2019 2.850% 03/01/2022		69371RP75	150,000.00	A+	A1	02/22/19	03/01/19	149,868.00	2.88	1,425.00	149,948.93	154,490.25
JPMORGAN CHASE & CO BONDS DTD 03/22/2019 3.207% 04/01/2023		46647PBB1	675,000.00	A-	A2	03/15/19	03/22/19	675,000.00	3.21	5,411.81	675,000.00	698,232.15
CATERPILLAR FINL SERVICE CORPORATE NOTES DTD 07/08/2020 0.650% 07/07/2023		14913R2D8	300,000.00	A	A3	07/06/20	07/08/20	299,832.00	0.67	937.08	299,859.18	302,261.40
TOYOTA MOTOR CREDIT CORP CORPORATE NOTES DTD 08/14/2020 0.500% 08/14/2023		89236THF5	250,000.00	A+	A1	08/11/20	08/14/20	249,807.50	0.53	475.69	249,832.11	251,061.00
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 10/09/2020 0.400% 10/10/2023		24422EVJ5	100,000.00	A	A2	10/06/20	10/09/20	99,884.00	0.44	91.11	99,892.89	100,386.80
PNC BANK NA CORP NOTES DTD 01/23/2019 3.500% 01/23/2024		693475AV7	380,000.00	A-	A3	02/12/19	02/15/19	382,705.60	3.34	5,837.22	381,676.18	413,972.38
MORGAN STANLEY CORP NOTES DTD 04/28/2014 3.875% 04/29/2024		61746BDQ6	375,000.00	BBB+	A2	07/19/19	07/23/19	396,483.75	2.59	2,502.60	389,972.03	414,498.38
AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024		02665WCZ2	375,000.00	A-	A3	07/11/19	07/15/19	373,140.00	2.51	100.00	373,691.11	398,580.00



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
GOLDMAN SACHS GROUP INC BONDS DTD 07/08/2014 3.850% 07/08/2024	38141EC23	375,000.00	BBB+	A3	07/08/19	07/11/19	392,467.50	2.84	6,938.02	387,296.20	410,377.88
BB&T CORPORATION CORP BONDS DTD 07/29/2019 2.500% 08/01/2024	05531FBH5	400,000.00	A-	A3	08/01/19	08/05/19	400,664.00	2.46	4,166.67	400,476.42	425,833.60
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.750% 08/30/2024	254687FK7	400,000.00	BBB+	A2	09/03/19	09/06/19	398,368.00	1.84	2,352.78	398,801.11	416,438.80
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024	06406RAL1	150,000.00	A	A1	01/21/20	01/28/20	150,660.00	2.00	586.25	150,530.75	159,676.50
CITIGROUP INC CORP NOTES DTD 04/27/2015 3.300% 04/27/2025	172967JP7	275,000.00	BBB+	A3	08/28/20	09/01/20	305,236.25	0.88	1,613.33	303,065.08	304,098.85
BANK OF AMERICA CORP NOTES DTD 07/30/2015 3.875% 08/01/2025	06051GFS3	275,000.00	A-	A2	08/18/20	08/20/20	314,011.50	0.93	4,440.10	311,118.56	313,785.45
Security Type Sub-Total		6,690,000.00					6,800,668.85	2.33	51,227.05	6,781,192.76	6,985,084.79
Certificate of Deposit											
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	650,000.00	A-1+	P-1	06/07/18	06/08/18	650,000.00	3.24	1,404.00	650,000.00	659,010.30
CREDIT SUISSE NEW YORK CERT DEPOS DTD 08/07/2020 0.520% 02/01/2022	22549L6F7	300,000.00	A+	Aa3	08/05/20	08/07/20	300,000.00	0.52	637.00	300,000.00	300,539.40
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	400,000.00	A	A1	02/14/20	02/19/20	400,000.00	1.80	2,740.00	400,000.00	406,564.00
MUFG BANK LTD/NY CERT DEPOS DTD 02/28/2019 2.980% 02/25/2022	55379WZU3	375,000.00	A	A1	02/27/19	02/28/19	375,000.00	2.96	9,622.92	375,000.00	387,178.88
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKU2	380,000.00	A	A1	07/10/20	07/14/20	380,000.00	0.70	1,263.50	380,000.00	380,997.88
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	400,000.00	AA-	Aa3	08/27/19	08/29/19	400,000.00	1.84	2,631.11	400,000.00	410,973.60



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	400,000.00	A+	Aa2	08/29/19	09/03/19	400,000.00	1.85	2,645.33	400,000.00	411,039.20
DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	400,000.00	AA-	Aa2	12/04/19	12/06/19	400,000.00	2.03	680.00	400,000.00	414,166.80
Security Type Sub-Total		3,305,000.00					3,305,000.00	2.02	21,623.86	3,305,000.00	3,370,470.06
Asset-Backed Security											
TAOT 2018-B A3 DTD 05/16/2018 2.960% 09/15/2022	89238TAD5	151,535.60	AAA	Aaa	05/09/18	05/16/18	151,533.34	2.96	199.35	151,534.71	152,966.58
ALLYA 2018-3 A3 DTD 06/27/2018 3.000% 01/15/2023	02007JAC1	155,041.55	AAA	Aaa	06/19/18	06/27/18	155,030.94	3.00	206.72	155,036.80	156,530.80
HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	224,771.73	AAA	Aaa	11/20/18	11/28/18	224,738.13	3.16	315.68	224,755.16	228,048.83
NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	286,900.23	AAA	Aaa	12/04/18	12/12/18	286,845.25	3.22	410.59	286,870.34	291,886.41
VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	200,000.00	AAA	Aaa	01/21/20	01/29/20	199,976.58	1.85	113.06	199,981.42	204,336.28
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	AAA	NR	08/28/19	09/05/19	799,798.56	1.73	611.56	799,852.55	819,542.32
VWALT 2020-A A4 DTD 12/03/2020 0.450% 07/21/2025	92868VAD1	265,000.00	AAA	NR	11/24/20	12/03/20	264,945.20	0.45	36.44	264,946.14	265,601.26
CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	150,000.00	AAA	NR	10/14/20	10/21/20	149,966.99	0.50	33.33	149,968.34	150,045.60
GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	135,000.00	AAA	NR	10/06/20	10/14/20	134,971.15	0.38	21.38	134,972.44	135,181.45
Security Type Sub-Total		2,368,249.11					2,367,806.14	1.92	1,948.11	2,367,917.90	2,404,139.53
Managed Account Sub-Total		40,054,052.99					40,301,028.12	1.58	127,162.34	40,317,242.60	41,212,045.33



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Securities Sub-Total	\$40,054,052.99	\$40,301,028.12	1.58%	\$127,162.34	\$40,317,242.60	\$41,212,045.33
Accrued Interest						\$127,162.34
Total Investments						\$41,339,207.67

**Investment Activity
December 2020**



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
11/24/20	12/03/20	VWALT 2020-A A4 DTD 12/03/2020 0.450% 07/21/2025	92868VAD1	265,000.00	(264,945.20)	0.00	(264,945.20)			
12/02/20	12/04/20	FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	400,000.00	(399,604.00)	0.00	(399,604.00)			
12/16/20	12/23/20	NY ST URBAN DEV CORP TXBL REV BONDS DTD 12/23/2020 0.870% 03/15/2025	650036DT0	425,000.00	(425,000.00)	0.00	(425,000.00)			
Transaction Type Sub-Total				1,090,000.00	(1,089,549.20)	0.00	(1,089,549.20)			
INTEREST										
12/01/20	12/01/20	MONEY MARKET FUND	MONEY0002	0.00	0.00	28.01	28.01			
12/01/20	12/25/20	FHMS K043 A2 DTD 03/01/2015 3.062% 12/01/2024	3137BGK24	275,000.00	0.00	701.71	701.71			
12/01/20	12/25/20	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	110,943.83	0.00	242.00	242.00			
12/01/20	12/25/20	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	54,983.63	0.00	146.76	146.76			
12/01/20	12/25/20	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	98,350.73	0.00	292.34	292.34			
12/01/20	12/25/20	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	200,000.00	0.00	515.00	515.00			
12/02/20	12/02/20	DNB BANK ASA/NY LT CD DTD 12/06/2019 2.040% 12/02/2022	23341VZT1	400,000.00	0.00	4,148.00	4,148.00			
12/07/20	12/07/20	ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	650,000.00	0.00	10,530.00	10,530.00			
12/15/20	12/15/20	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	0.00	1,146.67	1,146.67			
12/15/20	12/15/20	ALLYA 2018-3 A3 DTD 06/27/2018 3.000% 01/15/2023	02007JAC1	173,932.14	0.00	434.83	434.83			
12/15/20	12/15/20	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	244,247.55	0.00	643.19	643.19			
12/15/20	12/15/20	CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	150,000.00	0.00	62.50	62.50			



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	12/15/20	12/15/20	TAOT 2018-B A3 DTD 05/16/2018 2.960% 09/15/2022	89238TAD5	169,518.78	0.00	418.15	418.15			
	12/15/20	12/15/20	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	308,112.58	0.00	826.77	826.77			
	12/16/20	12/16/20	GMCAR 2020-4 A3 DTD 10/14/2020 0.380% 08/18/2025	36260KAC8	135,000.00	0.00	42.75	42.75			
	12/20/20	12/20/20	VWALT 2020-A A4 DTD 12/03/2020 0.450% 07/21/2025	92868VAD1	265,000.00	0.00	56.31	56.31			
	12/20/20	12/20/20	VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/22/2024	92348TAA2	200,000.00	0.00	308.33	308.33			
	12/27/20	12/29/20	AMERICAN HONDA FINANCE CORP NOTE DTD 06/27/2019 2.400% 06/27/2024	02665WCZ2	375,000.00	0.00	4,500.00	4,500.00			
	12/31/20	12/31/20	US TREASURY N/B NOTES DTD 06/30/2017 2.000% 06/30/2024	912828XX3	4,350,000.00	0.00	43,500.00	43,500.00			
	12/31/20	12/31/20	US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	1,400,000.00	0.00	14,875.00	14,875.00			
	12/31/20	12/31/20	US TREASURY N/B DTD 12/31/2019 1.750% 12/31/2024	912828YY0	2,525,000.00	0.00	22,093.75	22,093.75			
Transaction Type Sub-Total					12,885,089.24	0.00	105,512.07	105,512.07			
MATURITY											
	12/15/20	12/15/20	WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	375,000.00	375,000.00	3,562.50	378,562.50	543.75	0.00	
	12/29/20	12/29/20	US BANCORP CORP NOTES (CALLED, OMD 01/29 DTD 01/29/2016 2.350% 12/29/2020	91159HHL7	350,000.00	350,000.00	3,427.08	353,427.08	(983.50)	0.00	
Transaction Type Sub-Total					725,000.00	725,000.00	6,989.58	731,989.58	(439.75)	0.00	
PAYDOWNS											
	12/01/20	12/25/20	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/01/2024	3137FQ3V3	3,475.60	3,475.60	0.00	3,475.60	0.08	0.00	



