

Agenda  
Sacramento Suburban Water District  
**Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, June 21, 2021  
6:00 p.m.

**This meeting will be conducted both in-person in the District’s Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.**

**Due to State guidelines on physical distancing in public gatherings, the Boardroom can accommodate a maximum occupancy of 16 members of the public at one time. Members of the public shall be admitted on a first-come basis with no reservations. When the occupancy maximum of 16 is reached, any remaining individuals will be directed to attend via video/teleconference remotely. Although the Boardroom will be setup to maintain required physical distancing, attendees must follow current State and County requirements. Prior to entry into the building, attendees will be asked to answer COVID-related health questions. Based on the answers, or if attendee refuses to answer questions, entry may be denied. Face masks are required to be worn at all times. Hand sanitizer and masks will be available at the entrance for attendees to use. Additionally, eating and drinking while in the building is prohibited, as it is not possible to maintain face coverings while eating and/or drinking.**

**The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.**

**For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:**

**Join the meeting from a computer, tablet or smartphone:**

<https://us02web.zoom.us/j/87494443673?pwd=bnQ4OXVtdTVlQm5XRFdTTGxwSWFkZz09>

**Meeting ID:** 874 9444 3673

**Password:** 536982

**You can also dial in using your phone:** 1 (669) 900-6833

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Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

**Please mute your line.**

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the May 17, 2021, Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Policy Review - Catastrophic Leave Policy (PL – HR 008)  
*Recommendation: Approve subject policy with changes.*
3. Resolution No. 21-06 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories  
*Recommendation: Adopt Resolution No. 21-06 authorizing a change in bank account signatories.*

#### **Items for Discussion and/or Action**

4. Resolution No. 21-07 A Resolution of the Sacramento Suburban Water District Amending Regulation No. 15 of the Regulations Governing Water Service  
*Recommendation: Adopt Resolution No. 21-07 updating Regulation No. 15 – Water Conservation Water Shortage Contingency Plan.*
5. Sacramento Region Water Utility Collaboration Study  
*Recommendation: Accept final Activity 3 Report resulting from the Sacramento Region Water Utility Collaboration Study and direct the General Manager to continue opportunities for collaboration/reorganization where appropriate.*

#### **General Manager's Report**

6. General Manager's Report
  - a. Accepting Grant of Easement and Right of Way
  - b. Arden Park Vista Service Area Consolidation Update

#### **Department/Staff Reports**

7. Financial Report
  - a. COVID-19 Financial Update
  - b. Cash Expenditures – May 2021
  - c. Purchase Card Expenditures – May 2021
  - d. Financial Highlights
  - e. Statements of Net Position
  - f. Statements of Revenues, Expenses, and Changes in Net Position

- g. Budgets – April 2021
- h. Debt – April 2021
- i. Investments Outstanding and Activity – April 2021
- j. District Reserve Balances – April 2021
- k. Information Required by LOC Agreement
- 8. District Activity Report
- 9. Engineering Report
  - a. Major Capital Improvement Program (CIP) Projects
  - b. Planning Documents
  - c. Other

**Information Items**

- 10. Sacramento Suburban Water District Goals – 2021 Update
- 11. Environmental Review for the Well 80 Walnut/Auburn Project
- 12. Customer Service Area Security Upgrade Project
- 13. ACWA/JPIA H.R. LaBounty Safety Award
- 14. Water System Sanitary and Compliance Inspection
- 15. Upcoming Water Industry Events
- 16. Upcoming Policy Review
  - a. Communication and Team Building Policy (PL - Adm 008)

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 17. a. Regional Water Authority (Director Jones)  
Agendas for the June 7, 2021, and June 11, 2021, meetings.

Regional Water Authority Executive Committee (General Manager York)  
None.

- b. Sacramento Groundwater Authority (Director Wichert)  
Agenda for the June 7, 2021 and June 10, 2021 meetings.
- c. Director Reports – AB 1234

**Committee Reports**

- 18. a. Employee Benefits Ad Hoc Committee Meeting (Director McPherson)  
Agenda for the June 16, 2021, meeting.

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**Adjournment**

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**Upcoming Meetings**

- Wednesday, June 28, 2021, at 3:30 p.m., Finance and Audit Committee Meeting
- Wednesday, July 7, 2021, at 3:00 p.m., Carmichael Water District/Sacramento Suburban Water District 2x2 Ad Hoc Committee Meeting
- Monday, July 19, 2021, at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the June 21, 2021, meeting of the Sacramento Suburban Water District Board of Directors was posted by June 14, 2021, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District