

Minutes

Sacramento Suburban Water District Regular Board Meeting Monday, January 25, 2021

Location:

Video and Audio Conference Only at 1-669-900-6833, or Zoom at Meeting Id #891 4603 8178

Call to Order – Videoconference/Audioconference Meeting

President Wichert called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Wichert led the Pledge of Allegiance.

Roll Call

Directors Present: Dave Jones, Craig Locke, Kathleen McPherson, and Robert Wichert.

Directors Absent: Kevin Thomas.

Staff Present: General Manager Dan York, Heather Hernandez-Fort, Jeff Ott, Dana Dean, Matt Underwood, and Susan Schinnerer.

Public Present: William Eubanks, James Corless, Paul Helliker, Adam Coyan, Alan Driscoll, Christina Lokke, Jennifer Hargrove, and Ted Costa.

Announcements

None.

Public Comment

None.

Consent Items

1. **Minutes of the December 21, 2020, Regular Board Meeting**
2. **Minutes of the January 14, 2021, Special Board Meeting**
3. **Resolution No. 21-01 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories**
Director Locke moved to approve all Consent Items; Director Jones seconded. The motion passed by unanimous vote.

AYES:	Jones, Locke, McPherson, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Thomas.		

Items for Discussion and/or Action

4. **Sacramento Area Council of Governments – Green Means Go Initiative Program**
General Manager Dan York (GM York) presented the staff report and introduced Jennifer Hargrove (Ms. Hargrove) with the Sacramento Area Council of Governments, who presented a Power Point Presentation.

President Wichert requested a more detailed map to show the District's service area and asked that it be given to the District's Engineering Department so they can see what area was being targeting and what sort of infrastructure would be needed.

Ms. Hargrove answered clarifying questions.

William Eubanks (Mr. Eubanks) identified some of the challenges of the program.

President Wichert inquired if Ms. Hargrove could send information to District staff on their Board meetings so members of the public could attend if interested.

Christina Lokke (Ms. Lokke) provided additional information about the program and answered clarifying questions.

GM York concluded by expressing that staff wanted to keep the Board apprised of the program in an effort to stay ahead of it.

Director McPherson expressed that she appreciated the efforts and encouraged continuation of the program to expand into unincorporated areas as well.

5. **Aquifer Storage and Recovery Program Partnership**
GM York presented the staff report.

Paul Helliker (Mr. Helliker) expressed that San Juan Water District was happy with the opportunity to partner with the District on the project.

President Wichert expressed he was looking forward to the partnership and requested for staff to keep track of their time on the project.

Director McPherson requested that GM York reach out to Director Thomas to make sure he was aware of the project.

Ted Costa (Mr. Costa) pointed out that when there is excess water, there is an opportunity to store the water for a minimal amount, noting that was a benefit.

President Wichert inquired if the District's Engineering Department has looked into what Mr. Costa was pointing out

GM York expressed that the window of opportunity to purchase the water was very small, however, the District has purchased that water in the past, and will continue to monitor it.

GM York answered clarifying questions.

The Board approved the staff recommendation and directed staff to continue to move forward with the project.

6. Sacramento Suburban Water District and Carmichael Water District Collaboration Partnership

GM York presented the staff report and answered clarifying questions.

7. General Manager Employment Agreement

President Wichert presented the staff report.

President Wichert moved to approve the staff recommendation; Director Locke seconded. The motion passed by 3/1 vote, Director McPherson opposed.

AYES:	Jones, Locke, and Wichert.	ABSTAINED:	
NOES:	McPherson.	RECUSED:	
ABSENT:	Thomas.		

General Manager’s Report

8. General Manager’s Report

GM York presented the staff report.

a. *2020 Regional Water Transfer*

GM York presented the staff report.

b. *District Board Meeting Participation Outreach*

GM York presented the staff report.

Mr. Eubanks applauded staff’s efforts to promote more public participation at District meetings, but noted that there still was not much involvement.

President Wichert requested further updates at future meetings.

Department/Staff Reports

9. Financial Report

Jeff Ott (Mr. Ott) presented the staff report, noting staff was currently reviewing the report and may need to move some of the information to arrears to meet the new Board packet printing deadline.

The Board was ok with making the proposal however, President Wichert wanted to make sure Director Thomas was ok with the change as well.

- a. *COVID-19 Financial Update*
A written report was provided.
- b. *Draft - Financial Statements – December 2020*
A written report was provided.
- c. *Draft – Financial Highlights – December 2020*
A written report was provided.
- d. *Draft – Statements of Net Position – December 2020*
A written report was provided.
- e. *Draft – Statements of Revenues, Expenses, and Changes in Net Position – December 2020*
A written report was provided.
- f. *Budgets*
A written report was provided.
- g. *Debt – December 2020*
A written report was provided.
- h. *Investments Outstanding and Activity – December 2020*
A written report was provided.
- i. *Cash Expenditures – December 2020*
A written report was provided.
- j. *Credit Card Expenditures – December 2020*
A written report was provided.
- k. *Directors Compensation and Expense Accounting – December 2020*
A written report was provided.
- l. *Draft - District Reserve Balances – December 2020*
A written report was provided.
- m. *Information Required by Bond Agreement*
A written report was provided.
- n. *Financial Markets Report – December 2020*
A written report was provided.

10. **District Activity Report**

A written report was provided.

Matt Underwood highlighted the annual report and the preventive maintenance accomplishments from the past year.

11. **Engineering Report**

A written report was provided.

Dana Dean (Mr. Dean) highlighted that the meter retrofit program was nearing its final phase.

a. *Major Capital Improvement Program (CIP) Projects*

A written report was provided.

b. *Planning Documents*

A written report was provided.

c. *Other*

A written report was provided.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

12. a. Regional Water Authority (Director Jones)

The agenda for the January 14, 2021 meeting was provided.

Regional Water Authority Executive Committee (General Manager York)
None.

b. Sacramento Groundwater Authority (Director Wichert)

None.

c. Director Reports – AB 1234

A written report was provided.

Committee Reports

13. a. Finance and Audit Committee (Director Thomas)

The agenda for the January 20, 2021 meeting was provided.

President Wichert provided an oral report of the meeting.

Information Items

14. **2020 Budget Reallocations**

A written report was provided.

Mr. Dean answered clarifying questions.

15. **Upcoming Water Industry Events**

A written report was provided.

Director's Comments/Staff Statements and Requests

None.

Closed Session (Closed Session Items are not opened to the public)

The Board convened in Closed Session 7:05 p.m. to discuss the following:

16. Conference with real property negotiator involving the purchase, sale, lease or exchange of 5334 Walnut Avenue, Sacramento, CA. Dan York, District negotiator, will negotiate with Robert Jacobs. Instructions to the negotiator(s) may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

Return to Open Session

The Board convened in Open Session at 7:13 p.m. There was no reportable action.

Adjournment

President Wichert adjourned the meeting at 7:14 p.m.

Dan York
General Manager/Secretary
Sacramento Suburban Water District