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2020**

SACRAMENTO SUBURBAN WATER DISTRICT - 76850100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
PAYDOWNS										
12/01/20	12/25/20	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/01/2021	3136B1XP4	7,413.46	7,413.46	0.00	7,413.46	(147.46)	0.00	
12/01/20	12/25/20	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	27,585.25	27,585.25	0.00	27,585.25	0.09	0.00	
12/15/20	12/15/20	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	19,475.82	19,475.82	0.00	19,475.82	2.91	0.00	
12/15/20	12/15/20	TAOT 2018-B A3 DTD 05/16/2018 2.960% 09/15/2022	89238TAD5	17,983.18	17,983.18	0.00	17,983.18	0.27	0.00	
12/15/20	12/15/20	ALLYA 2018-3 A3 DTD 06/27/2018 3.000% 01/15/2023	02007JAC1	18,890.59	18,890.59	0.00	18,890.59	1.29	0.00	
12/15/20	12/15/20	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	21,212.35	21,212.35	0.00	21,212.35	4.06	0.00	
Transaction Type Sub-Total				116,036.25	116,036.25	0.00	116,036.25	(138.76)	0.00	
SELL										
12/02/20	12/04/20	US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	100,000.00	104,050.78	906.59	104,957.37	5,492.19	4,802.78	FIFO
Transaction Type Sub-Total				100,000.00	104,050.78	906.59	104,957.37	5,492.19	4,802.78	
Managed Account Sub-Total					(144,462.17)	113,408.24	(31,053.93)	4,913.68	4,802.78	
Total Security Transactions					(144,462.17)	\$113,408.24	(\$31,053.93)	\$4,913.68	\$4,802.78	

**Cash Expenditures
December 2020**

AP Warrant List from 12/1/2020 to 12/31/2020

Group	Vendor Name	Date	Amount	Description
Benefits				
	ACWA JPIA INSURANCE/EAP - Invoices:1	12/3/2020	\$174.76	Miscellaneous Employee Benefits
	AMERITAS (VISION) - Invoices:2	12/10/2020	\$3,892.44	Employee Benefit - Vision Insurance
	BASIC PACIFIC - Invoices:2	12/3/2020	\$1,122.90	Miscellaneous Employee Benefits
	CIGNA GROUP INS LIFE/LTD - Invoices:1	12/10/2020	\$4,740.82	Employee Benefit - LTD Insurance
	CIGNA-DENTAL INS - Invoices:1	12/30/2020	\$13,689.84	Employee Benefit - Dental Insurance
	PERS HEALTH - Invoices:2	12/3/2020	\$114,197.02	Employee Benefit - Health Insurance
	EMPLOYMENT DEVELOPMENT - Invoices:1	12/3/2020	\$3,196.00	Miscellaneous Employee Benefits
	PAYROLL - 3	12/30/2020	\$773,393.00	Payroll
	PERS PENSION - Invoices:6	12/3/2020	\$81,946.85	Employee Benefit - PERS Retirement
CIP & OCB				
	ACS CONSTRUCTION - Invoices:1	12/3/2020	\$3,600.00	Construction In Progress
	AECOM TECHNICAL SERVICES INC -	12/28/2020	\$24,795.79	Construction In Progress
	ANACONDA NETWORKS INC - Invoices:1	12/16/2020	\$6,065.00	Construction In Progress
	APPLIED TECHNOLOGY GROUP INC -	12/30/2020	\$570.00	Construction In Progress
	BENNETT ENGINEERING SERVICES -	12/3/2020	\$7,029.01	Construction In Progress
	BROWER MECHANICAL - Invoices:1	12/3/2020	\$11,768.00	Construction In Progress
	BROWN & CALDWELL - Invoices:8	12/3/2020	\$116,483.19	Construction In Progress
	CAROLLO ENGINEERS - Invoices:1	12/16/2020	\$36,412.33	Construction In Progress
	COUNTY OF SAC PUBLIC WORKS -	12/10/2020	\$2,611.00	Construction In Progress
	DOMENICHELLI & ASSOCIATES -	12/16/2020	\$10,609.24	Construction In Progress
	DOUG VEERKAMP GENERAL ENGR -	12/16/2020	\$1,258,138.35	Construction In Progress
	DOWNTOWN FORD - Invoices:2	12/3/2020	\$82,622.96	Construction In Progress
	ERC CONTRACTING - Invoices:2	12/3/2020	\$20,625.00	Construction In Progress
	ERROL L MONTGOMERY & ASSOCIATES	12/3/2020	\$832.50	Construction In Progress
	FLOWLINE CONTRACTORS INC -	12/10/2020	\$565,989.96	Construction In Progress
	GM CONSTRUCTION & DEVELOPERS -	12/3/2020	\$84,558.46	Construction In Progress
	HYDROSCIENCE ENGINEERS INC -	12/16/2020	\$150,613.65	Construction In Progress
	KIRBY PUMP AND MECHANICAL -	12/3/2020	\$12,685.00	Construction In Progress
	LEONARD RICE ENGINEERS INC -	12/3/2020	\$3,322.50	Construction In Progress
	LOEWEN PUMP MAINTENANCE -	12/3/2020	\$5,750.00	Construction In Progress
	ONE STOP TRUCK SHOP - Invoices:1	12/3/2020	\$4,047.75	Construction In Progress
	PACE SUPPLY CORP - Invoices:12	12/3/2020	\$5,089.37	Construction In Progress
	PETERSON BRUSTAD INC - Invoices:4	12/3/2020	\$61,600.27	Construction In Progress
	PSOMAS - Invoices:2	12/28/2020	\$23,510.00	Construction In Progress
	RAY MORGAN CO - Invoices:1	12/10/2020	\$46.39	Construction In Progress
	S E AHLSTROM INSPECTION - Invoices:1	12/10/2020	\$14,400.00	Construction In Progress
	SENSUS USA INC - Invoices:1	12/16/2020	\$2,000.00	Construction In Progress
	SILICON VALLEY SHELVING AND EQUIP -	12/16/2020	\$9,956.94	Construction In Progress
	WEST YOST & ASSOCIATES - Invoices:2	12/3/2020	\$3,252.00	Construction In Progress
	WOOD RODGERS ENGINEERING -	12/3/2020	\$80,717.90	Construction In Progress
Debt Service				
	SUMITOMO MITSUI BANKING	12/2/2020	\$55,669.36	2009A COP Interest Expense
	WELLS FARGO SWAP - Invoices:1	12/2/2020	\$78,155.06	2009A COP Interest Expense
Financial Services				
	ADP, INC - Invoices:1	12/27/2020	\$2,958.50	Financial Services
	BARTKIEWICZ KRONICK & SHANAHAN -	12/16/2020	\$3,893.40	Legal Services
	PFM ASSET MANAGEMENT LLC -	12/10/2020	\$3,909.50	Financial Services
	WESTAMERICA BANK ANALYSIS FEES -	12/5/2020	\$5,824.23	Financial Services
	WESTAMERICA CARD PROCESSING	12/4/2020	\$17,372.33	Financial Services
	WORLDPAY INTEGRATED PAYMENTS -	12/21/2020	\$637.93	Financial Services

AP Warrant List from 12/1/2020 to 12/31/2020

Group Other	Vendor Name	Date	Amount	Description
	A.I. ELECTRIC - Invoices:1	12/30/2020	\$450.00	Contract Services
	AARON CAUDILLO - Invoices:1	12/30/2020	\$180.17	Uniforms
	AIR RESOURCES BOARD - Invoices:1	12/16/2020	\$735.00	Licenses, Permits & Fees
	AIRGAS USA LLC - Invoices:1	12/16/2020	\$105.59	Operating Supplies
	ALL PRO BACKFLOW - Invoices:2	12/3/2020	\$408.00	Backflow Services
	ALLIED UNIVERSAL - Invoices:1	12/30/2020	\$674.16	Building Service Expense - Office & Yard
	ANSWERNET - Invoices:1	12/10/2020	\$721.00	Communication
	ARMANINO - Invoices:2	12/16/2020	\$2,534.44	Consulting Services
	AT&T - Invoices:5	12/3/2020	\$4,431.56	Communication
	AT&T CALNET 3 - Invoices:1	12/30/2020	\$3,396.01	Communication
	ATLAS DISPOSAL - Invoices:1	12/10/2020	\$172.51	Building Service Expense - Office & Yard
	AUTOMATIC DOOR SYSTEMS INC -	12/16/2020	\$621.94	Building Maintenance - Office & Yard
	AVILES SIGN AND ELECTRICAL REPAIR -	12/3/2020	\$1,012.91	Building Maintenance - Office & Yard
	BACKFLOW DISTRIBUTORS INC -	12/10/2020	\$1,323.22	Operating Supplies
	BADGER METER INC - Invoices:4	12/3/2020	\$26,438.65	Communication
	BADGER TAG & LABEL CORPORATION -	12/3/2020	\$700.05	Meter Supplies
	BARTEL ASSOCIATES LLC - Invoices:1	12/10/2020	\$3,846.00	Consulting Services
	BAY ALARM COMPANY - Invoices:1	12/3/2020	\$116.55	Building Service Expense - Office & Yard
	BENDER ROSENTHAL INC - Invoices:3	12/3/2020	\$1,090.05	Consulting Services
	BROADRIDGE MAIL LLC - Invoices:12	12/8/2020	\$33,021.98	Contract Services
	BRYCE CONSULTING INC - Invoices:1	12/16/2020	\$160.00	Consulting Services
	BUD'S TRI COUNTY TREE SERVICE -	12/3/2020	\$900.00	Construction Services
	BURTON ROBB /BURT'S LAWN &	12/3/2020	\$15,140.00	Contract Services
	CALIFORNIA LABORATORY SERVICES -	12/3/2020	\$9,985.00	Inspection & Testing
	CAPITAL RUBBER CO LTD - Invoices:1	12/3/2020	\$105.89	Equipment Maintenance Services
	CAPITAL SWEEPER SERVICE - Invoices:2	12/3/2020	\$1,315.00	Building Service Expense - Office & Yard
	CDWG - Invoices:1	12/16/2020	\$2,500.00	Licenses, Permits & Fees
	CELL ENERGY INC - Invoices:1	12/3/2020	\$274.99	Vehicle Maintenance Services
	CENTRAL VALLEY ENG & ASPHALT -	12/28/2020	\$11,175.00	Misc. Repairs
	CHAD JIVIDEN - Invoices:1	12/3/2020	\$215.95	Uniforms
	CINTAS - Invoices:14	12/3/2020	\$4,168.51	Building Maintenance - Office & Yard
	CITY OF SACRAMENTO DEPT OF	12/3/2020	\$55.90	Utilities
	CLEAR VISION WINDOW CLEANING -	12/3/2020	\$450.00	Building Service Expense - Office & Yard
	CODY SCOTT - Invoices:1	12/3/2020	\$215.95	Uniforms
	COLLEGE OAK TOWING - Invoices:1	12/3/2020	\$330.00	Vehicle Maintenance Services
	COMCAST - Invoices:1	12/16/2020	\$45.68	Communication
	COMPASSCOM - Invoices:1	12/16/2020	\$7,732.80	Licenses, Permits & Fees
	CONSOLIDATED COMMUNICATIONS -	12/16/2020	\$462.59	Communication
	COSTCO - Invoices:1	12/10/2020	\$2,279.97	Operating Supplies
	COUNTY OF SAC ENVIRO MGT DEPT -	12/3/2020	\$2,404.00	Licenses, Permits & Fees
	COUNTY OF SAC UTILITIES - Invoices:1	12/30/2020	\$222.86	Utilities
	CULLIGAN - Invoices:2	12/3/2020	\$128.00	Building Maintenance - Office & Yard
	Customer Refunds: 183	12/3/2020	\$19,180.77	Refund Clearing Account
	DEPT OF TOXIC SUBSTANCE CONTROL -	12/16/2020	\$165.00	Licenses, Permits & Fees
	DESILVA GATES CONSTRUCTION -	12/10/2020	\$2,256.11	Hydrant Meter Deposit Return
	DIRECT TV - Invoices:1	12/30/2020	\$5.00	Communication
	DITCH WITCH EQUIPMENT CO -	12/3/2020	\$2,005.29	Equipment Maintenance Services
	DOMCO PLUMBING - Invoices:3	12/3/2020	\$648.00	Contract Services

