

Minutes

Sacramento Suburban Water District
Regular Board Meeting
Monday, November 16, 2020

Location:

Video and Audio Conference Only at 1-669-900-6833, or Zoom at Meeting Id #843 3458 2199

Call to Order – Videoconference/Audioconference Meeting

President Thomas called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Thomas led the Pledge of Allegiance.

Roll Call

Directors Present: Dave Jones, Craig Locke, Kathleen McPherson, Kevin Thomas, and Robert Wichert.

Directors Absent: None.

Staff Present: General Manager Dan York, Assistant General Manager Mike Huot, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Matt Underwood, Julie Nemitz, Doug Cater, and James Arenz.

Public Present: William Eubanks, Sierra Summers, Paul Helliker, and Alan Driscoll.

Announcements

General Manager Dan York (GM York) announced:

- Facilities and Operations Committee Meeting is on Wednesday, December 9, 2020, at 5:00 p.m.
- ACWA Fall Conference would be held virtually December 2-3, 2020.

Public Comment

None.

Consent Items

1. **Minutes of the October 19, 2020, Regular Board Meeting**
2. **Debt Obligation Continuing Disclosure Policy (PL - Fin 013)**
3. **Employee Compensation Policy (PL - HR 002)**
4. **Water Service Rates, Fees, and Charges Setting Policy (PL – Fin 009)**

5. **Groundwater Well Asset Management Plan**

Director Wichert moved to approve all Consent Items; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, McPherson, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and/or Action

6. **State of the District Presentation**

GM York presented the staff report, PowerPoint presentation and answered clarifying questions.

Director Wichert inquired where the 230,000 banked water appeared.

GM York expressed he would like to request that Rob Swartz conduct a presentation to the Board on the topic, as there was a calculation to provide credits for groundwater banking when Sacramento Groundwater Authority was created.

William Eubanks (Mr. Eubanks) inquired what the banked water was worth.

GM York expressed that it would be a combination of factors that he would have to calculate and get back to him.

Mr. Eubanks and President Thomas both commended staff on an outstanding year.

Paul Helliker (Mr. Helliker) expressed that San Juan Water District SJWD and their wholesale agencies supported water transfers with the District. He stated that it was a great partnership and the districts had a great working relationship, and that water supplies were available for future transfers.

7. **Sacramento Region Water Utility Collaboration Study Update**

GM York presented the staff report.

General Manager’s Report

8. **General Manager’s Report**

GM York presented the staff report.

a. *Local Agency Formation Commission – Municipal Service Review Refresh*

GM York presented the staff report.

Director McPherson expressed interest in getting further information about when LAFCo meetings were scheduled.

b. *Regional Water Authority – Major Projects Management Subscription Program*
GM York presented the staff report.

c. *Regional Water Authority – Executive Committee Election Process*
GM York presented the staff report.

The Board endorsed GM York pursuing the Vice-Chair Position with the Executive Committee of the Regional Water Authority.

d. *Drinking Water COVID-19 Financial Impacts Survey*
GM York presented the staff report.

Department/Staff Reports

9. Financial Report

Mr. Ott presented the staff report

a. *Financial Highlights – October 2020*
A written report was provided.

b. *Financial Statements – October 2020*
A written report was provided.

c. *Investments Outstanding and Activity – October 2020*
A written report was provided.

d. *Cash Expenditures – October 2020*
A written report was provided.

e. *Credit Card Expenditures – October 2020*
A written report was provided.

f. *District Reserve Balances – October 2020*
A written report was provided.

g. *Information Required by LOC Agreement*
A written report was provided.

h. *Financial Markets Report – October 2020*
A written report was provided.

10. District Activity Report

A written report was provided.

11. Engineering Report

A written report was provided.

- a. *Major Capital Improvement Program (CIP) Projects*
A written report was provided.
- b. *Planning Documents*
A written report was provided.
- c. *Other*
A written report was provided.

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 12. a. Regional Water Authority (Director Jones)
The agenda for the November 12, 2020 meeting was provided.

Regional Water Authority Executive Committee (General Manager York)
The agenda for the October 28, 2020 meeting was provided.
- b. Sacramento Groundwater Authority (Director Wichert)
None.
- c. Director Reports – AB 1234

President Thomas provided oral reports on the meetings he had with the General Manager on October 22, and November 13, 2020; the SJWD Board meeting on October 28, 2020; the DPMWD Board meeting he attended on November 3, 2020; and the RWA Board meeting he attended on November 12, 2020.

Director Jones provided an oral report of the AWWA Conference he attended October 28 through 29, 2020.

Committee Reports

- 13. a. Facilities and Operations Committee (Director Jones)
Draft notes from the October 27, 2020 meeting were provided.

Information Items

- 14. **Biannual Groundwater Elevations Report**
A written report was provided.

Discussion ensued over Federal groundwater banking. GM York expressed he would provide a presentation to the Board on groundwater banking and possibly invite Rob Swartz and Jim Peifer from the Sacramento Groundwater Authority to assist with the presentation.

15. **Correspondence Received by the District**

A written report was provided.

16. **Legislative and Regulatory Update**

A written report was provided.

17. **Upcoming Water Industry Events**

A written report was provided.

Director's Comments/Staff Statements and Requests

None.

Closed Session (Closed Session Items are not opened to the public)

The Board convened in Closed Session 7:04 p.m. to discuss the following:

18. Conference with real property negotiator involving the purchase, sale, lease or exchange of APN 219-0042-016-0000, Sacramento, CA. Dan York, District negotiator, will negotiate with Pham Family Trust. Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
19. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957.
20. Conference with Board negotiating committee involving Director Thomas and the General Manager under Government Code sections 54954.5(f) and 54957.6.

Return to Open Session

The Board convened in Open Session at 8:03 p.m. President Thomas expressed that the Board approved staff continuing negotiations with the Pham Family Trust for the purchase of the property at APN 219-0042-016-0000.

Adjournment

President Thomas adjourned the meeting at 8:04 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District