

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 19, 2021
6:00 p.m.

In accordance with the California Department of Public Health’s and the Governor’s Executive Orders N-29-20 and N-33-20, the District’s boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided below. The Chairperson will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/85438943993?pwd=b21mUnIzMUJiL0NFWjBuMTIsZHI3dz09>

Meeting ID: 854 3894 3993

Password: 826908

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the March 15, 2021, Regular Board Meeting
Recommendation: Approve subject minutes.
2. Resolution No. 21-03 Honoring Mark Madison on His Retirement
Recommendation: Adopt subject resolution.
3. Policy Review - Improvement Standards and Technical Specifications Policy (PL - Eng 001)
Recommendation: Ratify subject policy without changes.
4. Policy Review - Legislative Response Policy (PL - Adm 004)
Recommendation: Ratify subject policy without changes.
5. Disposal of Surplus Real Property
Recommendation: Declare the identified parcels "surplus" to permit their disposal.

Items for Discussion and/or Action

6. Urban Water Management Plan – Request for Public Hearing on May 17, 2021
Recommendation: Call for a Public Hearing on the District's 2020 Urban Water Management Plan (UWMP) at the May 17, 2021, regular Board meeting of the Sacramento Suburban Water District.
7. Water Shortage Contingency Plan – Request for Public Hearing on May 17, 2021
Recommendation: Call for a Public Hearing on the District's 2020 Water Shortage Contingency Plan (WSCP) at the May 17, 2021, regular Board meeting of the Sacramento Suburban Water District.
8. Memorandum of Understanding with Placer County Water Agency for the Option to Acquire up to 15 Million Gallons Per Day of Wheeling Capacity through the Cooperative Transmission Pipeline and Antelope Transmission Pipeline
Recommendation: Approve a Memorandum of Understanding with PCWA to provide it the right to negotiate to acquire a portion of the District's capacity for conveying up to 15 million gallons per day (MGD) through the Cooperative Transmission Pipeline and Antelope Transmission Pipeline, and authorize the General Manager to sign the Memorandum of Understanding.
9. Monitoring of Perfluoroalkyl and Polyfluoroalkyl Substances
Recommendation: Receive staff presentation and direct staff as appropriate.

General Manager's Report

10. General Manager's Report
 - a. Grant of Easement and Right of Way
 - b. 2021 Water Transfer Program

Department/Staff Reports

11. Financial Report
 - a. COVID-19 Financial Update
 - b. Cash Expenditures – March 2021
 - c. Purchase Card Expenditures – March 2021
 - d. Draft - Financial Statements – February 2021

- e. Draft – Financial Highlights
 - f. Draft – Statements of Net Position
 - g. Draft – Statements of Revenues, Expenses, and Changes in Net Position
 - h. Budgets
 - i. Debt – February 2021
 - j. Investments Outstanding and Activity – February 2021
 - k. Draft - District Reserve Balances – February 2021
 - l. Information Required by LOC Agreement
12. District Activity Report
13. Engineering Report
- a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

14. a. Regional Water Authority (Director Jones)
Agendas for the March 11, 2021, and March 19, 2021 meetings.
- Regional Water Authority Executive Committee (General Manager York)
Agenda for the March 24, 2021 meeting.
- b. Sacramento Groundwater Authority (Director Wichert)
Agenda for the April 8, 2021 meeting.
- c. Director Reports – AB 1234

Committee Reports

15. a. Regulatory Compliance Committee Meeting (Director Wichert)
Draft notes from the April 5, 2021 meeting.

- b. Ad Hoc Employee Benefits Committee Meeting (Director McPherson)
Director report on the April 7, 2021 meeting.

Information Items

- 16. Well Efficiency Testing Annual Report
- 17. Correspondence received by the District
- 18. Water Conservation Stage Declaration Update
- 19. Sacramento Suburban Water District Goals – 2021 Update
- 20. Upcoming Water Industry Events
- 21. Upcoming Policy Review
 - a. Unclaimed Check Policy (PL - Fin 007)
 - b. Drug and Alcohol Program Policy (PL - HR 010)
 - c. Electronic Mail Management and Retention Policy (PL – IT 003)

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 22. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

Adjournment

Upcoming Meetings

- Tuesday, April 27, 2021, at 3:00 p.m., Facilities and Operations Committee Meeting
- Monday, May 3, 2021, at 3:30 p.m., Employee Benefits Ad Hoc Committee Meeting
- Wednesday, May 5, 2021, at 4:00 p.m., Finance and Audit Committee Meeting
- Monday, May 17, 2021, at 6:00 p.m., Regular Board Meeting

SSWD Regular Board Meeting Agenda

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I certify that the foregoing agenda for the April 19, 2021, meeting of the Sacramento Suburban Water District Board of Directors was posted by April 16, 2021, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District