AP Warrant List from 12/1/2020 to 12/31/2020

Group	Vendor Name	Date	Amount	Description
Other	E&M ELECTRIC AND	12/10/2020	\$22,665.00	Software Maintenance
	EDWARD HIDALGO - Invoices:1	12/3/2020	\$215.95	Uniforms
	ELEVATOR TECHNOLOGY INC - Invoices:2	12/16/2020	\$200.00	Building Service Expense - Office & Yard
	EMCOR SERVICES - Invoices:24	12/10/2020	\$10,535.00	Contract Services
	EMIGH ACE HARDWARE - Invoices:9	12/16/2020	\$320.03	Building Maintenance - Office & Yard
	EMPLOYEE RELATIONS NETWORK -	12/10/2020	\$58.00	Employment Cost
	ERIC SHONTZ - Invoices:3	12/30/2020	\$450.00	BMP Rebates
	EUROFINS EATON ANALYTICAL -	12/10/2020	\$3,141.00	Inspection & Testing
	FASTENAL COMPANY - Invoices:3	12/3/2020	\$1,879.78	Operating Supplies
	FERGUSON WATERWORKS - Invoices:1	12/28/2020	\$729.04	Operating Supplies
	FIVE STAR SIGNS, WRAPS & DETAILING -	12/3/2020	\$533.37	Vehicle Maintenance Services
	FLEETWASH INC - Invoices:2	12/3/2020	\$783.23	Vehicle Maintenance Services
	FUTURE FORD - Invoices:2	12/30/2020	\$179.98	Vehicle Maintenance Services
	GEOSPACE TECHNOLOGIES - Invoices:2	12/3/2020	\$6,402.28	Operating Supplies
	GEREMY MOODY - Invoices:1	12/3/2020	\$215.95	Uniforms
	GRANICUS - Invoices:1	12/30/2020	\$10,418.63	Licenses, Permits & Fees
	H2H PROPERTIES - Invoices:1	12/3/2020	\$1,296.00	H&D WALNUT PARKING LOT LEASE
	HACH COMPANY - Invoices:2	12/3/2020	\$677.99	Operating Supplies
	HARRINGTON PLASTICS - Invoices:1	12/3/2020	\$775.80	Operating Supplies
	HARROLD FORD - Invoices:10	12/3/2020	\$1,751.33	Vehicle Maintenance Services
	HECTOR SEGOVIANO - Invoices:1	12/3/2020	\$204.71	Uniforms
	ICONIX WATERWORKS (US) INC -	12/3/2020	\$5,214.05	Operating Supplies
	IN COMMUNICATIONS - Invoices:1	12/10/2020	\$5,885.25	Public Relations
	INFERRERA CONSTRUCTION	12/10/2020	\$12,082.50	Consulting Services
	IRON MOUNTAIN OFF SITE DATA	12/10/2020	\$432.52	Equipment Maintenance Services
	JAMES R LAUGHLIN - Invoices:1	12/16/2020	\$150.00	BMP Rebates
	JEOVANI BENAVIDEZ - Invoices:1	12/3/2020	\$215.95	Uniforms
	JOAN FRANZINO - Invoices:1	12/3/2020	\$225.00	Contract Services
	JOSEPH COLORADO - Invoices:1	12/30/2020	\$80.50	Publication
	JULIE COULOMBE - Invoices:1	12/30/2020	\$150.00	BMP Rebates
	KATHY SIVONGXAY - Invoices:1	12/30/2020	\$75.00	BMP Rebates
	LAKE VUE ELECTRIC INC - Invoices:1	12/30/2020	\$439.50	Building Maintenance - Office & Yard
	LES SCHWAB TIRE CENTER/MADISON -	12/30/2020	\$1,025.06	Equipment Maintenance Services
	LIFEGUARD FIRST AID - Invoices:2	12/28/2020	\$270.91	Building Service Expense - Office & Yard
	LT ARBOR RIDGE II APARTMENTS -	12/30/2020	\$1,000.00	BMP Rebates
	MARK TAYLOR - Invoices:1	12/3/2020	\$248.79	Uniforms
	MARQUEE FIRE PROTECTION - Invoices:1	12/30/2020	\$1,235.00	Building Maintenance - Office & Yard
	MAYNARD THOMAS FOX - Invoices:1	12/16/2020	\$226.28	Uniforms
	MEXICO PLASTIC COMPANY - Invoices:1	12/3/2020	\$1,502.04	Public Relations
	MICHAEL PHILLIPS LANDSCAPE CORP -	12/16/2020	\$5,110.00	Building Service Expense - Office & Yard
	MSDSONLINE, INC - Invoices:1	12/10/2020	\$2,149.00	Publication
	MUNICIPAL CONSULTING GROUP -	12/10/2020	\$2,625.00	Consulting Services
	NINJIO LLC - Invoices:1	12/3/2020	\$144.75	Equipment Maintenance Services
	NORMAC - Invoices:1	12/10/2020	\$14.25	Operating Supplies
	OFFICE DEPOT INC - Invoices:2	12/30/2020	\$401.44	Office Supplies
	PACIFIC RIVER SUPPLY CO INC -	12/16/2020	\$114.58	Uniforms
	PAUL MILLER - Invoices:1	12/3/2020	\$210.68	Uniforms
	PAUL WHITE - Invoices:1	12/3/2020	\$220.86	Uniforms
	PEOPLEREADY - Invoices:8	12/3/2020	\$9,206.89	Temporary Help
	PEST PROS - Invoices:4	12/30/2020	\$338.15	Building Service Expense - Office & Yard
	PITNEY BOWES LEASES - Invoices:1	12/10/2020	\$566.74	Equipment Rental/Lease
	PREFERRED PUMP & EQUIPMENT -	12/10/2020	\$176.18	Operating Supplies
	RAFTELIS - Invoices:1	12/10/2020	\$11,941.25	Consulting Services
	RAMOS ENVIRONMENTAL - Invoices:4	12/10/2020	\$1,235.54	Hazardous Waste Disposal

AP Warrant List from 12/1/2020 to 12/31/2020

Group	Vendor Name	Date	Amount	Description
Other	RAWLES ENGINEERING - Invoices:2	12/16/2020	\$8,088.90	Construction Services
	REGIONAL WATER AUTHORITY -	12/30/2020	\$1,215.39	Public Relations
	RESOURCE TELECOM LLC - Invoices:2	12/10/2020	\$1,547.50	Equipment Maintenance Services
	ROBERT LAPERRIERE - Invoices:1	12/30/2020	\$150.00	BMP Rebates
	RONALD D SUTER - Invoices:1	12/16/2020	\$150.00	BMP Rebates
	RUE EQUIPMENT INC - Invoices:10	12/10/2020	\$2,711.85	Equipment Maintenance Services
	SACRAMENTO SUBURBAN WATER	12/3/2020	\$253.47	Operating Supplies
	SCOTT BLAKE - Invoices:1	12/3/2020	\$215.95	Uniforms
	SHAWN CHANEY - Invoices:1	12/30/2020	\$161.53	Required Training
	SHAWN SHEDENHELM - Invoices:2	12/3/2020	\$387.02	Required Training
	SHRED-IT - Invoices:1	12/3/2020	\$99.22	Contract Services
	SKILLPATH SEMINARS - Invoices:1	12/3/2020	\$349.00	Other Training
	SONITROL - Invoices:2	12/28/2020	\$2,857.58	Building Service Expense - Office & Yard
	STATE OF CA - DIG SAFE BOARD -	12/16/2020	\$23,075.31	Membership & Dues
	STATE WATER RESOURCES CONTROL	12/10/2020	\$2,811.00	Licenses, Permits & Fees
	TEE JANITORIAL & MAINTENANCE -	12/10/2020	\$4,108.00	Building Service Expense - Office & Yard
	TESCO - Invoices:1	12/30/2020	\$6,075.00	Consulting Services
	THOMAS SAWYER - Invoices:1	12/3/2020	\$250.00	Uniforms
	TINA LYNN DESIGN - Invoices:2	12/10/2020	\$2,004.10	Employment Ads
	TODD ARTRIP - Invoices:1	12/16/2020	\$226.26	Uniforms
	TOM DICKINSON - Invoices:1	12/3/2020	\$217.48	Uniforms
	US BANK CORPORATE PAYMENT SYSTEM	12/30/2020	\$9,781.38	Travel Conferences
	USPS - Invoices:1	12/30/2020	\$297.57	Postage/Shipping/UPS/Fed Ex
	UTILITY SERVICES ASSOCIATES -	12/3/2020	\$10,266.00	Consulting Services
	VALLEY REDWOOD & YARD SUPPLY -	12/30/2020	\$94.82	Operating Supplies
	VERIZON WIRELESS/DALLAS TX -	12/10/2020	\$6,159.29	Communication
	VOYAGER FLEET SYSTEMS - Invoices:1	12/10/2020	\$9,408.90	Operating Supplies
	WASTE MANAGEMENT - Invoices:2	12/10/2020	\$279.25	Building Service Expense - Office & Yard
	WATERWISE CONSULTING, INC. -	12/3/2020	\$4,400.00	Consulting Services
	WCP SOLUTIONS - Invoices:1	12/10/2020	\$434.56	Building Maintenance - Office & Yard
	WHOLESALE TRAILER SUPPLY -	12/3/2020	\$153.56	Equipment Maintenance Services
	WIENHOFF DRUG TESTING - Invoices:2	12/3/2020	\$935.00	Employment Cost
	WOLF CONSULTING - Invoices:1	12/3/2020	\$750.00	Consulting Services
Water Costs				
	CITY OF SACRAMENTO WATER -	12/10/2020	\$1,502.04	Purchased Water-City of Sacramento
	PG&E - Invoices:4	12/10/2020	\$219.08	Utilities
	SIERRA CHEMICAL COMPANY - Invoices:5	12/10/2020	\$42,727.04	HFA, Chemical & Delivery
	SMUD - Invoices:3	12/30/2020	\$218,291.93	Electrical Charges
			<u>\$4,431,986.26</u>	

