

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, July 19, 2021
6:00 p.m.

This meeting will be conducted both in-person in the District's Boardroom at the address above, and by videoconference and teleconference using the information provided below. The public is invited to listen, observe, and provide comments during the meeting by any method provided. The President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The District recommends that members of the public participate in public meetings via videoconference and/or teleconference per the instructions below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://us02web.zoom.us/j/83541814009?pwd=S01UR2pFTWtmUkcxWlZsazJXaHlRZz09>

Meeting ID: 835 4181 4009

Password: 693525

You can also dial in using your phone: 1 (669) 900-6833

New to Zoom? Get the app now and be ready when your first meeting starts: <https://zoom.us/>
Zoom uses encryption of data during Zoom meetings. The District uses a secure password to restrict access to scheduled meetings. The meeting host has control of content sharing, recording, and chat.

Please mute your line.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-

agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the June 21, 2021, Regular Board Meeting
Recommendation: Approve subject minutes.
2. Policy Review - Communication and Team Building Policy (PL - Adm 008)
Recommendation: Approve subject policy with changes.
3. Proposed Changes to Monthly Financial Reports
Recommendation: Approve proposed changes to the financial report including changes to Directors' Compensation and Expense Reimbursement Policy – PL-BOD 003 and annual approval of Investment Policy – PL-Fin 003, as recommended by the Finance and Audit Committee.
4. Resolution No. 21-08 Adopting Procedures for Payment of Demands and Payment of Demands Policy PL-Fin 014
Recommendation: Adopt Resolution 21-08 and the new Payment of Demands Policy – PL-Fin 014 as recommended by the Finance and Audit Committee.

5. Resolution No. 21-09 Amending Regulation No. 7, of the Regulations Governing Water Service
Recommendation: Adopt Resolution No. 21-xx Amending Regulation No. 7, of the Regulations Governing Water Service and approval of changes to the Facility Development Charge Setting Policy PL-Fin 010 as recommended by the Finance and Audit Committee.

Public Hearing

6. Public Hearing on Initial Study and Proposed Mitigated Negative Declaration for Well 80 Walnut/Auburn Project
Recommendation: Conduct a Public Hearing on the Initial Study and Proposed Mitigated Negative Declaration for the Well 80 Walnut/Auburn Project.

Items for Discussion and/or Action

7. Adoption of an Initial Study/Mitigated Negative Declaration for the Well 80 Walnut/Auburn Project
Recommendation: Adopt the Initial Study/Mitigated Negative Declaration for the Well 80 Walnut/Auburn Project and authorize the General Manager to execute a Notice of Determination.
8. Resolution No. 21-10 Honoring Douglas Cater, Production Superintendent on his Upcoming Retirement
Recommendation: Adopt Resolution No. 21-10 Honoring Douglas Cater, Production Superintendent, on his upcoming retirement.
9. Water Conservation – Reduce Water Use Update
Recommendation: Receive written staff report and direct staff as appropriate.
10. Employee Handbook Review - Sick Leave
Recommendation: Receive written staff report and direct staff as appropriate.

General Manager's Report

11. General Manager's Report
 - a. Grant of Easement and Right of Way
 - b. Sacramento Local Agency Formation Commission – Executive Officer

Department/Staff Reports

12. Financial Report
 - a. COVID-19 Financial Update
 - b. Cash Expenditures – May 2021
 - c. Purchase Card Expenditures – May 2021
 - d. Directors Compensation and Expense Accounting – Second Quarter 2021
 - e. Financial Highlights
 - f. Statements of Net Position
 - g. Statements of Revenues, Expenses, and Changes in Net Position
 - h. Budgets
 - i. Debt – May 2021
 - j. Investments Outstanding and Activity – May 2021
 - k. District Reserve Balances – May 2021
 - l. Information Required by LOC Agreement
13. District Activity Report
14. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Information Items

15. Sacramento Suburban Water District Goals – 2021 Update
16. COVID-19 Temporary Regulation Suspension Update

17. Biannual Groundwater Level Report
18. Upcoming Water Industry Events
19. Upcoming Policy Review
 - a. Purchasing Card Policy (PL – Fin 006)
 - b. Impaired Capital Asset Policy (PL – Fin 008)

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

20. a. Regional Water Authority (Director Jones)
Agenda for the July 8, 2021 meeting.

Regional Water Authority Executive Committee (General Manager York)
agenda for the June 23, 2021 meeting.
- b. Sacramento Groundwater Authority (Director Wichert)
None.
- c. Director Reports – AB 1234

Committee Reports

21. a. Employee Benefits Ad Hoc Committee Meeting (Director McPherson)
Draft notes from the June 16, 2021, meeting.
- b. Finance and Audit Committee Meeting (Director Thomas)
Draft notes from the June 28, 2021 meeting.
- c. Carmichael Water District/SSWD 2x2 Ad Hoc Committee (Director Locke)
Draft notes from the July 7, 2021 meeting.

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification and make brief announcements and comments, and Board members may request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

22. Conference with real property negotiator involving the purchase, sale, lease or exchange of APN 203-0120-101-0000, Sacramento, CA. Dan York, District negotiator, will negotiate with Lennar Corporation. Instructions to the negotiator(s)

may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

Adjournment

Upcoming Meetings

- Monday, August 2, 2021, at 4:00 p.m., Finance and Audit Committee Meeting
- Monday, August 9, 2021, at 4:00 p.m., Employee Benefits Committee Meeting
- Wednesday, August 11, 2021 at 4:00 p.m., Regulatory Compliance Committee Meeting
- Monday, August 16, 2021, at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the July 19, 2021, meeting of the Sacramento Suburban Water District Board of Directors was posted by July 16, 2021, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District