**Credit Card Expenditures
December 2020**

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
December 2020**

Vendor Name	Description	Amount	Proj/GLAcct
SMART AND FINAL	DRINKS FOR ALL STAFF BREAKFAST	\$ 15.96	02-51403
COSTCO	STAFF TEAMBUILDING TREATS	\$ 65.75	02-51403
MICHAELS	CANDY BAGS FOR TREATS FOR STAFF TEAMBUILD	\$ 19.34	02-51403
WATER/WASTE WATER JOBS	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 185.00	17-51402
CA-NV SECTION - AWWA	DAVID ESPINOZA - VIRTUAL CAL-NEV FALL CONFERENCE	\$ 325.00	15-55001
CA-NV SECTION - AWWA	MITCHELL MCCARTHY - VIRTUAL CAL-NEV FALL CONFERENCE	\$ 325.00	15-55001
CSDA CAREER CENTER	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 105.00	17-51402
NEOGOV	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 175.00	17-51402
PAYPAL - CWEA	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 290.00	17-51402
INTERNATION	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 100.00	17-51402
BROWN AND CALDWELL	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 200.00	17-51402
TRANSITTALENT.COM	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 145.00	17-51402
SACRAMENTO-MOTHER LODGE IPMA-HR	CASSIE CRITTENDEN - DISABILITY COMPLIANCE VIRTUAL TRAINING	\$ 65.00	17-51407
ASSOC OF CALIFORNIA WATER	ENVIRONMENTAL COMPLIANCE TECHNICIAN RECRUITMENT	\$ 475.00	17-51402
FMCSA D&A CLEARINGHOUSE	ANNUAL LIMITED QUERIES FOR CLASS A DRIVERS	\$ 62.50	17-51401
BUSINESS WRITING	GREG BUNDESEN - PROOFREADING SKILLS TRAINING	\$ 295.00	13-51407
BUSINESS WRITING	MIKE HUOT - PROOFREADING SKILLS TRAINING	\$ 295.00	02-51406
CALIFORNIA CPA EDUCATION	ETHICAL RESPONSIBILITIES FOR CPAS TRAINING FOR JEFF OTT	\$ 79.00	03-51406
NCHSOFTWARE.COM	LICENSE RENEWAL FOR WAVEPAD SOUND EDITOR	\$ 52.20	18-52101
TERAMIND INC	MONTHLY FEE FOR WORK FROM HOME MONITORING SOFTWARE	\$ 168.00	18-54003
AMAZON MARKETPLACE	EXTERNAL ENCLOSURE FOR SSD DRIVE	\$ 22.29	18-52101
MICROSOFT	ONEDRIVE MONTHLY FEE	\$ 1.99	18-54509
AMAZON MARKETPLACE	EXTERNAL ENCLOSURE FOR LAPTOP SSD DRIVE FOR RECOVERY	\$ 15.07	18-52101
AMAZON MARKETPLACE	VERTICAL MOUSE FOR DAVID ESPINOZA	\$ 64.62	18-52101
THE HOME DEPOT	EXTENTION CORDS FOR HEATERS AT MARCONI	\$ 69.97	12-52101
THE HOME DEPOT	HEATERS FOR MARCONI (HEATER UNITS WAITING TO BE REPLACED) & COMMAND STRIPS	\$ 148.61	12-52101
THE HOME DEPOT	FLOOR CORD PROTECTOR FOR EXTENTION CORD AT MARCONI	\$ 11.28	12-52101
SOUTHGATE GLASS	REPLACE BROKEN GLASS - WINDOW IN LYNN PHAM'S OFFICE	\$ 1,019.44	12-54008
HOME DEPOT	WAREHOUSE SUPPLIES	\$ 49.65	05-52101
HEYSUMMIT	TRAINING-DAVID ARMAND	\$ 99.00	14-51407
SAVEMART	EAC-PUMPKIN CARVING CONTEST SUPPLIES	\$ 41.08	02-51403
GOVERNMENT FINANCE	TRAINING-LYNN PHAM	\$ 135.00	03-51406

**Sacramento Suburban Water District
US Bank Purchasing Card Program
CalCard Expenditures
December 2020**

Vendor Name	Description	Amount	Proj/GLAcct
HOME DEPOT	REFUND	\$ (49.65)	05-52101
NOAHS BAGELS	EAC-HALLOWEEN BREAKFAST, MARCONI	\$ 229.48	02-51403
NOAHS BAGELS	EAC-HALLOWEEN BREAKFAST, WALNUT	\$ 305.97	02-51403
SACRAMENTO COUNTY EMD	WELL PERMIT APPLICATION FEE- WELL N34 COTTAGE	\$ 109.45	SC19-0091
PAYPAL-PUBLIC SECTOR	TRAINING-MATT UNDERWOOD	\$ 95.00	05-51407
HOME DEPOT	REFUND- ISSUED FOR NO REASON	\$ (49.65)	05-52101
AMAZON	FIELD SERVICES SUPPLIES	\$ 48.86	07-52101
HOME DEPOT	REFUND CANCELLATION	\$ 49.65	05-52101
FIRE HOSE SUPPLY	WAREHOUSE SUPPLIES	\$ 175.03	05-52101
AMAZON	WAREHOUSE SUPPLIES	\$ 77.55	05-52101
AMAZON	WAREHOUSE SUPPLIES	\$ 96.81	05-52101
AMAZON	MASK LANYARDS	\$ 64.50	05-52101
POWERS ELECTRIC	PRODUCTION SUPPLIES	\$ 337.93	06-52101
HOME DEPOT	WAREHOUSE SUPPLIES	\$ 158.53	05-52101
SMART & FINAL	KITCHEN SUPPLIES- WALNUT	\$ 61.88	03-52108
AMAZON	KITCHEN SUPPLIES- WALNUT	\$ 46.31	03-52108
AMAZON	WAREHOUSE SUPPLIES	\$ 28.31	05-52101
BERRY LUMBER	PLYWOOD	\$ 1,207.13	05-52101
HOME DEPOT	ENDPOINT RECYCLE BOXES	\$ 82.11	08-52101
TARGET	WAREHOUSE SUPPLIES	\$ 5.96	05-52101
SMART & FINAL	KITCHEN SUPPLIES- WALNUT	\$ 50.69	03-52108
AMAZON	WAREHOUSE SUPPLIES	\$ 12.34	05-52101
AMAZON	KITCHEN SUPPLIES- WALNUT	\$ 32.27	03-52108
AMAZON	NECK GAITORS	\$ 109.86	05-52101
AMAZON	TRAINING (BOOK)- GREG BUNDENSEN	\$ 15.02	13-51407
HOME DEPOT	WAREHOUSE SUPPLIES	\$ 24.09	05-52101
AMAZON	WAREHOUSE SUPPLIES	\$ 16.11	05-52101
OSHA TRAINING	TRAINING-AARON KING	\$ 350.00	06-51406
AUTOZONE	SOCKET, KINGSFORD JOB WO:223960	\$ 33.38	07-52101
AMAZON	TRAINING (BOOK)- GREG BUNDENSEN	\$ 25.94	13-51407
OSHA TRAINING	TRAINING-BEN HARRIS	\$ 775.00	05-51407
HOME DEPOT	WAREHOUSE SUPPLIES	\$ 244.22	05-52101
		Totals: \$ 9,890.83	

**Directors Compensation and Expense Accounting
Fourth Quarter, 2020**

Sacramento Suburban Water District
Board of Directors Meetings Attended (1)
Pay Rate per Diem is \$100.00
4th Quarter 2020

Director Thomas:

09/25/2020 Meeting with GM
09/28/2020 AD Hoc Water Banking and Transfer
10/08/2020 Sacramento Groundwater Authority
10/14/2020 Water Forum
10/15/2020 Meeting with GM
10/19/2020 SSWD Regular Board Meeting
10/22/2020 Meeting with GM
10/27/2020 Facilities and Operations Committee Meeting
10/28/2020 San Juan Water District Board Meeting
11/03/2020 Del Paso Water District Board Meeting
11/12/2020 Regional Water Authority
11/13/2020 Meeting with GM
12/11/2020 Meeting with Director Locke
12/19/2020 Meeting with GM
12/17/2020 Webinar California's Drought
12/18/2020 Webinar Folsom's Pinhole Problem
12/21/2020 SSWD Regular Board Meeting
12/22/2020 Meeting with GM
12/23/2020 Meeting with GM

Director Jones:

10/08/2020 Sacramento Groundwater Authority
10/12/2020 SSWD Board Workshop
10/19/2020 SSWD Regular Board Meeting
10/26/2020 Meeting with Director Locke GM Review
10/27/2020 Facilities and Operations Committee Meeting
10/28/2020 AWWA Fall Conference (Virtual)
10/29/2020 AWWA Fall Conference (Virtual)
12/09/2020 Facilities & Operations Committee
12/10/2020 Sacramento Groundwater Authority
12/21/2020 SSWD Regular Board Meeting

Director Wichert: - No Pay Verbal Report

Director McPherson:

No Pay Verbal Report

Director Locke:

10/07/2020 Meeting with GM to review Board Package
10/08/2020 SGA Meeting
10/12/2020 SSWD Board Workshop
10/13/2020 Leadership Training
10/14/2020 Water Forum
10/15/2020 NACWA Celebrate California Event
10/19/2020 SSWD Regular Board Meeting
10/20/2020 Water Leadership Training
10/21/2020 Cal EPA Water Sector Safety Power Shutoff Webinar
10/26/2020 Meeting with Director Jones for GM Review
11/10/2020 AWWA/SWAN Virtual Smart Water Symposium
11/11/2020 AWWA/SWAN Virtual Smart Water Symposium
11/12/2020 Regional Water Authority
11/16/2020 SSWD Board Meeting
11/17/2020 Intro to Water Meta Data
11/18/2020 EPA's Small Drinking Water Systems Webinar
11/23/2020 Meeting with Director Jones regarding GM Review
11/24/2020 SSWD Special Board Meeting
12/01/2020 Del Paso Manor Water District Board Meeting
12/02/2020 League of CA Cities Engineering Solutions to COVID
12/08/2020 ACWA Groundwater
12/09/2020 Webinar Creating the Water Workforce of the Future
12/10/2020 ACWA Membership Meeting
12/11/2020 Meeting with Board President to regarding GM Review
12/14/2020 RWA Executive Committee Special Meeting
12/15/2020 SSWD Special Meeting
12/16/2020 San Juan Water District Board Meeting
12/18/2020 Webinar Folsom's Pinhole Problem
12/21/2020 SSWD Regular Board Meeting

(1) Meetings attended during the current month as reported by individual directors.

This report meets the reporting requirements of Government Code section 53065.5. This information will be included with the agenda materials for each regular monthly Board of Directors meeting.

**Directors Expense Report
Calendar Year 2020
Current Quarter**

Event/Purpose	Jones	Locke	McPherson	Thomas	Wichert	Total
Local Meeting Mileage						-
Reimbursed by District						
Local Meeting Expenses						
Reimbursed by District						
Paid Directly by District						
Conferences						
Reimbursed by District						-
Paid Directly by District						-
Total	-	-	-	-	-	-

**Directors Expense Report
2020 Year to Date**

Event/Purpose	Jones	Locke	McPherson	Thomas	Wichert	Total
Local Meeting Mileage						-
Reimbursed by District						-
Local Meeting Expenses						-
Reimbursed by District		36.23				36.23
Paid Directly by District						-
Conferences						-
Reimbursed by District		4,363.20				4,363.20
Paid Directly by District	3,385.80	35.00				3,420.80
Refunded by Director *		(1,745.00)				(1,745.00)
Refunded Directly by Vendor *	(3,304.00)	(35.00)				(3,339.00)
Total	81.80	2,654.43	-	-	-	2,736.23

This report meets the reporting requirements of Government Code sections 53065.5 and 53232.3 and is in conformance with District Policy. Per section 300.10 of the Director's Compensation and Expense Reimbursement Policy (PL-BOD003), a Director's total annual reimburseable expenses, excluding registration fees, may not exceed \$4,000.00.

* Meeting and Conference costs were refunded due to cancellation because of COVID-19.

**DRAFT - District Reserve Balances
December 31, 2020**

**Sacramento Suburban Water District
Reserve Fund Balance**

	<u>December 31, 2020</u>	<u>December 31, 2019</u>
Debt Service Reserve	\$ -	\$ -
Facilities Reimbursement	-	-
Emergency/Contingency	12,275,211	11,194,277
Operating	7,294,044	6,512,432
Rate Stabilization	4,759,300	4,656,400
Interest Rate Risk	-	-
Grant	500,000	137,500
Capital Asset	17,373,028	17,373,028
TOTAL	<u>\$ 42,201,583</u>	<u>\$ 39,873,637</u>

**Cash and Investments
Per District Balance Sheet
(Provided for Reconciliation Purposes)**

	<u>December 31, 2020</u>	<u>December 31, 2019</u>
Cash and Cash Equivalents	\$ 856,318	\$ 616,318
Investments	41,212,045	39,040,578
Interest Receivable	133,218	215,053
Restricted Cash	1	1,688
TOTAL	<u>\$ 42,201,583</u>	<u>\$ 39,873,637</u>

Information Required by Bond Agreement

**Sacramento Suburban Water District
Schedule of Net Revenues
As Of**

	Actual Year-To-Date 12/31/2020	Budget Year-To-Date 12/31/2020
REVENUES		
Water sales charges	\$49,742,667.09	\$47,669,000.00
Facility development charges	469,993.00	300,000.00
Interest and investment income	1,076,733.91	970,000.00
Rental & other income	402,353.04	450,000.00
TOTAL REVENUES	51,691,747.04	49,389,000.00
EXPENSES		
Source of supply	1,935,402.15	2,786,863.00
Pumping	4,531,063.88	5,391,599.12
Transmission and distribution	4,330,487.88	4,472,004.02
Water conservation	414,581.48	565,446.08
Customer accounts	1,224,003.91	1,355,111.88
Administrative and general	7,882,103.17	8,468,266.08
TOTAL EXPENSES	20,317,642.47	23,039,290.18
NET REVENUE	31,374,104.57	26,349,709.82

Sacramento Suburban Water District
6 - Months Debt Service Schedule
12/31/2020

Total SSWD Debt Service						
Month	Principal	Interest	Facility Fee	Remarketing	Debt Service	
		Adjustable/Fixed/Swap				
Jan-21	\$ -	\$ 86,761.03	\$ -	\$ -	\$ -	\$ 86,761.03
Feb-21	-	86,761.03	-	-	-	86,761.03
Mar-21	-	86,761.03	50,400.00	13,125.00	-	150,286.03
Apr-21	-	553,604.41	-	-	-	553,604.41
May-21	-	86,761.03	-	-	-	86,761.03
June-21	-	86,761.03	50,400.00	13,125.00	-	150,286.03

Series 2012A Fixed Rate Bonds (\$23,440,000.00)						
Month	Principal	Interest - Fixed				Debt Service
		4.25%				
Jan-21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-21	-	-	-	-	-	-
Mar-21	-	-	-	-	-	-
Apr-21	-	259,118.75	-	-	-	259,118.75
May-21	-	-	-	-	-	-
June-21	-	-	-	-	-	-

Series 2009A Adjustable Rate COPs (\$42,000,000.00)						
Month	Principal	Interest, Adjustable	Facility Fee	Remarketing	Debt Service	
		0.09%	0.480%	0.125%		
Jan-21		\$ 3,150.00			\$ 3,150.00	
Feb-21		3,150.00			3,150.00	
Mar-21		3,150.00	50,400.00	13,125.00	66,675.00	
Apr-21		3,150.00			3,150.00	
May-21		3,150.00			3,150.00	
June-21		3,150.00	50,400.00	13,125.00	66,675.00	

Series 2018A Fixed Rate COPs (\$27,915,000)						
Month	Principal	Interest - Fixed				Debt Service
		3.17%				
Jan-21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-21	-	-	-	-	-	-
Mar-21	-	-	-	-	-	-
Apr-21	-	207,724.63	-	-	-	207,724.63
May-21	-	-	-	-	-	-
June-21	-	-	-	-	-	-

2012 SWAP Interest, Net (\$33,000,000.00)						
Month	Principal	Interest, Swap Net				Debt Service
		3.283%-(0.08999 +.18)%				
Jan-21		\$ 83,611.03	-	-	83,611.03	
Feb-21		\$ 83,611.03	-	-	83,611.03	
Mar-21		\$ 83,611.03	-	-	83,611.03	
Apr-21		\$ 83,611.03	-	-	83,611.03	
May-21		\$ 83,611.03	-	-	83,611.03	
June-21		\$ 83,611.03	-	-	83,611.03	

**Financial Markets Report
December 31, 2020**

Financial Markets Report December 31, 2020

Summary of District's Debt Portfolio:

Debt	Original Par	Outstanding	Issuance	Credit Enhancement	Final Maturity
2009A	\$ 42,000,000	\$ 42,000,000	Adjustable Rate Revenue COP's	Sumitomo Bank*	11/1/2034
2012A	\$ 29,200,000	\$ 10,990,000	Fixed Rate Revenue Bond		11/1/2027
2018A	<u>\$ 19,615,000</u>	<u>\$ 12,275,000</u>	Fixed Rate Revenue Bond		11/1/2028
	<u>\$ 90,105,000</u>	<u>\$ 65,265,000</u>			

* Credit enhancement expires 6/30/2023

Current Status of District's Variable-Rate Debt Portfolio:

Debt	Outstanding	Credit Enhancement	Bank Owned	Sold in Market	Market Rate
2009A	\$42,000,000	Sumitomo Bank LOC	None	\$42,000,000	0.70%
	Notional Amount	Counterparty	FMV	Receive Rate	Fixed Rate
Swap	\$33,300,000	Wells Fargo Bank, N.A.	(\$8,507,125.41)	0.27%	3.283%

Current Status of District's Investment Portfolio (December 31, 2020):

Fair Market Value	Security Type	Yield
\$ 856,317.79	Money Market	0.02%
3,368,129.49	LAIF	0.58%
2,404,139.53	Asset-Backed Securities	1.92%
3,370,470.06	Certificates of Deposit	2.02%
6,985,084.79	Corporate Notes	2.33%
8,413,578.05	Federal Agency Securities Bonds/Notes	0.55%
530,619.76	Federal Agency Collateralized Mortgage Obligation	2.40%
1,614,120.10	Municipal Obligations	1.01%
1,587,711.90	Supra-National Agency Bond	1.86%
16,306,321.14	Treasury Bonds/Notes	1.63%
\$ 45,436,492.61		1.47%

Market:

Listed below is the most recent market summary provided by the District's Investment Portfolio Advisor (PFM Asset Management):

Current Bond Markets

- After relative stability from April through September, volatility in the U.S. Treasury market picked up over the last two months. Long-term yields are well-contained but seem to be creeping higher, while yields less than two years are nearly unchanged over several months and anchored near zero. Directionally, the path of least resistance for long-term yields may be to continue the slow creep upward.
- A flattening yield curve in November led to longer-duration strategies outperforming their short-term counterparts. For the month, the 3-month Treasury index generated a muted return of only 0.01%, while the 5-year and 10-year Treasury indices returned 0.16% and 0.31%, respectively.
- Corporate debt continued to lead relative performance among most investment-grade (IG) fixed income asset classes as spreads continued to tighten modestly amid reduced corporate issuance gradually.

PFM Strategy Recap

- Despite what could be game-changing news on the vaccine front, the U.S. economic recovery shows signs of slowing as escalating new cases prompted new lockdown restrictions. Simultaneously, the Fed's easy money policy has kept yields within narrow ranges and supports stable credit conditions, so our neutral duration strategy remains unchanged.
- Federal agency spreads are now near historic tights, most notably on maturities inside of five years. The recent new issue concessions have been underwhelming relative to recent months. We continue to focus on adding to the sector from the new issue market funded via the sale of shorter agency holdings that have tightened noticeably since the original purchase.
- Corporate spreads inched tighter in November as new supply slowed. While reasons to increase allocations to the sector have waned, IG corporates will remain a core holding in portfolios.
- AAA-rated asset-backed securities (ABS) appear rich on a historical basis, as spreads have narrowed to near the tights of early 2020. We will likely remain neutral on the sector over the final month of 2020, anticipating better supply opportunities in 2021.
- Mortgage-backed securities (MBS) are also expensive. While holding current positions, we will likely remain cautious on new additions in the sector, as MBS faces a series of headwinds, including elevated prepayments.
- In the money market maturity range, high-quality short-term corporate debt offers a modest opportunity to earn added income, especially compared with short-term Treasury bills or bank deposits.

(Source: PFM December 2020 Monthly Market Review).

Debt Portfolio:

The District's debt portfolio is evenly divided between fixed-rate debt and variable-rate debt. While the District's exposure to variable market rate increases has been reduced via the interest rate swap, the District is exposed to interest rate risk primarily on the un-hedged portion of its variable-rate COP, representing \$8.7 million. Such risk is managed by the District through adherence to the District's Reserve Policy that addresses the management of interest rate risk through prudent investing of reserves in short-term variable-rate securities in an amount at least equal to the un-hedged debt exposure.

Investment Portfolio:

In this market environment, the investment objective is to position portfolio durations modestly short of benchmarks while emphasizing intermediate maturities and underweighting longer maturities thus shortening the portfolio.



Agenda Item: 10

Date: January 25, 2021

Subject: District Activity Report

Staff Contact: Matt Underwood, Operations Manager

This report describes significant District Activities and milestones over the past month. Included in this report are the (1) Water Operations Activity Report, (2) Customer Service Monthly Activity Report, and (3) Community Outreach Report.

1. Water Operations Activity Report

This shows the types and number of activities that are in the Production, Distribution, and Field Services Departments.

Water Operations Activity

December 2020	Monthly Avg CY 2020	Total CY 2020	Total # in System	Goal CY 2020	% of Goal Completed in CY 2020
---------------	---------------------	---------------	-------------------	--------------	--------------------------------

Production Department

Water Quality

Complaints	2	1	8	—	—
Taste & Odor Complaints	0	0	0	—	—

Distribution Department

Service Orders

Main Leaks	6	4	51	—	—
Service Line Leaks	10	6	69	—	—

Water Main Shutdown

-- Emergency	1	3	31	—	—
-- Scheduled	2	5	56	—	—

Preventive Maintenance Program

Fire Hydrants Inspected	104	78	931	6,173	1,235	75.4%
Fire Hydrant Valves Inspected	107	75	896	5,869	1,174	76.3%
Fire Hydrant Valves Exercised	85	66	794	5,869	1,174	67.6%
Mainline Valves Inspected	235	146	1,757	11,023	2,205	79.7%
Mainline Valves Exercised	164	107	1,289	11,023	2,205	58.5%
Blow Off Valves Inspected	34	14	173	1,049	210	82.5%
ARV/CARV Inspected	0	2	25	283	57	44.2%

Field Services Department

Meters

PM - Meters Tested (3 - 10 inch)	0	10	122	450	120	101.7%
PM - Meters Replaced (5/8 - 1 inch)	477	66	797	41,167	1,000	79.7%
PM - Meter Re-Builds (1 1/2 - 2 inch)	0	21	253	2,449	245	103.3%
Customer Pressure Inquiries	13	11	132	—	—	—

Field Operations Department

After Hours Activity (On-Call Technician)

Calls Received Distribution	56	46	553	—	—	—
Calls Responded Distribution	28	27	321	—	—	—
Calls Received Production	14	23	274	—	—	—
Calls Responded Production	1	6	68	—	—	—

2. Customer Service Monthly Activity Report

Customer Service Activity Report for the month of December 2020.

Total Calls	Calls Abandoned	% of Calls Abandoned	Average Wait on Queue	Max Wait on Queue	Average Talk Time
2,741	41	1.5%	27s	6m, 58s	2m, 56s

3. Community Outreach Report

February Bill Insert

The February 2021 bill insert will begin on January 26, 2021, and will continue until, February 22, 2021. A sample of the bill insert is shown below.

February 2021 Bill Insert

00255816



H₂O on the Go

February 2021



WaterSense | Fall in Love with Your Better Yard

According to the U.S. Environmental Protection Agency, American households use an estimated 29 billion gallons of water every day. In the Sacramento region, the majority goes toward watering yards.

This Valentine's Day, why not show how much you care about water by creating a beautiful water-smart yard. WaterSense has some great ideas on ways you can show you care that will last for years to come.

Go native: Adding low-water native plants to your yard will not only help you be more water-efficient, it will also provide shelter and food for native species.

Give your soil some TLC: Improving the quality of your soil will help promote happier and healthier plants and cut down water lost to evaporation and run-off. Try adding a four to six-inch layer of compost to your flowerbeds and layering a quarter inch over your lawn. Fall is the best time of year to add compost to your lawn, but you can also add it in late winter or early spring.

Layer on the mulch: Placing a layer of mulch around your trees and plants will help protect the roots from temperature changes and reduce evaporation during the hotter months. And as an added bonus, as the mulch breaks down it will add nutrients to the soil.

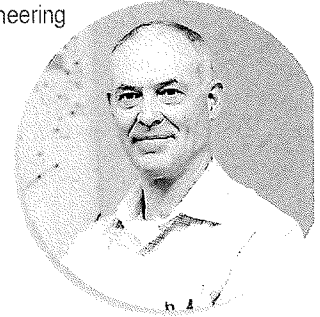
Water wisely: Installing a WaterSense-labeled weather-based sprinkler timer, high-efficiency rotator sprinklers, and drip irrigation will make sure you deliver the right amount of water to your yard in the best possible way.

More tips and information at <https://www.epa.gov/watersense>.

The Faces of SSWD

Dana Dean, Engineering Manager

This month we focus on Dana Dean, Sacramento Suburban Water District's (SSWD's) Engineering Manager. The




Engineering Department is a vital and fundamental part of SSWD's operations, and their work is critical to helping the District meet the needs of our customers.

The Engineering Department provides resource planning and project management for the Capital Improvement Program, including construction projects, the Main Replacement Program, new groundwater wells, Meter Retrofit Program, groundwater well rehabilitation, and other system-wide improvements.

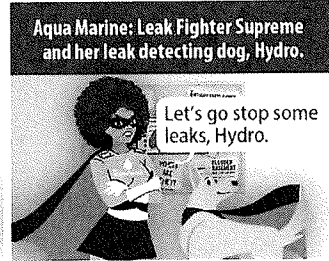
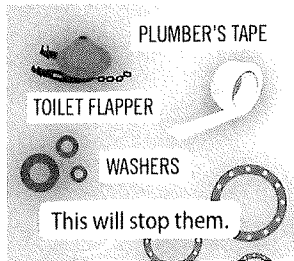
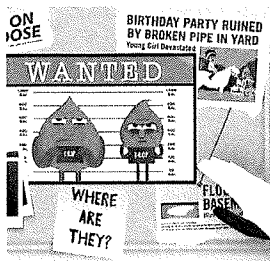
They also process and review plans, coordinate with other utilities, approve requests for new water services, and inspect new development projects.

Faces of SSWD | page 2

	sswd.org
	Phone: 916.972.7171
	Fax: 916.972.7639
	3701 Marconi Avenue, Suite 100
	Sacramento, CA 95821-5346
	Hours: M-F, 8:00 a.m. to 4:30 p.m.



February 2021 Bill Insert



Faces of SSWD | from page 1

Educational background:
Bachelor's degree in Civil Engineering from California State University, Fresno.

Work experience before SSWD:
22 years as a private civil engineering consultant.

Typical day at SSWD:
I hit the ground running between 6 and 7 a.m. and dash for the door at 5 p.m.

Best thing about your job:
Helping the SSWD team provide an essential element in our customers' lives — water.

Greatest challenge at work:
Reaching targets. We set very high standards and goals for ourselves. We put the focus on the quality and reliability of the water supply, and then we do what we can for the other targets with the appropriate re-prioritizing, as flexibility permits.

Most valuable lesson learned:
Never underestimate the ability of a committed group to accomplish difficult tasks.

Secret talent:
It's so secret no one has told me yet. (I try to listen a lot.)

What you like to do in your free time:
I most enjoy time with family and particularly participating in the growth of my kids.

Who would play you in a movie:
The guy who takes a wrong turn and accidentally walks onto the set.

The Super Bowl Flush | Fact or Fiction?

There's a long-standing urban myth, dating back to the 1930s, that sewer and water systems become overwhelmed by widespread simultaneous toilet flushing (think: Super Bowl halftime). This myth gained extra traction in 1984 when a water main burst in Salt Lake City during the Super Bowl.

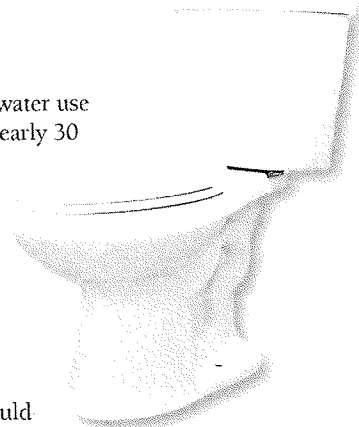
At SSWD, we're ready to set the record straight: The Super Bowl Flush is just a myth.

SSWD's system is designed to maintain consistent water pressure, and to handle ebbs and flows in water use (like those that occur in the morning, end of the day, or in the hot summer months when outdoor water use increases). When water use spikes, additional pumps kick in to meet the increased demand, providing consistent pressure for a reliable flush.

SSWD Toilet Rebates

Toilets are the biggest source of water use inside a home and account for nearly 30 percent of an average home's indoor water use. WaterSense-labeled high-efficiency toilets use dramatically less water than older toilets, around 1.28 gallons per flush compared to 6 gallons, and provide equal or superior performance.

The average American family could reduce their water use by 20,000 gallons by replacing their older toilets with WaterSense-labeled ones. SSWD has rebates to help lower the cost. You can find an application and complete details at sswd.org/rebates.



A Leaky Toilet Can Waste 200 Gallons of Water A Day

Learn tips for finding and fixing toilet leaks at BeWaterSmart.info

Be WATER SMART
operated by the city of Fresno

WATER SENSE
certified



Agenda Item: 11

Date: January 25, 2021

Subject: Engineering Report

Staff Contact: Dana Dean, P.E., Engineering Manager

Summarized below are significant Engineering Department activities. The report is separated into the following sections: a) Major Capital Improvement Program (CIP) Projects; b) Planning Documents; and c) Other.

a. Major Capital Improvement Program (CIP) Projects

The District continues to deliver CIP projects consistent with the Board’s approved funding program.

1) Supply – New Production Wells

The table below shows stages of the current projects. Overall, projects are on-track for completion consistent with planning.

Well	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
78 Butano / Cottage Pumping Station	Complete	Q3 2021	N/A
79 Verner / Panorama ¹ Pumping Station	Q4 2020	Q1 2022	N/A
80 Walnut/Auburn Production Well	Q2 2021	Q4 2021	N/A

¹ Funding is being pursued with Regional Water Authority via the 2019 Proposition 1 Integrated Regional Water Management Implementation Grant.

2) Distribution

Main Replacement Program

The table below shows stages of the current major main replacement/improvement projects. Overall, projects are on-track for completion consistent with planning.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
Thor (3.3 miles of main)	Complete	Complete ²	N/A
U Street Loop (0.6 miles of main)	Q1 2021	Q3 2021	New project added

² Paving to be completed in spring 2021.

Meter Retrofit Program

The Meter Retrofit Program is on track to be complete in 2022, before the State deadline of January 2025. The 2021 project shown in the table below is on schedule.

Project	Approximate Completion		Change in Completion Status Since Last Report
	Design	Construction	
2020 (796 meters)	Complete	Complete	Completed December 2020
2021 (1,116 meters)	Complete	December	New project added

b. Planning Documents

The District has planning documents (e.g., Asset Management Plans (AMPs) and Master Plans (MPs)) for all of its infrastructure categories. Plans are generally updated on a staggered schedule and the update frequencies range from 3 to 7 years. The table below lists the plans scheduled for updates in the near future.

Below are the approximate completion time frames.

Plan	Approximate Completion	Change in Completion Status Since Last Report
Buildings and Structures Asset Management Plan	Complete	Completed December 2020
2020 Urban Water Management Plan ³	2021	N/A
SCADA AMP	2021	N/A
Reservoir and Booster Pump Station AMP	2022	N/A
Meter AMP	2022	N/A

³ Schedule is set by the California Department of Water Resources.

c. Other

Major Activities Related to Active Wells

The table below shows current Condition Assessment (CA) work. A CA is the initial step in determining whether: 1) a well requires rehabilitation or repair; and 2) a pump requires repair or replacement.

Well	Approximate Completion	Change in Completion Status Since Last Report
None	N/A	N/A

The table below shows the current work for well casing repair or rehabilitation, pump repair or replacement, and other well facility activities.

Well	Activity	Status	Approximate Completion	Change in Completion Status Since Last Report
N32B Poker	Well Casing Repair; Pump Replacement	Construction	January 2021	driller availability extended schedule from December to January
41 Albatross/ Iris	Electrical Repair	Construction	June 2021	N/A
52 Weddigen/ Gothberg	Electrical Repair	Construction	June 2021	N/A
N8 Field	Electrical Repair	Construction	June 2021	N/A
N6A Palm	Water Quality Assessment	Investigation	TBD	N/A
N20 Cypress	Water Quality Assessment	Investigation	TBD	N/A
N33 Walerga	Water Quality Assessment	Investigation	TBD	N/A
N34 Cottage	Electrical Investigation	Investigation	TBD	N/A
N9 Cameron	Electrical Investigation	Planning	TBD	N/A
N7 Rosebud	Pump Repair	Planning	TBD	N/A
68 Northrop/ Dornajo	Water Quality Assessment	Planning	TBD	N/A
72 River Walk/NETP	Water Quality Assessment	Planning	TBD	N/A

Safety Upgrades for the Administration Building’s Backup Electrical System

This project will provide the District an electrical distribution panel compliant with National Fire Protection Association’s Standard 70E (*Standard for Electrical Safety in the Workplace*). The schedule is to complete the design in Winter 2020 and complete construction by end of Summer 2021.

Operational Upgrades to Reservoirs and Booster Pump Stations (BPS)

Antelope & Watt/Elkhorn Reservoir and BPS:

This project will provide an Operations Plan and an operational retrofit of these two facilities to make them fully functional, and to allow for optimized energy efficiency during peak-hour demand periods.

Enterprise Reservoir and BPS:

This project will allow turnover of the reservoir during groundwater deliveries to City of Sacramento, and optimized energy efficiency during peak-hour demand periods.

Completion of both projects anticipated in Q1 2021.

**REGIONAL WATER AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, January 14, 2021, 9:00 a.m.**

AGENDA

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 847-7589. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Executive Committee may consider any agenda item at any time during the meeting.

Note: Pursuant to the Governor's Executive Order N-29-20, and given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference.

We encourage Committee members and participants to join the meeting 10 minutes early. Note that we will use GoToMeeting to share slides and other information during the meeting. Use the link below to join GoToMeeting. If you have a microphone that you can use with your computer, it should be possible to both listen to, and participate in, the meeting through GoToMeeting. If you do not have a microphone, or a headset with a microphone, that plugs into your computer via USB port, you will need to call into the conference line to listen and comment, although you still should be able to view the meeting materials on GoToMeeting. Please do not simultaneously use a microphone through GoToMeeting and the telephone conference line. That combination results in audio problems for all participants.

Meeting Information:

RWA Board Meeting
Thu, Jan 14, 2021 9:00 AM - 12:00 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/543379469>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 543-379-469

1. CALL TO ORDER AND ROLL CALL

2. **PUBLIC COMMENT:** Members of the public who wish to address the board may do so at this time. Please keep your comments to less than three minutes.
3. **CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.
 - a. Minutes of the November 12, 2020 Board of Directors Meeting
 - b. Adopt proposed RWA Board Meetings Scheduled for 2021
 - c. Accept the 2020 RWA Financial Audit Report**Action: Approve Consent Calendar Items**
4. **SACRAMENTO CENTRAL GROUNDWATER AUTHORITY STAFFING**
Information and Discussion: Jim Peifer, Executive Director
5. **POLICY 500.3 REVISIONS – SUBSCRIPTIONS PROGRAM FEE POLICY**
Information Presentation: Jim Peifer, Executive Director
Action: Approve Revisions to RWA Policy 500.3
6. **2021 POLICY PRINCIPLES**
Information Presentation: Jim Peifer, Executive Director
Action: Approve the 2021 Policy Principles
7. **2021 FEDERAL AFFAIRS PLATFORM**
Information Presentation: Jim Peifer, Executive Director
Action: Approve the 2021 Federal Legislative Platform
8. **ELECT 2021 RWA EXECUTIVE COMMITTEE**
Action: Elect the 2021 Executive Committee of the RWA Board of Directors
9. **ELECT 2021 RWA CHAIR AND VICE-CHAIR**
Action: Elect 2021 Chair and Vice-Chair of the RWA Executive Committee and the RWA Board of Directors
10. **EXECUTIVE DIRECTOR'S REPORT**
11. **DIRECTORS' COMMENTS**

ADJOURNMENT

Upcoming Meetings:

Executive Committee Meetings: Wednesday, January 27, 2021, 8:30 a.m. and February 24, 2021, 8:30 a.m. at the RWA Office, the location is subject to change depending on the COVID-19 emergency

Regular Board Meeting: Thursday, March 11, 2021, 9:00 a.m., at the RWA Office, the location is subject to change depending on the COVID-19 emergency

The RWA Board Meeting electronic packet is available on the RWA website at <https://rwah2o.org/meetings/board-meetings/> to access and print the packet.

Agenda Item 12 c.

December 1

Del Paso Manor Board Meeting

December 2

League of CA Cities – Engineering Solutions to COVID (Anti-viral measures)

Learn how your Agency can help mitigate the spread of COVID-19 in your facilities. Best of class technologies available that can effectively irradiate 99.4% of the COVID-19 causing virus with lowest first cost and lowest operating cost of all other systems. Learn how to significantly reduce operating costs through intelligent facility and infrastructure upgrades to hedge against declining revenues in such unprecedented times.

December 8

ACWA Groundwater Meeting

December 9

Creating the Workforce of the Future

Every day, water service providers tackle complex challenges, such as aging water infrastructure, extreme weather events, water shortages, rising costs, increasing customer demands, and cyber security. Water sector utilities serve as “anchor institutions” in their communities and are implementing new and exciting technologies to address these pressing challenges. As utilities adopt these new technologies, they also need to invest in their most important resource: their staff. It is critically important that employees receive training and support to ensure the water workforce remains efficient and resilient.

Please join EPA and speakers from two leading organizations as they discuss the motivations, challenges, and benefits they are experiencing as they work with their own employees and others to ensure their people get the best support possible to meet the technology and water quality challenges of the 21st century.

This webinar is part of an ongoing webinar series sponsored by EPA, with support from other leading water associations. More information on this series is available at <https://www.epa.gov/sustainable-waterinfrastructure/water-sector-workforce>

December 10

PFAS – Where Are We Now and Where Are We Going?

Kennedy Jenks (KJ) was pulled into the PFAS treatment world by our clients who needed help understanding the implications of changing regulatory landscapes. Since 2018, we have helped communities on the west coast plan for, design and construct, new treatment systems. Jean, who leads our PFAS initiative, will present PFAS background information, provide details and lessons learned from the projects we have conducted, and a look ahead to where we going to address “forever chemicals”.

A VIRTUAL WATER QUALITY BREAKFAST Presented by Kennedy Jenks

<https://forms.office.com/Pages/ResponsePage.aspx?id=EA5B4LC8yUeqVGPcvTp6MubIWrlOfKBBBrBnEvLx7ZddUQlhVMEE3SINTVORXM0xZRIIWR1NJOERDUi4u>

December 10

ACWA Membership Meeting

Join us for the upcoming virtual ACWA Region membership meetings taking place on Wednesday, December 9 and Thursday, December 10. These meetings will be an opportunity to receive updates on

the latest Region activities, ACWA Committees, as well as hear from ACWA Leadership on statewide priorities. Membership meetings also serve as a forum for ACWA members to provide feedback and input on regional and statewide topics, as well as help guide the region activities for the coming year.

December 11

Meet with President Thomas to discuss GM review and governance changes

December 14

RWA Executive Committee Special Meeting

December 14

Sacramento Valley Leadership Academy – orientation meeting

December 15

SSWD Special Board Meeting

December 16

SJWD Board Meeting

December 16

Protecting & Leading People During Reopening of Government

Reopening government facilities for employees and the public after a pandemic is more than just unlocking doors. Leaders must consider the safety of everyone that enters the building, and safety requires planning. This panel will discuss challenges and innovations related to facility cleaning as well as the leadership required to open government facilities to the public and employees. After attending this session, participants will be better able to:

- * Create a government facility reopening strategy with technical and leadership recommendations.
- * Describe new techniques for cleaning facilities.
- * Implement current leadership practices being used to reopen facilities.

This program is sponsored by the APWA Leadership & Management and Facilities & Grounds Committees

December 17

Conservation and rebound after California's 2012-2016 drought

CaDC webinar event featuring the latest research about how household water use responded to and rebounded from the 2012-2016 drought! Led by Mr. Jose Bolorinos, the first installment in our webinar series will feature a discussion of current work illustrating the impact of drought conservation efforts on future rebounding patterns for different customer segments. Mr. Bolorinos is a Ph.D. candidate in Civil and Environmental Engineering at Stanford specializing in urban water and energy supply infrastructure.

December 18

FOLSOM'S PINHOLE LEAK PROBLEM

APWA virtual meeting featuring Marcus Yasutake, Environmental and Water Resources Director for the City of Folsom, who will present on the City's Pinhole Leak problem.

In July 2020, the City of Folsom began receiving reports of pinhole leaks in residential and commercial copper pipe. The city hired Black & Veatch, a consultant with expertise in water quality and corrosion, to work with specialists at Virginia Tech University to conduct detailed forensic analysis on sample copper

pipes with pinhole leaks. In addition to the forensics analysis, Black & Veatch conducted a detailed water quality evaluation to determine if there are any trends in parameters related to corrosion. As described in the technical memorandum completed by Black & Veatch and Virginia Tech, the city's treated water is low in alkalinity, calcium, total organic carbon, turbidity, and total dissolved solids. These characteristics are ideal in drinking water. However, the water's purity combined with a pH above 9.0 and the use of chlorine could contribute to pitting of copper pipe, especially at sites with impurities in the pipe material or where particulate has settled. Impurities in copper pipe can be natural or from manufacturing, storage, transportation, or installation.

<http://sacramento.apwa.net/EventDetails/24911>

December 21

SSWD Board Meeting

Agenda
Sacramento Suburban Water District
Finance and Audit Committee

3701 Marconi Avenue, Suite 100
Sacramento, CA 95821

Wednesday, January 20, 2021
4:30 p.m.

In accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/86594171559?pwd=dGNqTVJRUmUtdSEl4UDlvOXBtdDBVQT09>

Meeting ID: 865 9417 1559

Password: 949212

You can also dial in using your phone: 1-669-900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Please mute your line.

Where appropriate or deemed necessary, the Committee may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Committee concerning an agenda item either before or during the Committee's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is an opportunity for the public to comment on non-agenda items within the subject matter jurisdiction of the Committee. Comments are limited to 3 minutes.

Consent Items

The committee will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any member of the Committee, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

- 1. Minutes of the August 10, 2020 Finance and Audit Committee Meeting**
Recommendation: Approve subject minutes.

Items for Discussion and/or Action

- 2. Pre-Field Work Discussion with Independent Auditor**
Recommendation: Discuss Scope and Timing of 2020 Audit with Maze and Associates.

Adjournment

Upcoming Meetings:

Monday, January 25, 2021, at 5:45 p.m., Financing Corporation Meeting
Monday, January 25, 2021, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 20, 2021 meeting of the Sacramento Suburban Water District Finance and Audit Committee was posted by January 14, 2021 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Dan York
General Manager/Secretary
Sacramento Suburban Water District



Agenda Item: 14

Date: January 25, 2021

Subject: 2020 Budget Reallocations

Staff Contact: Jeffery S. Ott, Director of Finance and Administration

Discussion:

Per District policy, PL – Fin 012 Budget Policy section 200.20, the General Manager is authorized to reallocate specific budgeted amounts within a particular budget (operating, capital, debt service) during the year with subsequent reporting to the Board. Staff is reporting the following Budget actions taken by the General Manager during calendar year 2020:

CIP Budget Reallocations

During calendar year 2020, the General Manager authorized transfers between various CIP projects as described in Attachment 1. The total amended CIP budget of \$19,565,000 is unchanged.

OCB Budget Reallocations

Similar to the CIP budget, the General Manager authorized transfers between various OCB projects as described in Attachment 2. The total amended OCB budget of \$1,230,000 is unchanged.

**Sacramento Suburban Water District
2020 Capital Improvement Project Budget (CIP) Reallocation**

	Project Name	Original Budget	Reallocated Amount	Adjusted Budget	Reason for Reallocation
	WELL REHAB/PUMP ST IMPROVEMENT	\$ 1,953,000.00	(200,000)	\$1,753,000.00	Funds available due to delaying in some projects completion. Several projects became protracted due to emergent conditions which required additional analysis by consultants, followed by repairs and /or new pumps/motors. Additionally, unavailability of parts also caused delays in project completion.
	SCADA RTU/COMMUN IMPROVEMENT	615,000.00	660,000	1,275,000.00	Project costs (well N8 & reservoirs) were higher than anticipated and budgeted.
	WELL DESTRUCTION/SITE DEMOLITI	300,000.00		300,000.00	
	WELL NEW CONST/REPLACEMENTS	3,300,000.00	(1,631,000)	1,669,000.00	Funds are available as less properties were acquired than budgeted. Well 78 & 79 design was slower than expected. In addition, property acquisitions were negotiated at a lower price than anticipated.
	DISTRIBUTION MAIN REPL/IMPRV	9,414,000.00	270,000	9,684,000.00	Due to changes in scope of work for Thor Main Replacement project .
	WTR RELATED STREET IMPRV	200,000.00	25,000	225,000.00	County project costs were greater than anticipated.
	METER RETROFIT PROGRAM	1,888,000.00	(40,000)	1,848,000.00	The project team (SSWD's engineer, inspector and the contractor) has been very efficient and excess budget is anticipated as a result.
	RESERVIOR/TANK IMPROVMENT	210,000.00	76,000	286,000.00	Related project costs were greater than anticipated and budgeted.
	CORROSION CONTROL-TRAN MAINS	50,000.00	5,000	55,000.00	Costs for traffic control were greater than anticipated.
	LARGE WTR METER >3" REPL	80,000.00		80,000.00	
	PM METER REPLACEMENT	250,000.00		250,000.00	
	AMI ENDPOINTS REPL	1,300,000.00	600,000	1,900,000.00	Operations is able to accelerate this project with purchase of additional endpoints.
	RIGHT OF WAY/EASEMENT ACQUISIT	5,000.00	235,000	240,000.00	As easements are related to Main Replacements, it was decided to transfer budget funds from the Main Replacement Budget item.
	TOTAL CIP BUDGET	\$ 19,565,000.00	-	\$ 19,565,000.00	

**Sacramento Suburban Water District
2020 Operating Capital Budget (OCB) Reallocation**

	Project Name	Original Budget	Reallocated Amount	Adjusted Budget	Reason for Reallocation
	UPDATING ASSET MGMT PLANS	\$ 565,000.00	45,891	610,891.00	Consulting scope was increased to enhance the AMP.
	FENCE REPLACE - 2 WELL SITES	14,000.00	12,025.00	26,025.00	Funds are needed to install 570' of high security fence fabric at the Watt/Elkhorn Revervoir due to homeless occupancy surrounding facility.
	MARCONI CUST SERV AREA IMPRV	75,000.00	(75,000.00)	-	This project was held and deferred to 2021 pending the outcome of Building Structure AMP as well as COVID-19.
	OFF FURNITURE/WORKSTATIONS	5,000.00	25,000.00	30,000.00	Funds are need to add additional workspace and reconfigure existing space in the Finance department at the Marconi office.
	HVA/ROOF/BUILD REPAIRS	30,000.00	7,365.00	37,365.00	Unforeseen expense to replace HVAC at Marconi office due to a cracked heat exchanger.
	VEHICLE REPLACEMENTS	235,000.00	-	235,000.00	
	BOARD ROOM WALL MAP	4,000.00		4,000.00	
	HARDWARE REFRESH PROGRAM	167,000.00	(18,000.00)	149,000.00	Funds were available as project costs were lower than expected.
	SOFTWARE ENHANCEMENTS/MODULES	110,000.00	(46,281.00)	63,719.00	Due to savings from some software upgrades. In addition, some software enhancement related projects were deferred to 2021 at the onset of COVID-19 to focus on getting staff working remotely and higher priority projects.
	BOARD PACKAGE SOFTWARE	25,000.00	(25,000.00)	-	Project was deferred to 2021 at the onset of COVID-19 to focus on getting staff working remotely and higher priority projects.
	SKYLIGHT GUARDS INSTALLATION	-	51,000.00	51,000.00	Funds are needed for the skylight upgrades required at the District's facilities for safety purposes.
	LED-HALO AIR PURIFICATION SYS	-	23,000.00	23,000.00	To install LED-Halo Air Purification System in the HVAC units at Marconi, Walnut and Antelope to reduce/eliminate harmful contaminants as approved by the COVID 19 Task Force.
	TOTAL OCB BUDGET	\$ 1,230,000.00	-	\$1,230,000.00	



Agenda Item: 15

Date: January 25, 2021

Subject: Upcoming Water Industry Events

Staff Contact: Heather Hernandez-Fort, Executive Assistant to the General Manager

Note that the Board adopted Policy governing Director compensation and expense reimbursement section 200.20(g) states that Directors may receive a meeting stipend (currently \$100.00) for “meetings, water industry events or office visits of a substantial duration concerning substantive District business as requested and approved for payment by the General Manager or the Board President...” Just because information is presented on upcoming water industry events, or regularly scheduled meetings of other water districts, does not necessarily imply that approval for a compensable meeting or reimbursement of expenses are triggered.

*Due to the current pandemic, until further notice, all meetings listed will be virtual.

Below is a list of upcoming water industry events:

Upcoming Events

1. LAFCo Board Meeting
February 3, 2021
Virtual
<https://saclafco.saccounty.net/Pages/default.aspx>
2. SGA Board Meeting
February 11, 2021
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
3. RWA Board Meeting
March 11, 2021
Virtual
<https://rwah2o.org/meetings/board-meetings/>
4. LAFCo Board Meeting
April 7, 2021
Virtual
<https://saclafco.saccounty.net/Pages/default.aspx>

5. SGA Board Meeting
April 8, 2021
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
6. ACWA 2021 Spring Conference & Exhibition
May 4 – 7, 2021
Monterey, CA
<https://www.acwa.com/events/>
7. RWA Board Meeting
May 13, 2021
Virtual
<https://rwah2o.org/meetings/board-meetings/>
8. LAFCo Board Meeting
June 2, 2021
Virtual
<https://saclafco.saccounty.net/Pages/default.aspx>
9. SGA Board Meeting
June 10, 2021
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
10. Cal-Nev AWWA ACE 21
June 13-16, 2021
San Diego, CA
https://www.ca-nv-awwa.org/canv/CNS/Events_Classes/Future_Events/CNS/EventsandClasses/Copy_of_events.aspx?hkey=40976128-710b-4097-b27b-e35fe6133849
11. RWA Board Meeting
July 8, 2021
Virtual
<https://rwah2o.org/meetings/board-meetings/>
12. LAFCo Board Meeting
August 4, 2021
Virtual
<https://saclafco.saccounty.net/Pages/default.aspx>
13. SGA Board Meeting
August 12, 2021
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>

Upcoming Water Industry Events

January 25, 2021

Page 3 of 4

14. RWA Board Meeting
September 9, 2021
Virtual
<https://rwah2o.org/meetings/board-meetings/>
15. LAFCo Board Meeting
October 6, 2021
Virtual
<https://saclafco.saccounty.net/Pages/default.aspx>
16. SGA Board Meeting
October 14, 2021
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>
17. Cal-Nev AWWA Annual Fall Conference
October 18-21, 2021
Atlantis Casino Resort & Spa, Reno, NV
https://www.ca-nv-awwa.org/canv/CNS/Events_Classes/Future_Events/CNS/EventsandClasses/Copy_of_events.aspx?hkey=40976128-710b-4097-b27b-e35fe6133849
18. RWA Board Meeting
November 4, 2021
Virtual
<https://rwah2o.org/meetings/board-meetings/>
19. ACWA 2021 Fall Conference & Exhibition
November 30 – December 3, 2021
Pasadena, CA
<https://www.acwa.com/events/>
20. LAFCo Board Meeting
December 1, 2021
Virtual
<https://saclafco.saccounty.net/Pages/default.aspx>
21. SGA Board Meeting
December 9, 2021
Virtual
<https://www.sgah2o.org/meetings/board-meetings/>

Below is a partial list of local Water Purveyors Regular Board Meeting information and websites:

- Carmichael Water District: <http://carmichaelwd.org/> - Every 3rd Tuesday of the month at 6:00 p.m.
- Citrus Heights Water District: <http://chwd.org/> - Every 3rd Wednesday of the month at 6:30 p.m.
- Del Paso Manor Water District: <https://www.delpasomanorwd.org/> (916)487-0419 - Every 1st Tuesday of the month at 6:30 p.m.
- El Dorado County Water Agency - <http://www.edlafco.us/> - Every 2nd Wednesday of the month at 10:00 a.m.
- El Dorado Irrigation District - <http://www.eid.org/> - Every 2nd and 4th Monday's of the month at 9:00 a.m.
- Fair Oaks Water District: <http://www.fowd.com/> - Every 2nd Monday of the month at 6:30 p.m.
- Natomas Mutual Water Company - <http://natomaswater.com/> - Every 2nd Tuesday of the month at 9:00 a.m.
- Orangevale Water Company - <https://orangevalewater.com/> - Every 1st Tuesday of the month at 4:00 p.m.
- Placer County Water Agency: <https://pcwa.net/> - Every 1st and 3rd Thursdays of the month at 2:00 p.m.
- Rio Linda/Elverta Community WD: <http://www.rlecwd.com/> - Every 3rd Monday of the month at 6:30 p.m.
- San Juan Water District: <http://www.sjwd.org/> - Every 4th Wednesday of the month at 6:00 p.m.